

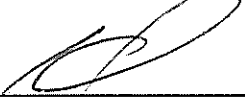
# LETTER OF UNDERSTANDING

**RE: Emergency Contract Modifications due to the Novel Coronavirus**

As outlined in attached FORM #232, an Emergency Meal Service has taken place between Green Twp. Board of Education and Maschio's Food Services, Inc. commencing on March 16, 2020 and not extending past June 30, 2020. Your district has chosen to operate under the Summer Food Service Program in accordance with the New Jersey Department of Agriculture, Division of Food and Nutrition which allows for the serving of reimbursable meals during an emergency school closure. This introduces a change to our current Food Service Management Company Cost Reimbursable Contract with changes and responsibilities now under the SSO as outlined below:

1. Professional menu planning by our Registered Dietitians
2. Production oversight by our corporate chefs and Food Safety instructors
3. Insuring wholesome, Grab and Go style, reimbursable meals are being provided to your district
4. Maschio's fleet service put in place to deliver to your district at a designated time
5. Meal Count adaptability
6. Facilitating and monitoring meal accountability to insure program compliance in securing reimbursement funds to your district
7. Dietitian review of compliance standards for Production Records
8. Facilitate accurate claim submission on correct reimbursement vouchers
9. Operating in your district in a cost-efficient manner in terms of limited food purchases, supply purchases and labor costs
10. Communicating effectively to you as continued guidance is received from government authorities
11. Transparency in costs and expenses, some specific to SSO
12. Maschio's invoicing will be for actual incurred expenses including price per meal for each breakfast and lunch delivered, management fee consistent with language contained in FSMC Contract and those expenses accrued due to the change in program feeding.
13. The 2019/2020 school year guarantee shall be amended to 'No Guarantee'.

Please acknowledge this Letter of Understanding below:

  
\_\_\_\_\_  
Signature                      Date                      4/13/2020

\_\_\_\_\_  
Kenneth N. Torchia, CEO  
Print Name and Title

\_\_\_\_\_  
Maschio's Food Services, Inc.  
FSMC

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
SFA