

**NJDA EMERGENCY PROCUREMENT/CONTRACT MODIFICATION REQUEST**

SCHOOL FOOD AUTHORITY \_\_\_\_\_

AGREEMENT NUMBER \_\_\_\_\_

AUTHORIZED REPRESENTATIVE \_\_\_\_\_

(NAME)

\_\_\_\_\_  
(CONTACT EMAIL AND CELL NUMBER)

PARTICIPATING PROGRAM MEALS    BREAKFAST  
(CHECK APPLICABLE PROGRAMS)    LUNCH

**CURRENT OPERATIONS** (PLEASE CHECK APPLICABLE BOX)

\_\_\_\_\_  
FOOD SERVICE MANAGEMENT COMPANY

.....COST REIMB

.....FIXED PRICE

DATE EMERGENCY MEAL SERVICE BEGAN: \_\_\_\_\_

PROJECTED END DATE OF EMERGENCY: \_\_\_\_\_ (END DATE NOT LATER THAN JUNE 30, 2020)

**PROPOSED CHANGES TO CURRENT OPERATIONS DURING EMERGENCY**

..... CHECK HERE IF YOU ARE PROPOSING TO DO A NON-COMPETITIVE EMERGENCY PROCUREMENT FOR MEALS.

PLEASE PROVIDE A NARRATIVE OF THE PROPOSED PROCUREMENT

..... CHECK IF YOU ARE PROPOSING A MODIFICATION TO YOUR EXISTING FSMC CONTRACT.

PLEASE PROVIDE A NARRATIVE OF YOUR PROPOSED MODIFICATIONS TO YOUR FSMC CONTRACT.

PLEASE CHECK THE FORMS YOU HAVE SUBMITTED ON SNEARS:

.....  
SFSP FORM #199

SSO

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE