

GREEN TOWNSHIP BOARD OF EDUCATION

Minutes

Regular Meeting

December 18, 2019

Time: 7:30 p.m.

Place: Green Hills School – Library

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

| | | <u>Term Expires</u> | | <u>Roll Call</u> |
|------|----------------------------------|---------------------|-----|-------------------|
| Mrs. | Marie Bilik- President | 2020 | MB | present |
| Mrs. | Ann Marie Cooke – Vice-President | 2021 | AMC | present |
| Mr. | Jonathan Ernst | 2019 | JE | present |
| Mr. | Matthew Fox | 2020 | MRF | Arrived at 7:45pm |
| Mr. | Scott Guzzo | 2019 | SG | Arrived at 7:33pm |
| Mr. | Noah Haiduc-Dale | 2019 | NHD | present |
| Mrs. | Denise Kelly-Jones | 2020 | DKJ | Arrived at 8:04pm |
| Ms. | Kristin Post | 2021 | KP | present |
| Mr. | Michael Rose | 2021 | MPR | Arrived at 7:35pm |
| | | | | |
| Dr. | Lydia Furnari | | | present |
| Ms. | Sallyann McCarty, SBA | | | present |

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. EDUCATIONAL PRESENTATION

Curriculum Presentations:

- Performing Arts – Diana Minervini
- Social Studies – Steve Bird & Brian Martin

Mr. Guzzo, Mr. Fox and Mr. Rose arrived during the presentation.

III. CORRESPONDENCE

None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

No Report

B. PTA UPDATE – Mrs. Jones

No Report

C. BOARD PRESIDENT'S REPORT – Mrs. Bilik

Mrs. Bilik attended the sustainability meeting.

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D. SUPERINTENDENT'S REPORT – Dr. Lydia Furnari

- Survey Results - Attachment
- Enrollment Report - Attachment
- Suspension Report - Attachment
- District Goals – Status - Attachment
- Superintendent Goals - Attachment

Mrs. Kelly-Jones arrived during the Superintendent's report.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

VI. DISCUSSION/ACTION ITEMS

A. Discussion regarding recent use of emergency closing days.

-We have 7 emergency days built in we have already used 4.

Mrs. Cooke wanted to publicly thank the custodians, the road crew and everyone that helped during the last storm.

B. Discussion regarding day of the month for Board meetings in 2020.

The general consensus of the Board was to keep the Board meetings on the third Wednesday of the month.

C. Motion to adopt the revised Tri-District Consortium mission statement. (attachment)

Motion made by Mr. Rose second by Mrs. Post. The motion was approved with a verbal all in favor.

VII. SUPERINTENDENT SEARCH

So far we have 10 completed applications we are expecting another 2.

VIII. UNFINISHED BUSINESS

Mrs. Cooke updated the Board on the progress of the Tri-District. The Superintendents met with sub-Committees – curriculum, math, Professional development, special education. February 10th and May 18th they will meet again.

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IX. NEW BUSINESS

Mr. Haiduc-Dale discussed the value of the lego robotics and thanked the teachers.

X. BOARD BUSINESS – Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular meeting of November 20, 2019. (attachment)
2. Executive session meeting of November 20, 2019.
3. Special meeting of November 25, 2019. (attachment)

B. Motion to approve the resolution to participate in Sustainable Jersey for Schools. (attachment)

C. Motion to affirm the Interim Superintendent's decision regarding HIB incident #20192001- substantiated, as reported to the Board of Education on November 20, 2019.

Motion to approve Board Business items A-C made by Mrs. Cooke, second by Mr. Haiduc-Dale

The motion passed with a roll call vote as follows:

| | MB | KP | MRF | SG | NHD | DKJ | MPR | AMC | JE |
|---------|----|----|-----|--------------|-----|-----|---------------|---------------|---------------|
| Yes | X | X | X | A3&B | X | X | B,C A 1 &2 | B,C A 1 &2 | B,C A 1 &2 |
| No | | | | | | | | | |
| Abstain | | | | A 1,2 & C | | | A3 | A3 | A3 |
| Absent | | | | | | | | | |

D. Motion to adopt the resolution of appreciation for Jonathan Ernst. (attachment)

Motion made by Mrs. Rose second by Mr. Fox. The motion was approved with a verbal all in favor.

XI. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

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1. Motion to approve proposed field trips for the 2019-2020 school year as per the attached schedule. (attachment)
2. Motion to approve the following professional development request(s):

| <u>Staff Member</u> | <u>Conference Name</u> | <u>Provider/Location</u> | <u>Date</u> | <u>Costs</u> | |
|---------------------|-----------------------------------|---------------------------------------------------------------------------------------|-------------|-----------------------------------------------|-----------------------------------|
| Beth Voris | NJCGTP Sharing & Planning Meeting | NJ Consortium for Gifted & Talented Programs / Morris County Library, Whippany, NJ | 1/27/20 | Registration Mileage/Tolls Total | None \$26.60 \$26.60 |

Motion made by Mr. Haiduc-Dale, second by Mr. Ernst, the motion passed with a unanimous roll call vote.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list from November 21st through December 18th, 2019 for a total of \$1,210,444.82. (**attachment**)
2. Motion to approve the attached disbursements for December 2019 from the Student Activities Account in the amount of \$6,077.58 and the Business Office Petty Cash Account in the amount of \$28.00. (**attachment**)

November 2019 Financial Reports (attachment)

3. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of November 30, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November 2019.

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6. Motion to approve transfers for November 2019.

7. Motion to approve the School Related Activities quoted contract QFTS26 with Stocker Bus Co., for the 2019-2020 school year as follows:

| Route | Destination | Basis of the Quote | Cost per Bus | Hourly Adj. Cost | Total Cost |
|---------|-------------------|----------------------|--------------|------------------|------------|
| SR26BB1 | 12 Var. BB events | 1-54 Pass. -12 dates | 315.00 | 60.00 | 3780.00 |
| SR26FT1 | 3 Science events | 1-54 Pass. -3 dates | 520.00 | 60.00 | 1560.00 |
| SR26FT2 | Sparta High Schl | 1-54 Passenger bus | 220.00 | 60.00 | 220.00 |
| SR26FT3 | Environm. Ctr | 1-54 Passenger bus | 530.00 | 60.00 | 530.00 |
| SR26FT4 | Morristwn Unitar | 1-54 Passenger bus | 265.00 | 60.00 | 265.00 |
| SR26FT5 | Sandy Hook | 2-54 Passenger bus | 655.00 | 60.00 | 1310.00 |
| SR26FT6 | SCCC | 1-54 Passenger bus | 295.00 | 60.00 | 295.00 |
| SR26FT7 | HPHS | 1-54 Passenger bus | 295.00 | 60.00 | 295.00 |
| SR26FT8 | Drew Univ. | 1-54 Passenger bus | 460.00 | 60.00 | 460.00 |
| SR26FT9 | Lakeside Schl | 1-54 Passenger bus | 460.00 | 60.00 | 460.00 |
| Total | | | | | \$9,175.00 |

8. Motion to approve the School Related Activities quoted contract QFTFS23 with First Student Bus Co., Andover for the 2019-2020 school year as follows:

| Route | Destination | Basis of the Quote | Cost per Bus | Hourly Adj. Cost | Total Cost |
|----------|---------------------|--------------------|--------------|------------------|------------|
| FS23FH1 | 6 various FH events | 1-54 Pass.-6 dates | 298.00 | none | 1788.00 |
| FS23FT1 | Camp R. Mason | 1-54 Pass.-2 dates | 125.00 | none | 250.00 |
| FS23FT2 | Morristwn Unitar | 1-54 Passenger bus | 295.00 | none | 295.00 |
| FS23FT3 | Morristwn Unitar | 1-54 Passenger bus | 270.00 | none | 270.00 |
| FS23FT4 | Byram Shoprite | 1-54 Passenger bus | 115.00 | none | 115.00 |
| FS23FT5 | Waterloo Vlge | 1-54 Passenger bus | 175.00 | none | 175.00 |
| FS23FT6 | High Point Park | 1-54 Passenger bus | 225.00 | none | 225.00 |
| FS23FT7 | Tranquility Farms | 1-54 Passenger bus | 136.75 | none | 136.75 |
| FS23FT8 | Hopatcong St. Prk | 1-54 Passenger bus | 325.00 | none | 325.00 |
| FS23FT9 | Morristwn Unitar. | 1-54 Passenger bus | 280.00 | none | 280.00 |
| FS23FT10 | Newton High Schl | 1-54 Passenger bus | 125.00 | none | 125.00 |
| FS23FT11 | Sussex Co. Fairgrnd | 1-54 Passenger bus | 125.00 | none | 125.00 |
| FS23FT12 | Morritwn Unitar | 1-54 Passenger bus | 270.00 | none | 270.00 |
| FS23FT13 | Morristwn Unitar | 1-54 Passenger bus | 270.00 | none | 270.00 |

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| FS23FT14 | Morristwn Unitar | 1-54 Passenger bus | 280.00 | none | 280.00 |
| Total | | | | | \$4,929.75 |

9. Motion to remove any prior signors for the Green Township Board of Education Special Activities Account and the Green Township Board of Education Cafeteria Account and add Dr. Lydia Furnari, Interim Superintendent as the signor on these accounts.

10. Motion to approve David H. Miller, Jr. to attend the New Jersey School Buildings and Grounds Expo 2020 in Atlantic City on March 23rd thru March 25th 2020.

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Registration | \$ 200.00 |
| *Lodging Federal per diem rate not to exceed \$70/night for 3 nights | \$ 210.00 |
| Food & Misc. (1 full, 2 partial) (federal per diem rate for meals & incidental expenses –\$66.00 for full day, \$41.25 for the first and last day of travel) | \$148.50 |

Mileage reimbursement round trip to Atlantic City will be paid at the rate of \$.35 per mile. Parking and tolls will be reimbursed with a receipt.

*Lodging can exceed the federal per diem rate if the presenting association selects a hotel that they deem to be the conference hotel/headquarters.

11. Motion to approve Student Activity disbursement to YMCA Camp Ralph Mason for \$7,230.00 for the October 2019 Camp field trip.

Motion made by Mr. Fox, second by Mrs. Kelly-Jones, the motion passed with a unanimous roll call vote.

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Jacqueline DeLeeuw as a Part-Time Evening Custodian for the 2019-2020 school year beginning January 2, 2020 at the hourly rate of \$16.55 per hour for 25 hours per week, as recommended by the Interim Superintendent.
2. Motion to approve Christopher Gorab as a Substitute Custodian for the 2019-2020 school year, as recommended by the Interim Superintendent.
3. Motion to accept, with regrets, the resignation due to retirement of Nancy Usinowicz, Business Office Secretary, effective February 1, 2020, as recommended by the Interim Superintendent. **(attachment)**

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Motion made by Mrs. Cooke, second by Mr. Ernst, the motion passed with a unanimous roll call vote.

D. POLICY COMMITTEE – Mrs. Denise Kelly-Jones, Chairperson

Updates as applicable

E. CLIMATE AD HOC COMMITTEE- Mr. Rose, Chairperson

Should continue into the next year.

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege

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and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing items (a) Matters rendered confidential by Federal Law, State Law, or Court Rule and item (i) Personnel – employment matters affecting a specific prospective or current employee. The motion was made by Mrs. Bilik, second by Mrs. Cooke. The Board convened in executive session at 9:51 pm.

Mrs. Post left at 11:05pm and Mr. Haiduc-Dale left at 11:06 pm during executive session.

XIV. RECONVENE

Motion to reconvene into public session was made by Mrs. Cooke, second by Mr. Ernst. The reconvened at 11:15 pm.

XV. ADJOURNMENT

Motion to adjourn made by Mr. Ernst, second by Mrs. Cooke. The Board adjourned at 11:15pm.

Respectfully submitted,

Sallyann McCarty
Board Secretary