

**GREEN TOWNSHIP BOARD OF EDUCATION  
MINUTES**

**Budget Hearing & Regular Meeting  
April 27, 2022**

**Time: 7:00 p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER –by President Bilik at 7pm**

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

		Term	Roll Call
Mr.	CJ Bilik	2024	Present
Mrs.	Marie Bilik	2023	Present
Mrs.	Ann Marie Cooke	2024	Present
Mr.	Scott Guzzo	2022	Present
Dr.	Noah Haiduc-Dale	2022	Present
Ms.	Kristin Post	2024	Present
Mr.	Rob Strasser	2022	Present
Ms.	Holly Roller	2022	Present
Dr.	Melissa Van Blarcom	2023	Present
Dr.	Jennifer Cenatiempo, Superintendent		Present
Mrs.	Karen Constantino, SBA		Present

**D. MISSION STATEMENT –Read by Ms. Post**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. Presentation Hearing of the 2022-2023 Budget**

**Dr. Jennifer Cenatiempo, Superintendent**  
**Karen Constantino, School Business Administrator**

-Dr. Cenatiempo presented the 22-23 school budget. She reviewed the changes that were made as compared to the March 16th meeting when the budget was adopted.

-Dr. Cenatiempo discussed that the nonrenewal of transportation and the impacts on the budget.

Public Comment on the budget:

Diane Parker, 4 Oak Lane, Green asked about busing if you live within 1 mile, maybe we don't have to provide a bus?

Dr. Cenatiempo responded that all options were looked at regarding transportation.

**III. ADOPT THE 2022-2023 SCHOOL BUDGET**

1. Motion to adopt the 2022-2023 School Budget as follows:

BE IT RESOLVED, that the Green Township School District Board of Education in accordance with N.J.S.A 18A:7F-38, hereby approves the adoption of the 2022-2023 school year district budget as follows:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2022-2023 Total Expenditures</b>	<b>\$13,439,989</b>	<b>\$180,134</b>	<b>\$142,419</b>	<b>\$13,762,542</b>
<b>Less: Anticipated Revenues</b>	<b>\$3,147,584</b>	<b>\$180,134</b>	<b>\$54,810</b>	<b>\$3,382,528</b>
<b>Taxes to be Raised</b>	<b>\$10,292,405</b>	<b>\$0</b>	<b>\$87,609</b>	<b>\$10,380,014</b>

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Capital Reserve in the amount of \$414,000. The purpose of this withdrawal is to fund the roof and stairs projects; and

THEREFORE, BE IT RESOLVED that the district's maximum taxing authority is composed of:

\$201,807	2% Current Expense Tax Levy Increase
\$10,090,598	<u>Prior Year 2022 - 2023 Current Expense Tax Levy</u>
\$10,292,405	Maximum District Tax Levy 2022-2023



IV. **CORRESPONDENCE**-Letter received from ECS, Dr. Carrick thanking Dr. Cenatiempo for their visit they had to the school on 4/13

V. **PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. **VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

**Board Business:** Appointed Ed Caffrey and Megan Gill to fill two (2) vacancies pending criminal background checks.

Approved the SCMUA and Wallkill Watershed Management Group to complete a Rain Garden at Merriam Avenue School at no cost to the district.

Authorized the execution of a Food Service Agreement with Sodexo Management, Inc. for the 2022-2023 school year.

Approved the Tentative Budget of \$36,700,904. Zero percent tax increase.

**Newton Board of Education, Special Meeting, April 26, 2022**

Merriam Avenue School Library, 4:30 pm

Executive Session: Held for the purpose of interviewing Interim Superintendent candidates.

**Regular Meeting – 7:18 pm**

Presentations: Public Hearing on District 22-23 Budget

Superintendent Search Process – Kathy Helewa, NJSBA

**School Business Administrator: Board Secretary's Report:** Indoor Air Quality Assessments to occur in all buildings next week.

**Board Business:** Ratified a memorandum of agreement and employment agreement between the Newton BOE and the Newton Educational Secretaries Association (NESAs) from July 1, 2022 through June 30, 2026.

Approved June 16, 2022 as Halsted Middle School Grade Eight promotion ceremony.

Approved June 17, 2022 as Newton High School Graduation Ceremony with possible rain date(s) to be determined.

Approved June 16 and 17, 2022 as early dismissal days.

Approved the resignations, for purposes of retirement, of Lisa Papis and James Hoffmann effective June 30, 2022.

Approved the appointment of Robert P. Mooney as Interim Superintendent, replacing Dr. G. Kennedy Greene, at a salary of \$600 per diem, anticipated start date July 1, 2022 pending criminal history report.

Approved the following donations for the Newton Robotics Team: Johnson and Johnson \$10,000.00  
Parents and Alumni for Robotic Team 75 Inc. \$ 8,500.00  
Alex Cable (team travel expenses) \$27,531.75

Approved the Capital Reserve withdrawal in the amount of \$440,000 towards the costs of the following projects:  
Purchase a 54 seat bus \$140,000  
Newton High School fire alarm retrofit \$300,000

Approved the final 2022-2023 School year budget: \$36,700.904.

Next Meeting: May 10, 2022 at 7 pm.

#### B. PTA UPDATE - Mrs. Post

-Dr. VanBlarcom attended

-Discussed the following: lots of success with fundraising, family fun events has been well attended, field day is on the way, nominations and communications are underway, scholarship packets are ready, kindergarten orientation is coming soon, and discussion of transportation for field trips.

#### C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

-NJ School Boards introduced a new executive director

-Shared a personal story about her grandsons' school where there was a threat and a lockdown and the importance of communication.

#### D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

##### Drills:

3/17/22 Lockdown Drill

3/30/22 Fire Drill

4/13/22 Fire Drill

4/25/22 Shelter in Place

HIB Report-to be discussed in executive

-Dr. Cenatiempo discussed the steps that are being taken to fortify the district:

security upgrades, audit of cameras, lots of upcoming events on the calendar, great meetings with food service, Chef's Day on 5/12, possibility of magnetized garbage cans if we switch to regular silverware instead of plastic

-Discussion about transportation for next year, intervention, late bus costs, and that classes shrink in the length of time on a delayed opening day

Dr. Cenatiempo presented a potential schedule for next year. Dr. Cenatiempo answered questions as to how it was going to work with the changes in times for busing.

1. Motion to approve the start and end times as presented in the proposed schedule, with a start time of 7:50am and an end time of 2:55 pending transportation support.

Motion-Dr. Haiduc-Dale

Second-Mr. Bilik



**IX. UNFINISHED BUSINESS**

**X. NEW BUSINESS-None**

**XI. COMMITTEE REPORTS**

**A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson**

-Dr. Haiduc-Dale attended the committee meeting on 4/4/22 and graduation and summer camps were discussed.

1. Motion to approve the following field trips:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
8th Grade	Ecology of an Estuary	Sandy Hook 1285 Hartshorne Drive Highlands, NJ 07732	6/14/22	\$0 to BOE
8th Grade	Student Government Day	Green Township Municipal Bldg 150 Kennedy Road Green Township, NJ 07821	5/2/22	\$0 to BOE
5th Grade	Waterloo Village	Waterloo Village Waterloo Road Stanhope, NJ 07874	5/3/22	\$0 to BOE
8th STEM	Solar Sprints	New Providence Middle School 35 Pioneer Dr. New Providence, NJ 07974	5/23/22	\$0 to BOE
6th Grade	Camp Mason	Camp Mason 23 Birch Ridge Road Hardwick Township, NJ 07825	10/26/22- 10/28/22	\$0 to BOE

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2. Motion to approve location change for the following field trip:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
SOAR 7 & 8	STEAM Machine & Rube Goldberg Competition	From: Morris Museum  To: Lakeside School 316 Lakeside Avenue Pompton Plains, NJ 07442	May 6, 2022	\$200 to the BOE  Transportation: to be paid by

				the BOE
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3. Motion to retroactively approve the following field trips:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Grades 5- 8	Rocket League	Sussex County Community College 1 College Hill Road Newton, NJ 07860	April 9, 2022	\$0 to BOE

4. Motion to approve June 16, 2022 as the 8th grade graduation date.

5. Motion to approve the revised school calendar for the 21/22 school year with the last day of school on Friday, June 17, 2022. The last day of school will be a half day.

**Motion**-Dr. Haiduc-Dale                      **Second**-Mr. Bilik

Roll Call:

Motion		Mrs.	Ms.	Mr.	Mr.	Dr.	Mr.	Dr.	Mrs.	Mrs.
XI. A 1.-5.		Roller	Post	Bilik	Strasser	VanBlar	Guzzo	Haiduc-Dale	Cooke	Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
	Abstain									
	Absent									

**B. FINANCE - Mr. Scott Guzzo, Chairperson**

Mr. Guzzo attended the Finance Committee meeting on April 11<sup>th</sup> and busing and the budget were discussed.

**March 2022 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for March 17, 2022 through April 27, 2022 for a total of \$1,191,987.59 (attachment)
2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.



3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of March 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March, 2022.
5. Motion to approve transfers for March, 2022.
6. Motion to approve the disbursements for April 2022 from the Student Activities Account in the amount of \$ 1,400.51 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**
7. Motion to approve the 8th Grade Yard Signs fundraiser for graduating families, at no cost to the BOE.
8. Motion to approve the non-refundable deposit of \$1,350 to Camp Mason from the Camp Funds/Student Activities Account, (if trip needs to be canceled, deposit can be used for a future date).
9. Motion to approve payment of \$96 for the Superintendents' Roundtable Award recipient and their parents to attend the banquet on April 8, 2022.
10. Motion to approve payment of \$64 for the GEOY Award winners to attend the banquet on May 13, 2022.
11. Motion to approve rentals from Tri-State Rental, in the amount of \$630.00, for the 8th grade BBQ. Rentals include a bounce house obstacle and monster slide with delivery fee.
12. Motion to approve the color copier lease/purchase with Atlantic Tomorrows Office: (Attachment)

Term	Monthly Payment	State Contract	Machine Type
60 Months	\$140	G40467	SAVIN IM C4500

13. Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2022-2023 school year with the Sussex County Regional Cooperative with administrative fees as follows:

<b>Transportation For:</b>	<b>Administrative Fee</b>
Public School Students Transportation To and From	2%
Athletics and Field Trips	4%
Special Education School Students To and From	4%

14. Motion to approve the 3 hour Orton Gillingham refresher course for the 22/23 school year to be held on 9/2/22 at a cost of \$900.
15. Motion to accept and approve the proposal submitted by Always Safe Sidewalks, ESCNJ Contract #20/21-27, to repair and saw-cut the “trip hazards” at a cost of \$21,254.

**Motion-** Mr. Guzzo **Second-**Ms. Post  
Roll Call:

Motion		Mrs.	Ms.	Mr.	Mr.	Dr.	Mr.	Dr.	Mrs.	Mrs.
XI. B 1.-15.		Roller	Post	Bilik	Strasser	VanBlar	Guzzo	Haiduc-Dale	Cooke	Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
	Abstain									
	Absent									

- C. OPERATIONS** - Mr. Rob Strasser, Chairperson  
-Operations Committee had their meeting on April 11<sup>th</sup>. The following was discussed: color printer, summer cleaning, security update, stone by the softball field, and cutting the sidewalks for trip hazards.
- D. PERSONNEL** - Mrs. Ann Marie Cooke, Chairperson  
-Meeting took place on 4/4. Discussed the resignation of Dave Miller, summer cleaning, ESY and busing
1. Motion to approve movement on the salary guide for the 2022-2023 school year for Sarah Pittenger from BA+30 to MA, effective September 1, 2022 as per contract, as documented by official transcripts and verified/recommended by the superintendent.

2. Motion to approve the following Substitutes for the 2021-2022 school year, pending required paperwork and criminal background clearance, as recommended by the Superintendent:

Jennifer Cinotti  
McKenzie Delahanty  
Maryann Andrioli- Tabled to next meeting  
Tania Gallucci  
Emily Michels

3. Motion to approve the following Aftercare Substitutes for the 2021-2022 school year, pending required paperwork and criminal background clearance, as recommended by the Superintendent:

Julie Maher

4. Motion to approve Katy Guth as 5.5 Paraprofessional for the 2021-2022 school year, at a rate of \$14/hour, pending approval of her criminal history background check archiving request, as recommended by the Superintendent.

5. Motion to approve the reassignment of Gladys Lopez from substitute custodian to Full Time Night Custodian from May 16, 2022 through June 30, 2022 at the salary of \$35,709, prorated, as recommended by the Superintendent.

6. Motion to approve the following Substitute Custodians for the 2021-2022 school year, at a rate of \$20 an hour, as recommended by the Superintendent:

Michael O'Shea  
Tim Fitzpatrick

7. Motion to approve Amy O'Neill and Nadine Robinson for ABA therapy services at a rate of \$27 an hour, as recommended by the Superintendent..

8. Motion to accept, with regrets, the resignation of David Miller, Supervisor of Buildings and Grounds, from the Green Township Board of Education, effective May 31, 2022 as recommended by the Superintendent.

9. Motion to approve payment to Dave Miller for his earned sick time of 125 days at \$70/day = \$8,750.00, as recommended by the Superintendent.

**Motion**-Mrs. Cooke      **Second**-Dr. VanBlarcom

**Roll Call:**

Motion		Mr.	Dr.	Ms.	Mr.	Mrs.	Mr.	Dr.	Mrs.	Mrs.
XI. D. 1-9		Guzzo	Haiduc-Dale	Post	Bilik	Roller	Strasser	VanBlarcom	Cooke	Bilik
and Table	Yes	X	X	X	X	X	X	X	X	X
Maryann	No									
Andrioli from	Abstain									
Motion 2.	Absent									

**E. POLICY** - Ms. Kristin Post, Chairperson

Committee met on 4/4/22 and discussed the policies listed below.

1. Motion to approve the following policies and regulations for a first reading:

R 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries (M)

R 2460.30 Additional / Compensatory Special Education & Related Services (M) (New)

R 2622 Student Assessment (M) (New)

R 8465 Bias Crimes & Bias Related Acts (M) (New)

**Motion**-Ms. Post      **Second**-Ms. Roller

**Roll Call:**

Motion		Dr.	Mrs.	Ms.	Mr.	Mr.	Dr.	Mr.	Mrs.	Mrs.
XI. E.1.		Haiduc-Dale	Roller	Post	Strasser	Guzzo	VanBlarcom	Bilik	Cooke	Bilik
	Yes	X	X	X	X	X	X	X	X	X
	No									
	Abstain									
	Absent									

**F. NEGOTIATIONS** - Mrs. Ann Marie Cooke, Chairperson

1. Update as applicable

-Due to busing, negotiations has been paused temporarily

-Looking forward to getting started again

**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS @ 9:10pm-No comment from the public**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XIII. CLOSED MEETING**

Closed Meeting Motion was read by President Bilik at 9:12pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy**
- c Collective bargaining agreements**
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing b,c. and i.

**Motion-**Dr. Haiduc Dale                      **Second-**Mr. Guzzo

Roll Call:

Motion		Mrs.	Ms.	Mr.	Mr.	Dr.	Mr.	Dr.	Mrs.	Mrs.	All in
Enter into exec.		Roller	Post	Bilik	Strasser	VanBlar	Guzzo	Haiduc-Dale	Cooke	Bilik	Favor
	Yes										X
	No										
	Abstain										
	Absent										

**XIV. RECONVENE**

