

GREEN TOWNSHIP BOARD OF EDUCATION

MINUTES

Regular Meeting

June 15, 2022

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER at 7pm by President Bilik

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

| | | Term | Roll Call |
|-----|-------------------------------------|------|---------------------------------|
| Mr. | CJ Bilik | 2024 | Present |
| Mrs | Marie Bilik | 2023 | Present |
| Mrs | Ann Marie Cooke | 2024 | Present |
| Mr. | Scott Guzzo | 2022 | Present |
| Dr. | Noah Haiduc-Dale | 2022 | Present |
| Ms. | Kristin Post | 2024 | Late, excused, arrived @ 8:34pm |
| Mr. | Rob Strasser | 2022 | Present |
| Ms. | Holly Roller | 2022 | Present |
| Dr. | Melissa Van Blarcom | 2023 | Present |
| | | | |
| Dr. | Jennifer Cenatiempo, Superintendent | | Present |
| Mrs | Karen Constantino, SBA | | Present |

June 15, 2022

D. MISSION STATEMENT-Read by Dr. VanBlarcom

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

President Bilik stated that we were deviating from the agenda, and will be going into executive session at 7:30pm.

Motion to approve the agenda as written with the addendum.

Motion-Mrs. Cooke

Second-Mr. Guzzo

| Motion | | Ms. | Mr. | Mr. | Dr. | Mrs. | Mr. | Dr. | Mrs. | Mrs. | All in |
|---|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|--------|
| To approve agenda & addendum as written | Yes | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik | Favor |
| | No | | X | X | X | X | X | X | X | X | |
| | Abstain | | | | | | | | | | |
| | Absent | X | | | | | | | | | |

II. PRESENTATIONS-None

III. CORRESPONDENCE-None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS-at 7:03 pm-None

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

Board Business:

Approved the application for a mental health grant (counseling) for students at NHS and Halsted Middle School through the Newton Medical Center AdvisoryBoard in the amount of \$10,500.

Approved staff appointments for the 2022-2023 School Year.

Approved the application of the 2022-2023 ESEA (formerly No Child Left Behind) Grant for \$252,144.

Newton Board of Education
Regular Meeting
June 14, 2022
Newton High School Cafeteria
Presentation: Action Plan Progress Report – Dr. Greene

Highlights: Air quality assessments have been conducted and the district is awaiting the report. \$300K ESSER 3 funds have been allocated for implementing recommendations.
Enhance Tier 2 and 3 academic intervention resources. Merriam Avenue School has seen an increase of 118% in English and 109% in Math.
Applied successfully for a federal Emergency Connectivity Fund grant in the amount of \$615,918 to include student and staff laptops as well as internet connectivity.
Full report available on the Newton website under Links.

Superintendent's Report: Senior Awards Ceremony, June 13, 2022 at SCCC:

26 Memorial Scholarships
26 Local Scholarships
7 Athletic Awards
19 Academic and/or Service Awards

Board Business: Approved annual professional appointments. (i.e., Atty, Architect, etc.)
Approved the contract for Robert Mooney as Interim Superintendent for the 2022-2023 school year as reviewed and approved by the Executive County Superintendent at a salary of \$600. per day.

Approved Siemens, under the GSA contract bid, to replace the fire alarm panel in NHS as part of phase one of the NHS Fire Alarm Retrofit funded through Capital Reserve in the amount of \$87,397.
Approved the purchase of a school bus through H.A. DeHart & Son, Inc. under the Hunterdon ESC bid contract at a cost of \$131,089.60, funded through Capital Reserve.
Approve and authorize the Sussex County YMCA to operate a Before School Program at Merriam Avenue School for grades PK-4 at no cost to the Newton District.

Next Meeting: June 28, 2022 at 7 pm.

B. PTA UPDATE - Mrs. Post

- Field Day was a success
- 2-\$500 Scholarships awarded
- Executive Board elections were held

C. BOARD PRESIDENT'S REPORT - Mrs. Bilik

- Recognized Mrs. Cooke for her service as a certified board member
- Thanked the municipality for assistance with stone and mowing of the school property
- Thank you to Carroll Clark for her dedication to Green
- Tap Newton, Lewis Bay Scholarship-Green student Nicole Asanti was named as a top finalist. She wrote about student government day and that the event opened her eyes to municipal leaders.
- NJSBA released a bulletin-Board Meetings-Brochure is on their website

- On 6/6 SCESC elected Green Township to the SCESC Board of Education
- Attended meeting for Safety and Security

D. SUPERINTENDENT'S REPORT - Dr. Cenatiempo

- Year has been successful; teachers have done a tremendous job
- Camps and ESY will take place in the summer
- Farm to School Initiatives, increase local tastings, continue Food Advisory Work
- Focus on Social-Emotional Well Being
- Safe Schools meeting to be held with Insurance
- Completed all of the drills and will file the report with the County

HIB: 3 Cases to Report

- 1 Confirmed HIB - Basis of Race
- 1 Confirmed HIB - Physical Characteristic of Weight
- 1 Not Confirmed HIB

Drills: Fire Drill 5/20/22

Lockdown Drill 5/27/22

Partial Evacuation Drill 6/9/22

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT - Mrs. Constantino

- Attended the NJ School Business Administrator's Conference in Atlantic City
- Working on Grants, Closing Out Purchase Orders
- Thank you to Jason Miller and team for helping mow the lawn weekly while we are understaffed

VI. DISCUSSION ACTION ITEMS

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of May 18, 2022. (Attachment)
2. Executive Session of May 18, 2022
3. Motion to approve the 2022-2023 Office Staff Calendar and Custodial Staff Calendar. (attachments)
4. Motion to approve the Sussex County Educational Services Commission's agreement for ancillary educational services for 2022-2023 fiscal year. (attachment)
5. Motion to approve the contract for Physical Therapy Services for the 2022-2023 school year provided by Allison Peck, PT. (attachment)

Motion- Mrs. Cooke Second-Dr. Van Blarcom
/Roll Call/

| Motion | | Dr. | Dr. | Mr. | Mr. | Ms. | Mr. | Mrs. | Mrs. | Mrs. | All in |
|----------------|---------|------------|-------------|----------|-------|------|-------|--------|-------|-------|--------|
| VII. 1-5. | | VanBlarcom | Haiduc-Dale | Strasser | Bilik | Post | Guzzo | Roller | Cooke | Bilik | Favor |
| Board Business | Yes | X | X | X | X | | X | X | X | X | |
| | No | | | | | | | | | | |
| | Abstain | | | | | | | | | | |
| | Absent | | | | | X | | | | | |

Strike Motion 6 and replace with the following:

6. ~~Motion to accept the HIB Report for the month of May 2022.~~

Resolved that Board reverses the finding of HIB in the case heard during this evening’s executive session; and

Be it further resolved, that the Board concludes that the actions set forth in the report are deemed to be a code of conduct offense due to ongoing conflict between peers; and

Be it finally resolved, that the parents who appealed shall be provided with a written decision informing them of the disposition and their appeal rights.

Motion to replace 6. with the resolution from Marc Zitomer above.

Motion – Mrs. Cooke Second- Mr. Guzzo
/Roll Call/

| Motion | | Mr. | Dr. | Ms. | Mr. | Mrs. | Mr. | Dr. | Mrs. | Mrs. | All in |
|---------|---------|-------|-------------|------|-------|--------|----------|------------|-------|-------|--------|
| VII. 6. | | Guzzo | Haiduc-Dale | Post | Bilik | Roller | Strasser | VanBlarcom | Cooke | Bilik | Favor |
| | Yes | X | X | | X | X | X | X | X | X | |
| | No | | | | | | | | | | |
| | Abstain | | | X | | | | | | | |
| | Absent | | | | | | | | | | |

VIII. UNFINISHED BUSINESS-None

IX. NEW BUSINESS-None

X. COMMITTEE REPORTS

A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson-did not attend.

-Dr.Cenatiempo mentioned we have 115 students attending summer camp and 15 students attending ESY.

1. Motion to approve the following professional development:

| <u>Staff Member</u> | <u>Conference Name</u> | <u>Provider/Location</u> | <u>Date(s)</u> | <u>Cost</u> |
|---|--|--|----------------|-----------------|
| Marlene Sobczak Cori Harrington Kristen Waters Lori Homentosky | Statewide Computer Science Summer Symposium | FDU CS Hub FDU 285 Madison Avenue Madison, NJ 07940 | 6/28/22 | \$0 Cost to BOE |

2. Motion to approve the following staff members to participate in the ESY and Summer Camp Programs for all or some of the following dates to be paid per hour per the contractual summer hourly rate to be determined.

Teacher Hours : 9 am – 12 pm
 Tuesday, Wednesday, and Thursday
 Session 1 - July 5, 6, 7
 Session 2 - July 12, 13, 14
 Session 3 - July 19, 20, 21
 Session 4 - July 26, 27, 28

Alyssa Murphy
 Karen Smith

3. Motion to discard the following World Language Textbooks and resources:

| Title of Book | Copyright Date | ISBN | QTY | Notes |
|----------------------------|----------------|-----------------|-----|-------|
| Spanish English Dictionary | 1998 | 978-0-87779-976 | 11 | |
| Expresate | 2008 | 978003045133-10 | 63 | |
| Expresate | 2005 | 003073696X | 49 | |
| Expresate 1A | 2006 | 003073696-X | 56 | Holt |

4. Motion to approve Erin Moles, certified TCRG - teacher of Irish Step dancing, to develop and teach an Irish Step dancing for the 2022 summer program.
5. (Addendum) Motion to approve Kerry Burneyko, School Nurse, to participated in the ESY an Summer Camp Programs for all of some of the following dates at her hourly rate.

Hours: 9am-12pm

Tuesday, Wednesday and Thursday

Session 1- July 5, 6, 7

Session 2- July 12, 13, 14

Session 3- July 19, 20, 21

Session 4- July 26, 27, 28

Motion- Dr. Haiduc Dale

Second- Mr. Bilik

/Roll Call/

| Motion | | Dr. | Mrs. | Ms. | Mr. | Mr. | Dr. | Mr. | Mrs. | Mrs. |
|------------|---------|-------------|--------|------|----------|-------|------------|-------|-------|-------|
| X. A. 1-5. | | Haiduc-Dale | Roller | Post | Strasser | Guzzo | VanBlarcom | Bilik | Cooke | Bilik |
| | Yes | X | X | X | X | X | X | X | X | X |
| | No | | | | | | | | | |
| | Abstain | | | | | | | | | |
| | Absent | | | | | | | | | |

B. FINANCE - Mr. Scott Guzzo, Chairperson

-Had a meeting on 6/8. Discussed year end budget, expenses, grants, aftercare, custodial hires and student insurance.

May 2022 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for May 19, 2022 through June 15, 2022 for a total of \$1,002,267.76 (attachment)
2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of May 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May, 2022.
5. Motion to approve transfers for May, 2022.

6. Motion to approve the disbursements from May 19, 2022 through June 15, 2022 for the Student Activities Account in the amount of \$5,999.83 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

7. Motion to approve the Dental plan rates through Horizon at a renewal of +2% increase for 24 months for the period July 1, 2022 through June 30, 2024.

| Type of Plan | Current Rate | Renewal Rate |
|--------------|--------------|--------------|
| Single | \$46.16 | \$47.08 |
| 2 Adults | \$85.86 | \$87.58 |
| Family | \$140.86 | \$143.68 |
| P&C | \$89.70 | \$91.49 |

8. Motion to approve the Oxford/United Healthcare monthly rates Effective July 1, 2022 to June 30, 2023:

| Subgroup | PPO \$20/\$20 | PPO \$20/\$40 | EPO \$20/\$40 | PPO \$10 Admin. | EHP \$10/\$15 | GSP \$10/\$15 |
|-------------------|---------------|---------------|---------------|-----------------|---------------|---------------|
| Single | \$1,296.13 | \$1,254.07 | \$1,211.08 | \$1,355.93 | \$1,327.23 | \$1,221.06 |
| 2 Adults | \$2,725.77 | \$2,637.29 | \$2,546.89 | \$2,851.51 | \$2,791.18 | \$2,567.88 |
| Family | \$3,955.80 | \$3,827.41 | \$3,696.22 | \$4,138.29 | \$4,050.74 | \$3,726.68 |
| P/C | \$2,261.76 | \$2,188.35 | \$2,113.34 | \$2,366.10 | \$2,136.03 | \$2,130.75 |
| Overage Dependent | PPO \$20/\$20 | PPO \$20/\$40 | EPO \$20/\$40 | PPO \$10 Admin. | EHP \$10/\$15 | GSP \$10/\$15 |
| Single | \$951.36 | \$920.49 | \$888.93 | \$995.25 | \$974.19 | \$896.26 |

9. Motion to approve additional funding of the Capital Reserve Account in an amount up to \$650,000 as of June 30, 2022. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2021-2022 fiscal year.

10. Motion to approve additional funding of the Maintenance Reserve Account in an amount up to \$350,000 as of June 30, 2022. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2021-2022 fiscal year.

11. Motion to approve additional funding of the Tuition Reserve Account in an amount

up to \$350,000 as of June 30, 2022. The source of these funds are derived from anticipated surplus realized at the conclusion of the 2021-2022 fiscal year.

12. Motion to approve the Eureka Math Squared Profession Development virtual training for Grades K-8 at a total cost of \$5,000.00

13. Motion to approve the following Out-of-District Placement:

Student ID ending in # 1917: Central Park School, Morristown, NJ. ESY Program. Tuition of \$4,400, and personal aide service at a cost of \$ 3,700, effective July 5, 2022 through August 11, 2022. Transportation is needed.

14. Motion to approve the Bollinger Specialty Group Student Accident Insurance Renewals, Student Coverage including Interscholastic Athletics Except Football, for the 2022-20223 school year:

| Premium | Coverage | Maximum Benefit | Benefit Period | Deductible |
|------------|-------------------------|-----------------|----------------|------------|
| \$1,882.00 | All Students & Athletes | \$25,000 | 2 Year | \$0 |
| \$1,749.00 | All Students & Athletes | \$6,000,000 | 10 Year | \$25,000 |

15. Motion to approve the Bollinger Specialty Group Student Accident Insurance Renewal, Voluntary Student Coverage excluding Interscholastic Athletics, for the 2022-20223 school year, for a voluntary student plan rate of \$0.00 during school time and \$185.00 for 24-hour coverage, with an option for voluntary student dental plan at a rate of \$20.00.

16. Motion to approve the Guarantee Trust Life Insurance Company’s voluntary Student Accident Insurance Policy for students who pay the required premium ranging from \$86.00 to \$350.00.

17. Motion to approve the following summer hours

| Name | Role | Required Summer Work | Number of Hours |
|------|------|----------------------|-----------------|
| | | | |

| | | | |
|------------------|----------------------------|--|----------------|
| Kathleen Wolfe | Speech Language Specialist | Evaluations / CST Meetings | Up to 24 hours |
| Cori Harrington | Technology Coordinator | Chromebook inventory, organization, maintenance | Up to 50 hours |
| Marybeth Stiles | School Counselor | SSDS Completion / HIB Prevention / Program Planning | Up to 35 hours |
| Elizabeth Dunbar | Science Teacher | Required to attend the summer training for hazardous chemicals | Up to 4 hours |
| Susan Stobie | Science Teacher | Required to attend the summer training for hazardous chemicals | Up to 4 hours |
| Kristen Waters | Literacy Coach / RTI | Analyzing end of year RTI data and planning instructional support Creating a district assessment pacing calendar Create RTI scheduling Complete our phonics scope/sequence for K-2 - Orton-Gillingham Unpack materials and arrange for teachers including F&P benchmark assessment systems and F&P Classroom sets for grade 3 Edit and modify phonics scope to reflect orton gillingham Arrange for RTI groups to start the second week of September | Up to 25 hours |
| Debbie Simmons | RTI Instructor | Inventory and reorganize all RTI materials | Up to 5 hours |
| Amanda Voswinkel | LDTC | Meetings with timelines, new referrals, and testing to meet compliance. Hours listed below include testing (traditionally hour and a half to 2 hours per session) | Up to 15 hours |

| | | | |
|-----------------|-------------------|--|----------------|
| Tina DeFeo | Library Assistant | Chromebook inventory, organization, maintenance | Up to 30 hours |
| Kerry Burneyko | School Nurse | Ongoing submission of Kindergarten Transfer student's health info Work with parents to complete vaccine records, asthma/epi-pen forms, and other required health information. | Up to 20 hours |
| Marlene Sobczak | Math Coach | Roster Math and combination programs Plan for instructional support for new Math program | Up to 25 hours |

18. Resolved that the Green Township Board of Education hereby authorizes the submission of the IDEA application for Fiscal Year 2023, and accepts the grant award of funds upon subsequent approval of the FY 2023 IDEA application.

| | |
|------------------|-----------|
| IDEA Basic | \$123,637 |
| Preschool | \$5,096 |
| Total Allocation | \$128,733 |

19. Motion to approve the application and acceptance of funds under the ESEA-FY23 Grant with subgrants for Title I, Title IIA and Title IV: Title I \$22,993, Title IIA \$7,112, Title IIA Non Public \$422, Title IV \$9,440, Title IV NP \$560

20. (Addendum) Motion to approve the following summer hours:

| Name | Role | Required Summer Work | Number of Hours |
|--------------|---------------|---|-----------------------------------|
| Tiffany Lutz | Social Worker | Managing CST Cases, referrals, evaluations and meetings | Up to 40 hours at her hourly rate |

Motion – Mr. Guzzo

Second –Dr. VanBlarcom

/Roll Call/

| Motion | | Dr. | Mrs. | Ms. | Mr. | Mr. | Dr. | Mr. | Mrs. | Mrs. |
|-------------|---------|-------------|--------|------|----------|-------|------------|-------|---------------------------------------|-------|
| X. B. 1-20. | | Haiduc-Dale | Roller | Post | Strasser | Guzzo | VanBlarcom | Bilik | Cooke | Bilik |
| | Yes | X | X | | X | X | X | X | X, except noted below for Mult. AIL | X |
| | No | | | | | | | | #1. Multiple AIL-Same Family/Location | |
| | Abstain | | | | | | | | | |
| | Absent | | | X | | | | | | |

C. OPERATIONS - Mr. Rob Strasser, Chairperson

-6/8 Meeting, discussed kitchen equipment, quote from arborist, additional quote for ride on mower, stairs for middle school, ESSER grants, HVAC, Sidewalk issue, and that someone was injured.
 -Drew Vanderzee was in attendance, and he reached out for additional quotes and has been very helpful in managing many of the issues above.

1. Motion to approve the security upgrade from Eastern Data Communications in the amount of \$53,538.

Motion- Mr. Strasser Second- Dr. Van Blarcom
 /Roll Call/

| X. C. 1. | Mr. | Dr. | Ms. | Mr. | Mrs. | Mr. | Dr. | Mrs. | Mrs. |
|----------|-------|-------------|------|-------|--------|----------|------------|-------|-------|
| | Guzzo | Haiduc-Dale | Post | Bilik | Roller | Strasser | VanBlarcom | Cooke | Bilik |
| Yes | X | X | | X | X | X | X | X | X |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |
| Absent | | | X | | | | | | |

D. PERSONNEL - Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Kenneth S. DeGraw, III, for 27.5 hours per week as Part Time Summer Custodial Help for the end of the 2021-2022 and beginning of the 2022-2023 school years, at a rate of \$15 an hour, pending approval of his criminal history background check archiving request, as recommended by the Superintendent.
2. Motion to approve Kayla Hannemann, for 27.5 hours per week as Part Time Summer Custodial Help for the end of the 2021-2022 and beginning of the 2022-2023 school years, at a rate of \$15 an hour, pending approval of his criminal history background check archiving request, as recommended by the Superintendent.
3. Motion to approve the following additional participants for the Orton Gillingham Training from 6/20/22 through 6/24/22 that was approved at the February 16, 2022 BOE meeting:

Beth Holley
 Denise Schumann
 Jessica Giller

4. Motion to approve Marybeth Stiles the 504 Coordinator, for the 22/23 school year, as recommended by the Superintendent.
5. Motion to appoint Marybeth Stiles as McKinney Vento Homeless Liaison, for the 22/23 school year.
6. Motion to appoint Jon Paul Bollette as the Title IX Investigator.
7. Motion to appoint Marybeth Stiles as the Title IX Coordinator.
8. Motion to appoint Jennifer Cenatiempo as the Title IX Decision Maker.
9. Motion to approve payment to Carroll Clark for her earned sick time of 125 days at \$70/day = \$8,750.00, as recommended by the Superintendent.
10. Motion to approve Elizabeth Austin for a Clinical Experience (Practicum) from Centenary University, to be assigned to 3rd Grade with Kerstin Martinka for the fall semester of 2022, with a Clinical Internship (student teaching) to be completed in the 2nd semester, as recommended by the Superintendent.
11. Motion to approve the following staff and associated salaries for the 22/23 school year.

| Custodians | 22/23 |
|--|-----------------------|
| James Hassel, Part time, 5 hours per day | \$20/hour \$24,000 |
| William Jeskey, Full Time | \$55,731.51 |
| Gladys Lopez, Full Time | \$20/hour \$38,400 |
| Philip Wetzel, Full Time | \$20/hour \$38,400 |

| Administrative Assistants | 22/23 |
|----------------------------------|--------------|
| | |

| | |
|--------------------|-------------|
| Linda DeGraw | \$47,380 |
| Patricia Hannemann | \$55,105 |
| Nancy Kaiser | \$55,286.28 |
| Janice Lawrey | \$59,268.26 |
| Lori Sanchez | \$47,909.42 |

| | |
|---|----------------------|
| Administration | 22/23 |
| Jon Paul Bollette, Principal | \$104,298.02 |
| Karen Constantino, Business Administrator See motion 15. Below. | \$126,880 |

12. Motion to appoint Alyssa Murphy at her hourly rate of \$45.05 and Karen Smith at her hourly rate of \$ 42.26, as ESY teachers.

13. Motion to re-approve the following people as substitute custodians for the 2022-2023 school year, effective July 1, 2022, at a rate of \$20 with a Black Seal License and \$14 without:

| |
|---------------------|
| Michael Bussow |
| Michael O'Shea |
| Timothy Fitzpatrick |
| Robert Borgognoni |
| Michael Jablonski |

14. Motion to approve Joshua Simmons, custodian for the 2022-2023 school years, with an estimated start date of August 15, 2022, at a prorated salary of \$42,000, pending approval of his criminal history background check archival request, as recommended by the Superintendent.

/Roll Call/

| X. D. 1-14. | Mrs. Roller | Ms. Post | Mr. Bilik | Mr. Strasser | Dr. VanBlarcom | Mr. Guzzo | Dr. Haiduc-Dale | Mrs. Cooke | Mrs. Bilik |
|-------------|----------------|-------------|--------------|-----------------|-------------------|--------------|--------------------|---------------|---------------|
| Yes | X | | X | X | X | X | X | X | X |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |
| Absent | | X | | | | | | | |

- Motion to approve the contract for Karen Constantino, Business Administrator, at a salary of \$126,880, subject to County approval.

Motion- Mrs. Cooke Second-Dr. VanBlarcom

Roll Call:

| Finance, #15. | Dr. Haiduc-Dale | Mrs. Roller | Ms. Post | Mr. Strasser | Mr. Guzzo | Dr. VanBlarcom | Mr. Bilik | Mrs. Cooke | Mrs. Bilik |
|---------------|--------------------|----------------|-------------|-----------------|--------------|-------------------|--------------|---------------|---------------|
| Yes | X | X | X | X | X | X | X | X | X |
| No | | | | | | | | | |
| Abstain | | | | | | | | | |
| Absent | | | | | | | | | |

E. POLICY - Ms. Kristin Post, Chairperson

- Motion to approve the following policies and regulations for a first reading ~~and approval:~~

P 1648.15 Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)

P 2415.04 Title I – District – Wide Parent and Family Engagement (M) (Revised)

Motion –Dr. Haiduc-Dale Second – Mr. Bilik

/Roll Call/

| Motion | Z. E. 1 Policy | Mr. Bilik | Ms. Post | Mr. Strasser | Mrs. Roller | Dr. VanBlarcom | Mr. Guzzo | Dr. Haiduc-Dale | Mrs. Cooke | Mrs. Bilik |
|---------|-------------------|--------------|-------------|-----------------|----------------|-------------------|--------------|--------------------|---------------|---------------|
| Yes | X | | | X | X | X | X | X | X | X |
| No | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | X | | | | | | | |

F. NEGOTIATIONS - Mrs. Ann Marie Cooke, Chairperson

- Update as applicable-Meeting scheduled for 7/13.

XI. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

1. Motion to appoint Linda DiLorenzo as Treasurer of School Funds for the ensuing year, 2022-2023, at a salary of \$5,060.70

2. Motion to appoint Karen Constantino as Board Secretary for the 2022-2023 fiscal year.

3. Motion to appoint Allison M. Peck, P.T. for physical therapy services for the 2022-2023 fiscal year at a rate of \$ 88.00/hour.

Bank and Financial Designations – Agenda items 4 - 13

4. Motion to designate TD Bank as the depository for the following accounts:

Operating
 Payroll
 Agency
 Petty Cash
 Unemployment
 EscrowDirect
 Bond/Construction Account
 Child Care
 FSA Account

5. Motion to designate Lakeland Bank as the depository for the following accounts:

Student Activity
 Cafeteria

6. Motion to authorize the signatories as follows:

| BANK | DESCRIPTION | SIGNATORIES |
|---------|-----------------------|---|
| TD Bank | Operating (Treasurer) | (3) President or Vice-President Board Secretary and Board Treasurer *Alternate Signatories: Vice President for President; Superintendent or Operations Chair for Board Secretary |

| | | |
|--------------------|---------------------------------|--|
| TD Bank | Payroll | (1)Board Treasurer or Board Secretary |
| TD Bank | Payroll Agency | (1)Board Treasurer or Board Secretary |
| Lakeland Bank | Student Activity | (1) Board Secretary or Superintendent |
| TD Bank TD Bank | Petty Cash Unemployment Fund | (1) Board Secretary (1) Board Secretary |
| TD Bank | Escrow Direct | (1) Board Secretary |
| Lakeland Bank | Cafeteria | (1) Board Secretary |
| TD Bank | Bond/Construction | (1) Board Secretary |
| TD Bank | Child Care | (1) Board Secretary |
| TD Bank | FSA Account | (1) Board Secretary or Superintendent |

7. Motion to approve the use of facsimile signatures with the verbal permission of the signatories.

8. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.

9. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500 and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.

10. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2022-2023 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.

11. Motion to approve Superintendent's petty cash for 2022-2023 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.

12. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other

employees as deemed necessary for the 2022-2023 school year as per State Law requirements.

13. Motion to approve Karen Constantino as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Board Business Designations – Agenda items 14 - 16

14. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)

15. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office
Green Hills School
Green Township Board Office
Green Township Municipal Building

16. Motion to operate as a Board under the committee system comprised of the following committees:

Curriculum
Finance
Negotiations
Operations
Personnel
Policy
Ad Hoc Climate Committee
Tri-District Committee

Procedure Designations – Agenda Items 17 - 19

17. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).

18. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
19. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2022-2023 school year when required by the Public School Contracts Law.

Appointment of Professionals

20. Motion to approve the following individuals or firms in their respective positions for the 2022-2023 school year:
 - a. Energy Cooperation ACES
 - b. School Physician Dr. Sanjay Jain
 - c. Insurance Fund School Alliance Insurance Fund (SAIF)
 - d. District Architect DMR Architects
 - e. Environmental Consultants RK Occupational & Environmental Analysis, Inc.
 - f. Board Attorney Schenck, Price, Smith & King
 - g. Bond Attorney McManimon & Scotland, L.L.C.
 - h. Board Auditor Nisivoccia & Co., L.L.P.
 - i. Accounting Software Provider CDK Systems
 - j. Payroll Computer Service Provider R & L Datacenters, Inc.
 - k. Insurance Agent of Record The Morville Agency
 - l. Medical Insurance Agent of Record Brown & Brown Benefit Advisors
21. Motion to appoint Jon Paul Bollette as Affirmative Action Officer for Green Hills School for the 2022-2023 school year, with no additional stipends or salary.
22. Motion to appoint Jon Paul Bollette as Attendance Officer for Green Hills School for the 2022-2023 school year, with no additional stipends or salary.
23. Motion to appoint Jon Paul Bollette as School Safety Specialist for Green Hills School for the 2022-2023 school year with no additional stipends or salary.
24. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2021-2022 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.
25. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee's request.
 - AXA – Equitable 403B
 - The Equitable Company
 - Security Benefit

/Roll Call/

| Motion | | Ms. | Mr. | Mr. | Dr. | Mrs. | Mr. | Dr. | Mrs. | Mrs. | All in |
|----------------|---------|------|-------|-------|-------------|--------|----------|------------|------------|-------|--------|
| XI.1.-25. | | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik | Favor |
| Reappointments | Yes | X | X | X | X | X | X | X | 1-13,15-25 | X | |
| | No | | | | | | | | 14 | | |
| | Abstain | | | | | | | | | | |
| | Absent | | | | | | | | | | |

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS-None

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING (First Session)

** HIB Appeal - Confidential Student Matters *

Closed Meeting Motion was read by President Bilik at 7:30pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing b-individual privacy.

Motion –Mr. Guzzo Second – Dr. VanBlarcom

Roll Call:

| Motion | | Ms. | Mr. | Mr. | Dr. | Mrs. | Mr. | Dr. | Mrs. | Mrs. |
|---------------------|---------|-----------------|-------|-------|-------------|--------|----------|------------|-------|-------|
| Executive Session 1 | | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik |
| | Yes | | X | X | X | X | X | X | X | X |
| | No | | | | | | | | | |
| | Abstain | | | | | | | | | |
| | Absent | X, arrived late | | | | | | | | |

XIV. RECONVENE

Motion to reconvene into public session at 9:02pm.

Motion- Mrs. Cooke Second – Dr.Haiduc-Dale

All in favor, members responded “Aye”.

Closed Meeting-Session #2 is to discuss B&I, Individual Privacy and Personnel-employment matters affecting a specific prospective or current employee at 9:28pm.

Motion-Mrs. Cooke Second- Dr. VanBlarcom

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at 11:03pm.

All in favor, all board members responded with “Aye”.