

**AGENDA**  
**Minutes**  
**Regular Meeting**  
**April 22, 2020**

**Time: 7:30p.m.**

**Place: Conducted Remotely: Zoom**

**I. CALL TO ORDER**

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

	<u>Term</u> <u>Expires</u>	<u>Roll Call</u>
Mrs. Marie Bilik- President	2020	<b><i>Present/remote</i></b>
Mrs. Ann Marie Cooke – Vice-President	2021	<b><i>Present/remote</i></b>
Mr. Matthew Fox	2020	<b><i>Present/remote</i></b>
Mr. Scott Guzzo	2022	<b><i>Present/remote</i></b>
Mr. Noah Haiduc-Dale	2022	<b><i>Present/Remote</i></b>
Mrs. Denise Kelly-Jones	2020	<b><i>Absent</i></b>
Ms. Kristin Post	2021	<b><i>Present/Remote</i></b>
Mr. Michael Rose	2021	<b><i>Present/Remote</i></b>
Mr. Robert Strasser	2022	<b><i>Present/Remote</i></b>
Dr. Lydia E. Furnari, Interim Superintendent		<b><i>Present/Remote</i></b>
Dr. Vincent Occhino, SBA /Board Secretary		<b><i>Present/Remote</i></b>

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II. CLOSED MEETING**

Closed Meeting Motion was read by Marie Bilik.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

At 7:40pm the Board President asked for a motion to enter into executive session for the purpose of discussing i.

Motion Mr. Rose

Second Mr. Haiduc-Dale

**Roll Call**

	<b>M.F.</b>	<b>S.G</b>	<b>N.H.D.</b>	<b>D.K.J.</b>	<b>K.P.</b>	<b>M.R.</b>	<b>R.S.</b>	<b>A.C.</b>	<b>M.B</b>	<b>ALL IN FAVOR</b>
<b>YES</b>										<b>X</b>
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						

**III. RECONVENE**

At 8:20 pm the Board President asked for a motion to reconvene into public session.

Motion Mrs. Cooke

Second Mr. Haiduc-Dale

**Roll Call**

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
<b>YES</b>										<b>X</b>
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						

**IV. CORRESPONDENCE**

The Superintendent and Board President stated that the district did not receive any correspondence.

**V. PUBLIC PARTICIPATION ON AGENDA TOPICS**

Open 8:25pm

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

The Board President read the public participation on agenda items into the record, allowing some time for members of the public to ask questions remotely. No one participated.

**None**

Closed 8:30pm

**VI. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke reported that the Newton Board did not meet on March 10<sup>th</sup> as scheduled. Their next Board meeting will be held on April 28<sup>th</sup>.

B. PTA UPDATE – Mrs. Kelly-Jones No Report

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik informed the Board that she was busy attending various remote meetings offered by NJSBA and the NJDOE. President Bilik reminded the Board that the Superintendent’s evaluation should be completed by July 1<sup>st</sup>.

D. SUPERINTENDENT’S REPORT:

1. Thank you for joining us for our first fully remote Board of Education meeting. We expect there may be challenges along the way, but hope that the platforms in use provide you with a means of keeping up to date with Board business. Please be reminded that all public comments and questions should be submitted to the email address: Boardmeeting@greenhills.org. Submitted comments and questions will be read into the record.
2. The Spring edition of our Focus on Education newsletter will be coming to you in early May.
3. I will be submitting the 2nd round information to Sustainable Jersey for Schools on April 30th. We have received very good feedback from our first submission that will help to make the next submission even stronger. The final submission is due in June.
4. Just a reminder that the District will hold our annual Budget Hearing on April 29th at 7:00pm. This will be followed by a regular meeting of the Board. We encourage you to attend.
5. I want to thank all of the administrators, teachers, staff, students and parents for your commitment and partnership during our remote learning days. I know how challenging it is in the best of times to manage multiple roles and responsibilities, and I am truly grateful for your willingness to be flexible and to help others. We are committed to keeping our GHS family connected through Morning Announcements, digital lessons, and discussions by email and phone to support the work of educating our children. We miss you all greatly.

To that end, I also want to let you know that District and County leaders come together regularly to discuss next steps, We are thinking about what will happen when we finally open schools again, when that might happen, and what our students will need both now and during that transition. You will hear more from us in the coming days and weeks, but please know that this is something that is foremost in the thoughts of every educator and educational leader.

6. Later on tonight’s agenda, you will find my recommendation for Ms. Tina Palecek for the position of School Business Administrator for the Green Township school District. Ms. Palecek earned a Bachelor’s Degree in Organizational Management with a Minor in Accounting and a Master’s Degree in Curriculum & Instruction from Ashford University. She has an MBA from southern New Hampshire University and is a veteran of the United States Marine Corps. Some of the remarks made by those I contacted during my check of her references are that Ms. Palecek is thorough, detail oriented, highly ethical and possess excellent leadership skills. During our interviews, Ms. Palecek rose to the top of the candidate pool and impressed the panel with her direct responses to our questions as well as her positive attitude and evident flexibility. It is without reservation that I recommend Ms. Tina Palecek to the Board this evening.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino mentioned progress on the 2020-21 budget. He also cautioned that grant funds will likely be lower based on available information, but the 20-21 budget already includes a potential reduction. He acknowledged the cooperation being received by the Business Office staff to keep the district running smoothly during this stressful time.

**VII. DISCUSSION/ACTION ITEMS**

**VIII. SUPERINTENDENT SEARCH Suspended**

**IX. UNFINISHED BUSINESS None**

**X. NEW BUSINESS None**

**XI. BOARD BUSINESS – Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

1. Regular meeting of March 18, 2020. (**attachment**)

Motion Mrs. Cooke

Second Mr. Guzzo

**Roll Call**

	<b>M.F.</b>	<b>S.G</b>	<b>N.H.D.</b>	<b>D.K.J.</b>	<b>K.P.</b>	<b>M.R.</b>	<b>R.S.</b>	<b>A.C.</b>	<b>M.B</b>	<b>ALL IN FAVOR</b>
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						

2. Executive meeting March 18, 2020.  
Motion Mrs. Cooke

Second Mr. Guzzo

**Roll Call**

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
<b>YES</b>	X	X	X		X	X	X	X	X	
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				X						

- B. Motion to affirm the Superintendent’s decisions regarding the following HIB incidents as reported to the Board of Education on March 18, 2020:

- #20192008 - Unfounded  
#20192009 - Substantiated

Motion Mrs. Cooke

Second Mr. Guzzo

**Roll Call**

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
<b>YES</b>	X	X	X		X	X	X	X	X	
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				X						

**XII. COMMITTEE REPORTS**

- A. **CURRICULUM** – Mr. Noah Haiduc-Dale, Chairperson

1. Updates as applicable. No Motions

- B. **FINANCE** – Mr. Scott Guzzo, Finance Chairperson provided an overview of the Finance Committee meeting held on April 6, 2020. Mrs. Bilik asked Dr. Furnari to explain the rationale for the increase in Child Care fees. Dr. Furnari indicated that a 3% increase was applied to all but the Early Care and Drop-in Rates, in line with the budgeted tax levy increase of 3.02% for the 2020-21 school year. Mr. Guzzo called for a consent agenda for Finance Resolutions B1, B2, B3, B4, B5, and B6.

Motion Mr. Guzzo

Second Mrs. Cooke

### Roll Call

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						

1. Motion to approve the General Fund bills list for April 1, 2020 through April 30, 2020 for a total of \$664,243.24. **(attachment)**

Motion Mr. Guzzo

Second Mrs. Cooke

2. Motion to approve the attached disbursements for April 2020 from the Student Activities Account in the amount of \$0.00 and the Business Office Petty Cash Account in the amount of \$28.95. **(attachment)**

Motion Mr. Guzzo

Second Mrs. Cooke

3. Motion to approve the payment of the March 2020 payroll of approximately \$518,559.47. The adjustment was made to the estimated amount approved at the March 18, 2020 Board meeting.

Motion Mr. Guzzo

Second Mrs. Cooke

4. Motion to approve the payment of the April 2020 payroll of approximately \$504,540.66. The exact amount will be retroactively approved again at the May 2020 Board meeting on the bills list.

Motion Mr. Guzzo

Second Mrs. Cooke

5. Motion to approve the monthly aftercare fees for the 2020 -2021 school year as follows:

Full-Time (1<sup>st</sup> Child) \$252.40 per month

Full-Time (2<sup>nd</sup> Child) \$226.60 per month

Part-Time (1<sup>st</sup> Child) \$190.60 per month

Part-Time (2<sup>nd</sup> Child) \$170.00 per month

Drop in rate per hour: \$17.50

Motion Mr. Guzzo

Second Mrs. Cooke

6. Motion to approve the monthly before care fees for the 2020-2021 year as follows:

\$40.00 per month for the first child  
 \$30.00 per month for the second child

Motion Mr. Guzzo

Second Mrs. Cooke

**C. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Chairperson Fox remarked briefly on the committee’s status. He mentioned that the Operations Committee planned to meet with Superintendent Furnari sometime after the April 29<sup>th</sup> budget hearing.

**D. PERSONNEL** – Mrs. Ann Marie Cooke, Chairperson

Mrs. Cooke provided an overview of the Personnel Committee meeting held on April 6, 2020.

1. Motion to approve Tina Palecek as Board Secretary/Business Administrator for the 2020-2021 school year at the salary of \$128,000., as per the attached contract, as recommended by the Interim Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L.2018, c. 5. **(attachment)**

Motion Mrs. Cooke

Second Noah-Haiduc Dale

**Roll Call**

	<b>M.F.</b>	<b>S.G</b>	<b>N.H.D.</b>	<b>D.K.J.</b>	<b>K.P.</b>	<b>M.R.</b>	<b>R.S.</b>	<b>A.C.</b>	<b>M.B</b>	<b>ALL IN FAVOR</b>
<b>YES</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						

2. Motion to approve contract renewal for the 2020-2021 school year for the staff members listed on the attached Personnel List “B”, Non-Tenured Teachers - Recommendations for Renewal, as per the recommendation of the Interim Superintendent. **(attachment to be given out at the Board Meeting)**

Motion Mrs. Cooke

Second Matthew Fox

**Roll Call**



	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
YES	X	X	X		X	X	X	X	X	
NO										
Abstain										
Absent				X						

- Motion to approve request for placement as a Student Teacher for Felician University student Karen Smith from the first day of school in September 2020 through December 18, 2020, as recommended by the Interim Superintendent. Cooperating teacher will be Eileen Maffei.

Motion Mrs. Cooke

Second Noah-Haiduc Dale

### Roll Call

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
YES	X	X	X		X		X	X	X	
NO										
Abstain						X				
Absent				X						

#### E. POLICY – Mrs. Denise Kelly Jones, Chairperson

- Mrs. Post provided an overview of the Policy Committee meeting held on April 21, 2020. There will be a number of policies placed on the April 29<sup>th</sup> agenda for first reading.

#### F. NEGOTIATIONS – Mr. Michael Rose, Chairperson

- Mr. Rose mentioned that the State was investigating changes in the School Employees Health Benefit Program. A brief discussion followed.

### XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

Open 8:55pm

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

The Board President read the Public Participation on New Business Topics into the record, allowing some time for members of the public to ask questions remotely. No one participated.

**None**

Mrs. Bilik mentioned the proposed legislation related to the furlough of NJ State employees and that the Board would watch this topic as it is discussed at the State level. She then asked for a motion to close the Public session.

**XIV. CLOSED MEETING**

The Board chose not to reenter Executive Session.

**XV. RECONVENE**

Not applicable.

**XVI. ADJOURNMENT**

Motion Matthew Fox

Second Kristin Post

**Roll Call**

	M.F.	S.G	N.H.D.	D.K.J.	K.P.	M.R.	R.S.	A.C.	M.B	ALL IN FAVOR
<b>YES</b>										<b>X</b>
<b>NO</b>										
<b>Abstain</b>										
<b>Absent</b>				<b>X</b>						