

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
August 15, 2018**

I. CALL TO ORDER

A. FLAG SALUTE

Mrs. Ann Marie Cooke, Vice-President, called the meeting to order at 7:31pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	absent
Mrs.	Ann Marie Cooke-Vice -President	AMC	present
Mrs.	Marie Bilik	MB	present
Dr.	Joseph Cercone	Dr.C	absent
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	arrived @ 7:37 pm
Mr.	Noah Haiduc-Dale	NHD	present
Mrs.	Denise Kelly-Jones	DKJ	absent
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		present
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our

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students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards

Motion for executive session read by Mrs. Cooke. Motion made by Mr. Rose, second by Mrs. Bilik to discuss items (b) Individual privacy and (i) Attorney-client privilege

Verbal all in favor. The Board entered executive session at 7:33pm

Motion to reconvene into general session made by Mr. Fox, second by Mrs. Cinotti.

Verbal all in favor. Board reconvene into general session at 7:50 pm.

II. EDUCATIONAL PRESENTATION

None

III. CORRESPONDENCE

None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

None

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

July 24, 2018

SBA/Board Secretary's Report:

Perkin's Audit Complete – (1) one day in district, no recommendations.

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Board Business:

Approved new job descriptions for *C2C* (Choose 2 Connect). *C2C* replaces prior program *Project Launch* with Project Self-Sufficiency. Funding for *C2C* provided through the 21st Century Community Learning Center Grant.

Accepted the application of the 2019 IDEA-Basic Grant in the amount of \$371,041.

Accepted the application of the 2019 IDEA-Preschool Grant in the amount of \$7,542.

Committee of the Whole:

Discussion of District Goals

Next Meeting:

Regular Meeting: Tuesday, August 28 at 7pm.

B. PTA UPDATE – Mrs. Jones

No report

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

School:

- Article on School aid figures: [http://www.njherald.com/20180717/state-aid-reductions-may-lead-to-staff-cuts#//](http://www.njherald.com/20180717/state-aid-reductions-may-lead-to-staff-cuts#/)
- Safeschools training open for staff to begin mandatory online training. GHS will be adding additional training in response to feedback. Examples include Essentials of restraint and seclusion, school-wide behavioral positive interventions and supports, and managing challenging behavior
- Submitted updated Emergency Response Template to the State Police (Trooper Bambara) - plan has emergency numbers, building design and layout, security measures, etc.
- Construction underway- Operations committee will report out to BOE on Aug. 15
- Submitted 3 Merit goals for approval

Community:

- New survey was created for security. Sent to all families the week of July 23-27. Measuring overall security and potential school security officers

Public:

- From the Herald:

Green Hills School

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- Green Hills is instituting standards-based report cards, and has changed the report card schedule to three marking periods instead of four, according to School Superintendent John Nittolo.
- A standards-based report card lists the skills students should learn in each subject at a particular grade level, instead of one overall grade for that subject.
- A new financial literacy course is offered to eighth-grade students.
- The school will continue its "Greenhouse" meetings where all Sussex County districts are invited to Green Hills to discuss and tackle critical issues in education.
- A new roof is being installed, and the school has added four new ADA-compliant bathrooms and 10 new air conditioning/heating units in its classrooms.
- A full-time guidance counselor has been added to the staff, who will facilitate Mustang of the Month as a student recognition program.
- All students in K-8 will participate in the CAP program as a means of bullying prevention. The program is being facilitated by The Center for Prevention & Counseling

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT – Mrs. McCarty

No report

VI. DISCUSSION/ACTION ITEMS

None

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

None

IX. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of July 18 2018.
2. Executive meeting of July 18, 2018

B. Motion to approve revised 2018-2019 Green Hills School Calendar. (attachment)
(revision of the Grades K-4 Back-to-School Night date)

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- C. Motion to approve the Green Hills School Parent Handbook for the 2018-2019 school year.
- D. Motion to accept the resignation of Board Member Jennifer Cinotti effective 8/16/18. (attachment)
- E. Motion to approve the attached resolution regarding Jennifer Cinotti’s service on the Board of Education. (attachment)

Motion to approve Board business items A through E made by Mr. Rose, second by Mr. Fox. Motion carried as follows:

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes		X	X	X	X	X			B-E
No									
Abstain									A
Absent	X						X	X	

X. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

- 1. Motion to approve the following request to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>
Laura Haugk	Wilson Reading System 4 th Edition Institute	Wilson Language Training / Saddlebrook, NJ	10/16 & 10/17/18	Registration \$449.00 Mileage/Tolls \$60.72 Total \$509.72

- 2. Motion to approve the 2018 8th Grade Mathematics Curriculum.
- 3. Motion to approve the 8th Grade Financial Literacy Curriculum.

Motion to approve Curriculum items 1 through 3 made by Mr. Haiduc-Dale, second by Mrs. Cinotti. Motion approved unanimously by roll call vote with Mr. Ernst, Mrs. Jones and Dr. Cercone being absent.

B. OPERATIONS – Mr. Matthew Fox, Chairperson

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1. Motion to approve the General Fund bills list for August 1, 2018 through August 31, 2018 for a total of \$1,339,150.86. (attachment)
2. Motion to approve the attached disbursements for August 2018 from the Student Activities Account in the amount of \$300.00 and the Business Office Petty Cash Account in the amount of \$220.00. (attachment)
3. Motion to approve 2018-19 tuition contract for The Craig School, Mountain Lakes, N.J., for district student. Tuition cost will be \$51,700, to be reimbursed by Sparta Board of Education (Choice student). Occupational therapy services will be billed separately.
4. Motion to approve Security Benefit – ABMM Financial as follows:

WHEREAS, the District, heretofore has maintained the Green Township School District 403(b) and 457(“the Plan”) for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Board of Education of the District has determined that it would be in the best interests of the district to amend the Plan;

NOWTHEREFORE, be it:

RESOLVED, that the Plan shall be amended to add Security Benefit – ABMM Financial as an approved vendor effective as soon as administratively possible after the signature date.

And be it further:

RESOLVED. That the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

5. Motion to approve Agreement for Ancillary Educational Services as needed with Sussex County Educational Services Commission for 2018-2019. (attachment)
6. Motion to approve the bus stops for Green Hills School and Newton High School for the 2018-2019 school year.

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7. Motion to approve district travel and expense reimbursement for Sallyann McCarty to attend the New Jersey School Boards Association Workshop 2018 in Atlantic City, NJ, Monday through Thursday October 22 -25 in accordance with Green Township Board of Education Travel Expense Policy # 6471 and A-5 for the following amounts:

Registration	-	\$300.00
Lodging (not to exceed) Workshop Headquarters		\$336.00
Food & Misc. Expenses	-	\$224.00 (2 full, 2 partial)
(*federal per diem rate for meals & incidental expenses – \$64.00 for full day, \$48 for partial day)		

Mileage reimbursement will be paid at the current OMB rate of \$.31 per mile, plus tolls and parking fees.

8. Motion to approve the joint transportation agreement between Green Township Board of Education and the Fredon Township Board of Education to allow the transportation of one Fredon student for the school year 2018-2019 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
12	Green	Fredon Twp.	Green Hills School	\$463.97

Motion to approve Operations items 1 through 8 made by Mr. Fox, second by Mrs. Cinotti. Motion approved unanimously by roll call vote with Mr. Ernst, Mrs. Jones and Dr. Cercone being absent.

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Cynthia Devesly as a Substitute Teacher for the 2018-2019 school year, pending completion of requirements and review of information as required by P.L. 2018, c. 5, as recommended by the Superintendent.
2. Motion to accept, with regrets, the resignation due to retirement of Teresa Ruch, Assistant to the Business Administrator, effective January 25, 2019, as recommended by the Superintendent. (attachment)
3. Motion to accept the resignation of Karen Bessin, Middle School Language Arts Teacher, effective immediately, as recommended by the Superintendent. (attachment)
4. Motion to reapprove Substitute Teachers/Teacher Aides as per the attached list for the 2018-2019 school year, as recommended by the Superintendent. (attachment)

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5. Motion to reapprove Substitute Teacher Aides as per the attached list for the 2018-2019 school year, as recommended by the Superintendent. (attachment)
6. Motion to reapprove Substitute School Nurses as per the attached list for the 2018-2019 school year, as recommended by the Superintendent. (attachment)
7. Motion to reapprove Substitute Custodians as per the attached list for the 2018-2019 school year, as recommended by the Superintendent. (attachment)
8. Motion to approve 2018-2019 Contract for Occupational Therapy Services with Susan A. Bloodgood for district students, rate to be determined, as recommended by the Superintendent.
9. Motion to approve Applied Behavioral Consulting, LLC for the 2018-2019 school year for Analysis and Consulting Services relating to ABA for Green Township School District students, as recommended by the Superintendent. Associate fee is to be determined.

10. Motion to approve the following resolution:

RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. #16274896 are hereby withheld for the 2018-2019 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

11. Motion to approve Superintendent's Merit Goals for John Nittolo for the 2018-2019 school year. (attachments)
12. Motion to approve Wanda Hernandez as Full-Time World Language Teacher for the 2018-2019 school year at the salary of \$57,057.00 (BA Step 1), pending receipt of her criminal history background check approval, as recommended by the Superintendent. Hiring is on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

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13. Motion to authorize the Superintendent to appoint a candidate for Social Studies Teacher to begin the 2018-2019 school year and to be retroactively approved by the Board of Education at the September 2018 meeting. Employment will be pending receipt of his/her criminal history background check approval and will be on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion to approve Personnel items 1 through 13 made by Mrs. Bilik, second by Mrs. Cinotti. Motion approved unanimously by roll call vote with Mr. Ernst, Mrs. Jones and Dr. Cercone being absent.

14. Motion to authorize the Superintendent to appoint a candidate for Language Arts Teacher to begin the 2018-2019 school year and to be retroactively approved by the Board of Education at the September 2018 meeting. Employment will be pending receipt of his/her criminal history background check approval and will be on a provisional basis for up to 90 days pending completion of requirements and review of information required under P.L. 2018, c. 5.

Motion to approve Personnel item 14 made by Mrs. Bilik, second by Mr. Fox. Motion approved unanimously by roll call vote with Mr. Ernst, Mrs. Jones and Dr. Cercone being absent.

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

1. Motion to approve the following Regulation revisions (attachments):

- R 5350 Student Suicide Prevention
- R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

2. Motion to approve the following Policy revision (attachment):

- P 8462 Reporting Potentially Missing or Abused Children

Motion to approve revisions to Regulations and Policy made by Mrs. Cinotti, second by Mrs. Bilik.

Motion approved unanimously by roll call vote with Mr. Ernst, Mrs. Jones and Dr. Cercone being absent. Regulation 2431.2 was tabled.

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E. NEGOTIATIONS COMMITTEE REPORT – Mr. Michael Rose, Chairperson

No report

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XII. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

The board entered into executive session after item D. MISSION STATEMENT at 7:33pm.

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XIII. RECONVENE

The Board reconvened from executive session at 7:50pm

XIV. ADJOURNMENT

Motion to adjourn meeting made by Mrs. Cinotti, second by Mr. Fox. Verbal all in favor.

Meeting adjourned at 8:37 pm

Respectfully submitted,
Sallyann McCarty
Board Secretary