

**GREEN TOWNSHIP BOARD OF EDUCATION  
MINUTES  
Regular Meeting  
May 18, 2022**

**Time: 7:00 p.m.**

**Place: Green Hills School - Library**

**I. CALL TO ORDER@7pm by President Bilik**

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETINGS ACT STATEMENT-Read by President Bilik**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

|      |                                        | Term | Roll Call                  |
|------|----------------------------------------|------|----------------------------|
| Mr.  | CJ Bilik                               | 2024 | Present                    |
| Mrs. | Marie Bilik                            | 2023 | Present                    |
| Mrs. | Ann Marie Cooke                        | 2024 | Present                    |
| Mr.  | Scott Guzzo                            | 2022 | Present                    |
| Dr.  | Noah Haiduc-Dale                       | 2022 | Present, arrive d @ 7:02pm |
| Ms.  | Kristin Post                           | 2024 | Present                    |
| Mr.  | Rob Strasser                           | 2022 | Present                    |
| Ms.  | Holly Roller                           | 2022 | Present, arrived @ 7:10pm  |
| Dr.  | Melissa Van Blarcom                    | 2023 | Present                    |
|      |                                        |      |                            |
| Dr.  | Jennifer Cenatiempo,<br>Superintendent |      | Present                    |
| Mrs. | Karen Constantino, SBA                 |      | Present                    |

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**D. MISSION STATEMENT-Read by Mr. Strasser**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

Motion to accept the agenda as amended/written with the addendum.

Motion –Mrs. Cooke Second-Ms. Post

Verbal all in favor, all members responded with “Aye”.

**II. PRESENTATIONS-Mr. Kevin Kahn of the Historical Society presented awards to students along with Principal Bollette**

**Green Hills Love of History Contest 2022 Winners**

**1<sup>st</sup> -2<sup>nd</sup> Grade:**

1<sup>st</sup> Jace Olsyn – Rutherford Hall, certificate, ribbon, & prize

2<sup>nd</sup> Anna Lewin, Lake Tranquility Watercolor, certificate & ribbon

3<sup>rd</sup> Emersyn Stanton, Tranquility Methodist Church, certificate & ribbon

**3<sup>rd</sup> -5<sup>th</sup> Grade:**

1<sup>st</sup> - Isla Diklich, Huntsville Cemetery, prize, certificate & ribbon

2<sup>nd</sup> – Emma Van Haste – The White Pilgrim, certificate & ribbon

3<sup>rd</sup> – Tie - Maya Seaman – Tranquility Church, certificate & ribbon

3<sup>rd</sup> – Tie - Anya Nowaczyk – Wershing House, certificate & ribbon

3<sup>rd</sup> – Tie - Zach Venturino – Lackawanna Cutoff, certificate & ribbon

**6<sup>th</sup> -7<sup>th</sup> Grade:**

1<sup>st</sup> Isabella Rubino - Lake Hopatcong Board Game, \$50, prize, certificate & ribbon

2<sup>nd</sup> Chase Vince-Cruz, Land of Make Believe Minecraft tour, \$25, certificate & ribbon

3<sup>rd</sup> Caela McGuire – Action Park Essay, \$15, certificate & ribbon

8<sup>th</sup> Grade:

1<sup>st</sup> Emma Trout – Bertrand’s Island essay and diorama, \$100, prize, certificate & ribbon

2<sup>nd</sup> Zoe Caraballo – Greendell station poem, \$50, certificate & ribbon

Mr. Kahn thanked teachers Mr. Martin, Mr. Bird and Mr. Wynne for all of their help with the student submissions in the “Green Hills Love of History Contest”.

**15 minute recess was taken at 7:15pm**

**III. CORRESPONDENCE-None**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS-None at 7:29pm**

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke -None

B. PTA UPDATE - Mrs. Post-No update-Next meeting is on 5/23@7pm via zoom

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

-Attended NJSBA meeting in Trenton where a new Executive Director, Dr. Timothy Purnell was selected.

-On 6/6 SCESC will hold their annual reorganization (Green serves on their Board of Directors) Meetings are on the first Monday of every month. President Bilik said she is happy to serve.

-On 6/8, Newton Country Club-Hybrid meeting of the Sussex County School Boards Association

-Dr. Cenatiempo’s evaluation is online and is to be completed. There will be a Special Meeting in June.

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

-Welcomed Drew Vanderzee, the new Head of Buildings and Grounds

-Discussed two facilities projects-Roof and Crumbling Stairs

-Grant money from ESSER III should be coming through on 5/24

-Attended the Co-Op bid opening for transportation on 5/18

-Discussed the increase in transportation costs for the 22-23 SY

-Board members asked questions about the length of the longest bus run as compared to the current runs, anticipated change of times, the need to tier routes

-Dates of the NJSBA Convention is 10/24-10/26

HIB: Board will be briefed in executive session

Drills: None since the last meeting

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

-Attended the Co-Op bid opening for transportation on 5/18

-Business as usual

**VI. DISCUSSION ACTION ITEMS**

**VII. BOARD BUSINESS - Mrs. Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of May 11, 2022. (Attachment)

2. Executive Session of May 11, 2022

Motion- Mrs. Cooke Second- Dr. VanBlarcom

Roll Call:

| Motion       |         | Ms.  | Mr.   | Mr.   | Dr.         | Mrs.   | Mr.      | Dr.        | Mrs.  | Mrs.  | All in |
|--------------|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|--------|
| VII. A.1.-2. |         | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik | Favor  |
|              | Yes     |      |       |       |             |        |          |            |       |       | X      |
|              | No      |      |       |       |             |        |          |            |       |       |        |
|              | Abstain |      |       |       |             |        |          |            |       |       |        |
|              | Absent  |      |       |       |             |        |          |            |       |       |        |

**VIII. UNFINISHED BUSINESS-None**

**IX. NEW BUSINESS-None**

**X. COMMITTEE REPORTS-None**

A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to rescind the following professional development:

| <u>Staff Member</u> | <u>Conference Name</u>            | <u>Provider/Location</u> | <u>Date(s)</u> | <u>Cost</u>        |
|---------------------|-----------------------------------|--------------------------|----------------|--------------------|
| Beth Voris          | Professional Development Workshop | NJCGTP                   | 6/3/22         | No cost to the BOE |

2. Motion to approve the following professional development:

| <u>Staff Member</u> | <u>Conference Name</u>            | <u>Provider/Location</u> | <u>Date(s)</u> | <u>Cost</u>     |
|---------------------|-----------------------------------|--------------------------|----------------|-----------------|
| Beth Voris          | Professional Development Workshop | NJCGTP                   | 6/3/22         | Mileage \$21.42 |

3. Motion to approve the following staff members to participate in the ESY and Summer Camp Programs for all or some of the following dates to be paid per hour per the contractual summer hourly rate to be determined.

**Teacher Hours : 9 am – 12 pm**  
 Tuesday, Wednesday, and Thursday  
 Session 1 - July 5, 6, 7  
 Session 2 - July 12, 13, 14  
 Session 3 - July 19, 20, 21  
 Session 4 - July 26, 27, 28

Sarah Pittenger  
 Jessica Giller  
 Kirsten Goodnick  
 Catherine Nowaczyk  
 Kelli McKeown  
 Kristen Waters  
 Justin Wynne  
 Allison Weatherwalks  
 Lori Homentosky  
 Kyle Mirana  
 Jennifer Romano  
 Cori Harrington  
 Amy Cole  
 Christie Farber

Motion –Dr. Haiduc-Dale      Second – Ms. Post

**Roll Call:**

| Motion    |         | Ms.  | Mr.   | Mr.   | Dr.         | Mrs.   | Mr.      | Dr.        | Mrs.  | Mrs.  |
|-----------|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|
| X.A.1.-3. |         | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik |
|           | Yes     | X    | X     | X     | X           | X      | X        | X          | X     | X     |
|           | No      |      |       |       |             |        |          |            |       |       |
|           | Abstain |      |       |       |             |        |          |            |       |       |
|           | Absent  |      |       |       |             |        |          |            |       |       |

**B. FINANCE - Mr. Scott Guzzo, Chairperson**

**April 2022 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for April 27, 2022 through May 18, 2022 for a total of \$1,117,816.40 (attachment)
2. Motion to accept the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April, 2022.
5. Motion to approve transfers for April, 2022.
6. Motion to approve the disbursements from April 27, 2022 through May 18, 2022 for the Student Activities Account in the amount of \$3,979.48 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**
7. Motion to approve and accept the proposal from Iron Mountain Mechanical to Replace the "Heating Main Leaks". The price of \$9,985.00 includes labor and materials for the following:
  - Remove existing 3" Victaulic coupling and 90s that are leaking and replace with Mega Press 90s in the locations that were observed at the site visit (Hallway outside by faculty room, Boiler Room and Room 206
  - Drain down existing heating system by school staff
  - Refill and purge air by Iron Mountain with the help of school staff
  - All labor prevailing wage
  - Excludes permit fees (if applicable)
8. Motion to approve the Chapter 226 Nonpublic School Nursing Services Agreement & Chapter 192/193 Nonpublic Services Agreement for the 2022/2023 School year.

9. Motion to approve the Annual Certification of Taxes for the 2022-2023 fiscal Year:

**Certification of Taxes: July 1,2022 to June 30, 2023**

| <b>Month</b>     | <b>General Fund Tax Levy</b> | <b>Debt Service Tax Levy</b> | <b>Total Tax Levy</b> | <b>Date Due to BOE</b> |
|------------------|------------------------------|------------------------------|-----------------------|------------------------|
| <b>JULY</b>      | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>7.10.2022</b>       |
| <b>AUGUST</b>    | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>8.10.2022</b>       |
| <b>SEPTEMBER</b> | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>9.10.2022</b>       |
| <b>OCTOBER</b>   | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>10.10.2022</b>      |
| <b>NOVEMBER</b>  | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>11.10.2022</b>      |
| <b>DECEMBER</b>  | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>12.10.2022</b>      |
| <b>JANUARY</b>   | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>1.10.2023</b>       |
| <b>FEBRUARY</b>  | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>2.10.2023</b>       |
| <b>MARCH</b>     | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>3.10.2023</b>       |
| <b>APRIL</b>     | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>4.10.2023</b>       |
| <b>MAY</b>       | <b>\$857,700.42</b>          | <b>\$7,300.75</b>            | <b>\$865,001.17</b>   | <b>5.10.2023</b>       |
| <b>JUNE</b>      | <b>\$857,700.38</b>          | <b>\$7,300.75</b>            | <b>\$865,001.13</b>   | <b>6.10.2023</b>       |
| <b>TOTAL</b>     | <b>\$10,292,405.00</b>       | <b>\$87,609.00</b>           | <b>10,380,014.00</b>  |                        |

10. Motion to accept the proposal submitted by the Industrial Appraisal Company of Pittsburg, Pennsylvania, to provide an appraisal for the Green Township Board of Education for fixed asset accounting control and insurance valuation purposes at a fee of \$1,995.00. **(attachment)**
11. Motion to accept the donation of 10 gallons of ice cream, at a value of \$160.00, from Cliff's Homemade Ice Cream, for the opening night of the school play.

12. BE IT RESOLVED THAT THE BOARD OF EDUCATION of Green Township upon the recommendation of Karen Constantino, School Business Administrator, hereby award and approve the contract with Maschio’s for the 2022-2023 school year:

|                              |            |
|------------------------------|------------|
| FSMC Management Fee (annual) | \$7,875.84 |
| Guaranteed (Loss)            | (\$2,500)  |

13. Motion to approve the Eureka Math<sup>2</sup> program, Kindergarten through Algebra at a cost of \$25,304.96 for all grade levels.
14. Motion to approve the Early Bird registration fee of \$2,100 for the NJSBA Workshop 2022, for up to 25 team members, from October 24, 2022 to October 26, 2022.
15. Motion to approve Cori Hartington as technology support for the participants enrolled in the Orton Gillingham Training from 6/20/22 through 6/24/22, at her hourly rate per the 21-22 salary guide for 30 hours. Compensation will be paid from the ARP ESSER-Specialized Funding-Accelerated Learning, Coaching, and Educator Support Grant.
16. Motion to withdraw \$9,985.00 from the maintenance reserve to replace the “Heating Main Leaks” (Number 7. Listed above).
17. (Addendum) Motion to award Weatherproofing Technologies Inc. (a subsidiary of Tremco) for a roofing repair contract, for repairs to roofs 4,5,13 & 14. Roofing & Envelope Services Bid#ESCNJ/AEPA 21D Quote 5044883, at a total cost of \$313,798.57. Funds are to be withdrawn and paid out of the capital reserve, budgeted for in the 22-23 budget as a capital project.

Motion – Mr. Guzzo      Second –Ms. Post

**Roll Call:**

| Motion     |         | Ms.  | Mr.   | Mr.   | Dr.         | Mrs.   | Mr.      | Dr.        | Mrs.  | Mrs.  |
|------------|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|
| X.B.1.-17. |         | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik |
|            | Yes     | X    | X     | X     | X           | X      | X        | X          | X     | X     |
|            | No      |      |       |       |             |        |          |            |       |       |
|            | Abstain |      |       |       |             |        |          |            |       |       |
|            | Absent  |      |       |       |             |        |          |            |       |       |

**C. OPERATIONS - Mr. Rob Strasser, Chairperson**



- Motion to approve the following summer hours for July and August.

Monday to Thursday, 8:00 am - 3:00 pm

Friday, 8:00 am - 1:00 pm

Motion –Mr. Strasser      Second –Dr. VanBlarcom

**Roll Call:**

| Motion |         | Ms.  | Mr.   | Mr.   | Dr.         | Mrs.   | Mr.      | Dr.        | Mrs.  | Mrs.  |
|--------|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|
| X.C.1. |         | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik |
|        | Yes     | X    | X     | X     | X           | X      | X        | X          | X     | X     |
|        | No      |      |       |       |             |        |          |            |       |       |
|        | Abstain |      |       |       |             |        |          |            |       |       |
|        | Absent  |      |       |       |             |        |          |            |       |       |

**D. PERSONNEL - Mrs. Ann Marie Cooke, Chairperson**

- Motion to accept, with regret, the resignation of custodian, Jason Saavedra, effective June 12, 2022.

Motion –Mrs. Cooke      Second –Mr. Bilik

**/Roll Call:**

| Motion |         | Ms.  | Mr.   | Mr.   | Dr.         | Mrs.   | Mr.      | Dr.        | Mrs.  | Mrs.  |
|--------|---------|------|-------|-------|-------------|--------|----------|------------|-------|-------|
| X.D.1. |         | Post | Bilik | Guzzo | Haiduc-Dale | Roller | Strasser | VanBlarcom | Cooke | Bilik |
|        | Yes     | X    | X     | X     | X           | X      | X        | X          | X     | X     |
|        | No      |      |       |       |             |        |          |            |       |       |
|        | Abstain |      |       |       |             |        |          |            |       |       |
|        | Absent  |      |       |       |             |        |          |            |       |       |

**E. POLICY - Ms. Kristin Post, Chairperson**

**F. NEGOTIATIONS - Mrs. Ann Marie Cooke, Chairperson**

- Update as applicable

**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS- None @ 8:23pm**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been

recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

## **XII. CLOSED MEETING @ 8:24pm**

Closed Meeting Motion was read by President Bilik at 8:24pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing B-individual privacy

Motion-Dr. VanBlarcom Second- Mr. Guzzo

All in favor, responded with “Aye”.

## **XIII. RECONVENE**

Motion to reconvene into public session at 8:49pm.

Motion – Ms. Post                      Second – Dr. Haiduc-Dale

All in favor, responded with “Aye”.

## **XIV. ADJOURNMENT**

May 18, 2022

Motion that the Board of Education shall adjourn at 8:49pm.

Motion – Mr. Bilik      Second – Mrs. Cooke

All in favor, responded with “Aye”.

May 18, 2022