

GREEN TOWNSHIP BOARD OF EDUCATION
MINUTES
Regular Meeting
May 20, 2020

Time: 7:30p.m.

Place: Conducted Remotely: Zoom

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public. This meeting also serves as the public hearing for Dr. Furnari's contract for July 1, 2020-January 8, 2021.”

C. ROLL CALL

| | <u>Term Expires</u> | <u>Roll Call</u> |
|--|---------------------|------------------------------|
| Mrs. Marie Bilik- President | 2020 | <i>Present/remote</i> |
| Mrs. Ann Marie Cooke – Vice-President | 2021 | <i>Present/remote</i> |
| Mr. Matthew Fox | 2020 | <i>Present/remote</i> |
| Mr. Scott Guzzo | 2022 | <i>Present/remote</i> |
| Mr. Noah Haiduc-Dale | 2022 | <i>Present/remote</i> |
| Mrs. Denise Kelly-Jones | 2020 | <i>Present/remote</i> |
| Ms. Kristin Post | 2021 | <i>Present/remote</i> |
| Mr. Michael Rose | 2021 | <i>Present/remote</i> |
| Mr. Robert Strasser | 2022 | <i>Present/remote</i> |
| Dr. Lydia E. Furnari, Interim Superintendent | | <i>Present/remote</i> |
| Dr. Vincent Occhino, SBA /Board Secretary | | <i>Present/remote</i> |
| Mr. Ernest Turner | | <i>Present/remote</i> |

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

School Performance Report & NJSL Science Data Presentation:

Presenters: Dr. Lydia Furnari, Ms. Jennifer Thompson, Ms. Ann Marie VanSickle and Ms. Kristen Waters

The Board engaged in a question and answer session with the presenters. Clarifying information was provided as needed.

II. CORRESPONDENCE

The Superintendent and Board President stated that the district did not receive any correspondence

III. PUBLIC PARTICIPATION ON AGENDA TOPICS

Open: 8:40pm

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

No Public Comments posted

IV. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

Approved the revised school closure plan through June 30, 2020 as approved by the Executive County Superintendent. Viewable on the Newton website.

Approved a proposal from EI Architects for design, permit, and construction administration regarding a modular building at Merriam Avenue School. Building will house Pre-K program. (All costs borne by Newton.)

Approved the abolishment of one (1) Social Studies teaching staff member at NHS due to reasons of economy and/or other good cause. The individual teacher will be seniority rights.

Approved NHS Teaching Staff for 2020-2021 school year.

B. PTA UPDATE – Mrs. Kelly-Jones No Report

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C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

Mrs. Bilik informed the Board that she attended several virtual meetings at the State and County levels. She indicated that NJ School Boards had issued guidance on “*How the Corona Virus is Changing Education in the Garden State*”.

D. SUPERINTENDENT’S REPORT – Dr. Furnari

Dr. Furnari thanked Ms. Thompson, Ms. Van Sickle and Ms. Waters for their work on the School Performance Report presentation and for their continued diligence. Next she informed the Board that the NJDOE required school districts to make additional changes to their existing Health Related School Closure Plans including areas such as addressing student academic needs, provision of special education and related services, essential staff, demographics, and summer programming. She stated that there is an additional agenda item for the Board to consider approval of the plan, which must then be submitted to the Executive County Superintendent for review and approval.

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr.

Vincent Occhino, Interim Business Administrator and Mr. Ernest Turner described the closing of the school year financial activities.

V. **DISCUSSION/ACTION ITEMS**

VI. **SUPERINTENDENT SEARCH** **Suspended**

VII. **UNFINISHED BUSINESS** **None**

VIII. **NEW BUSINESS** **None**

IX. **BOARD BUSINESS** – Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Public Budget Hearing & Regular Meeting of April 29, 2020. (**attachment**)

Motion

Mrs. Cook

Second

Mr. Rose

Roll Call

| | | | | | | | | | | |
|--|--------------------|----------------------|------------------------|------------------------|---------------------|---------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| | Mr. Fox | Mr. Guzzo | Mr. Haiduc- | Mrs. Kelly- | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|--|--------------------|----------------------|------------------------|------------------------|---------------------|---------------------|-------------------------|-----------------------|-----------------------|-------------------------|

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| | | | | | | | | | | |
|----------------|----------|----------|-------------|--------------|----------|----------|----------|----------|----------|--|
| | | | Dale | Jones | | | | | | |
| YES | X | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

X. COMMITTEE REPORTS

- A. CURRICULUM** – Mr. Noah Haiduc-Dale, Chairperson Meeting held on May 18, 2020. The committee was provided with a comprehensive preview of the School Performance Report presentation. The changing guidance from the State concerning graduation, school closure and reopening of school was also discussed.

1. Motion to approve the Sussex County Educational Services Commission's agreement for ancillary educational services for 2020-2021 fiscal year. (**attachment**)

Motion: Mrs. Cooke

Second: Mrs. Bilik

2. Approval of the revised Health Related School Closure Plan (attachment)

Motion: Mrs. Cooke

Second: Mrs. Bilik

Roll Call

| | | | | | | | | | | |
|----------------|----------------|------------------|------------------------|-------------------------|-----------------|-----------------|---------------------|-------------------|-------------------|---------------------|
| | Mr. Fox | Mr. Guzzo | Mr. Haiduc-Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
| YES | X | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

- B. FINANCE** – Mr. Scott Guzzo, Chairperson Meeting will scheduled in early June.

1. Motion to approve the General Fund bills list for April 23, 2020 through May 20, 2020 for a total of \$1,105,520.87. (**attachment**)

Motion: Mr. Guzzo

Second: Mrs. Cooke

Roll Call

| | | | | | | | | | | |
|----------------|----------------|------------------|-----------------|-------------------|-----------------|-----------------|---------------------|-------------------|-------------------|---------------------|
| | Mr. Fox | Mr. Guzzo | Mr. Dale | Mrs. Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
| YES | X | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

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2. Motion to approve the attached disbursements for April 2020 from the Student Activities Account in the amount of \$632.50 and the Business Office Petty Cash Account in the amount of \$52.00. **(attachment)**

Consent Agenda 2, 3, 4, 7 and 8

Motion: Mr. Guzzo

Second: Mrs. Cooke

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|----------------|----------|-----------|------------------|------------------|----------|----------|--------------|------------|------------|--------------|
| YES | X | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

3. Motion to approve the contract for Chapter 226 Nonpublic Nursing Services for the 2020-2021 school year with the Sussex County Educational Services Commission.

4. Motion to approve the following resolution regarding Food Service Renewal with Maschio's Food Service:

RESOLVED, that the Green Township Board of Education approve the Food Program Renewal with Maschio's Food Services for the 2020-2021 school year with the following allowance:

Management Fee: District shall pay Maschio's Food Services a Management Fee in an amount equal to \$7,091.00, payable in ten equal installments of \$709.10, September through June for the 2020-2021 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Guarantee: Maschio's Food Services guarantees that the district shall receive a Loss of \$2,500.00 for the 2020-2021 school year.

5. Motion to approve additional funding of the Maintenance Reserve Account in an amount up to \$250,000 as of June 30, 2020. The source of these funds derived from anticipated surplus realized at the conclusion of the 2019-2020 fiscal/school year.

Motion: **POSTPONED until June 17, 2020 agenda**

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|--|---------|-----------|------------------|------------------|----------|----------|--------------|------------|------------|--------------|
| | | | | | | | | | | |

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| | | | | | | | | | | |
|----------------|--|--|--|--|--|--|--|--|--|----------|
| YES | | | | | | | | | | 9 |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

6. Motion to approve additional funding of the Capital Reserve Account in an amount up to \$350,000 as of June 30, 2020. The source of these funds derived from anticipated surplus realized at the conclusion of the 2019-2020 fiscal/school year.

Motion: **POSTPONED until June 17, 2020 agenda**

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|----------------|----------------|------------------|-------------------------|-------------------------|-----------------|-----------------|---------------------|-------------------|-------------------|---------------------|
| YES | | | | | | | | | | 9 |
| NO | | | | | | | | | | 0 |
| Abstain | | | | | | | | | | 0 |
| Absent | | | | | | | | | | 0 |

7. Motion to approve disbursement from the Student Activities account in the amount of \$632.50 payable to Gertrude Hawk Chocolates for the candy fundraiser.
8. Motion to approve the 2020-2021 Tuition Contract Agreement with the Newton Board of Education. (**attachment**)

C. OPERATIONS – Mr. Matthew Fox, Chairperson Meeting will be scheduled in early June.

1. Motion to approve the Sussex County Educational Services Commission's agreement for ancillary educational services for 2020-2021 fiscal year. (**attachment**)

Motion: Mr. Fox

Second: Mrs. Kelly-Jones

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|----------------|----------------|------------------|-------------------------|-------------------------|-----------------|-----------------|---------------------|-------------------|-------------------|---------------------|
| YES | M | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

2. Motion to approve the following bus contract with First Student, Inc., Andover, for the 2020-2021 school year at a total cost of \$331,355.40 as follows:

First Student Inc.

School Year 2020-2021

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| ROUTE | PREVIOUS YR. COST | CPI | TOTAL RENEWAL COST |
|-------------------|-------------------|---------|--------------------|
| 2 | 155,253.31 | 2639.30 | 157,892.61 |
| 3 | 170,563.22 | 2899.57 | 173,462.79 |
| TOTAL ANNUAL COST | | | 331,355.40 |

The renewal incorporates a CPI index increase of 1.70 % over the previous year's contracted rate.

Motion: Mr. Fox

Second: Mrs. Kelly-Jones

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|---------|---------|-----------|------------------|------------------|----------|----------|--------------|------------|------------|--------------|
| YES | M | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

D. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

No meeting held

1. Motion, as amended, to approve contract renewal for the 2020-2021 school year for the Teacher Aides listed on the attached Personnel List “C”, Teacher Assistants - Recommendations for Renewal, subject to the needs of the Special Education Program, as per the recommendation of the Interim Superintendent. **(attachment to be given out at the Board meeting)**

Amendment to remove one staff member due to missing (TBD) hourly rate. The recommendation for the staff member's appointment will appear on the June 17th agenda.

Consent Agenda 1, 2, 3, 4, 5, 6 & 7

Motion: Mrs. Cooke

Second: Mrs. Post

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly-Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|---------|---------|-----------|------------------|------------------|----------|-----------|--------------|------------|------------|--------------|
| YES | X | X | X | X | X | X 1-5 & 7 | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | X #6 only | | | | |
| Absent | | | | | | | | | | |

2. Motion to approve Dr. Lydia Furnari as Interim Superintendent/Director of

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Personnel and Staff Development from July 1, 2020 through January 8, 2021, at the per diem rate of \$623.00 per day, not to exceed \$89,712.00, as per the attached contract, as recommended by the Interim Superintendent. **(attachment)**

3. Motion to approve the following Secretarial and Custodial Staff for the 2020-2021 school year at the positions and salaries listed below, as recommended by the Interim Superintendent.

| Secretarial Staff | Current Assignment | 20-21 Salaries | Stipends | Longevity |
|--------------------------|---------------------------|-----------------------|-----------------|------------------|
| Burnett, Christine | Assistant to the BA | \$45,419.61 | | |
| D'Amato, Susan | Secty. to the Supt. | \$69,651.06 | \$2,500.00 | \$1,000.00 |
| Friesen, Doris | Part-time CST Secty. | \$16,900.32 | | |
| Kaiser, Nancy | Business Office Secty. | 47,265.00 | | |
| Lawrey, Janice | School Secretary | \$47,532.15 | | |
| Sanchez, Lori | School Secretary | \$39,227.38 | | |

| Custodial Staff | Current Assignment | 20-21 Salaries | Black Seal Stipend |
|------------------------|---------------------------|-----------------------|---------------------------|
| DeLeeuw, Jacqueline | Part-Time Custodian | \$20,406.15 | |
| Fitzpatrick, Timothy | Night Custodian | \$32,649.84 | |
| Hassel, James | Part-Time Custodian | \$20,406.15 | \$300.00 |
| Jeskey, William | Night Cust/Supervisor | \$52,402.50 | \$300.00 |
| O'Shea, Michael | Night Custodian | \$34,935.00 | \$300.00* |
| Saavedra, Jason | Day Custodian | \$34,220.40 | \$300.00 |

*pending receipt of Black Seal Certificate

4. Motion, as amended, to approve the following as Summer Custodians for the summer of 2020 at the hourly rates listed below, as recommended by the Interim Superintendent.

Amendment to remove one staff member due to missing (TBD) hourly rate. The recommendation for the staff member's appointment will appear on the June 17th agenda.

| Name | Summer 2020 Hourly Rate | Hours per Week (Maximum) |
|--------------------|--------------------------------|---------------------------------|
| Bussow, Michael | \$13.39 | 40 |
| Bollette, Jon Paul | \$12.86 | 32 |
| Borgognoni, Robert | \$12.00 | 32 |
| Gorab, Chris | \$12.34 | 32 |
| Maffia, Sean | \$12.34 | 32 |
| McKeown, James | \$12.00 | 32 |
| Mirena, Elyse** | \$13.12 | 32 |
| Mirena, Kyle** | TBD | 32 |
| Rohsler, Cort | \$13.39 | 40 |

****Elyse & Kyle Mirena will be working split shift only for the months of July & August.**

5. Motion to approve Patrick Dierling for Technology Services for the 2020-2021 school year at the rate of \$80.00 per hour, as recommended by the Interim Superintendent.
6. Motion to approve request for placement as a Student Teacher for Felician University student Karen Smith from the first day of school in September 2020 through December 18, 2020, as recommended by the Interim Superintendent. Cooperating teacher will be Kelli McKeown.

(NOTE: This is a change in placement from 1st grade to 2nd grade as requested by Felician University. Original request was approved at the April 29, 2020, meeting.)

7. Motion to expand the contract of Interim Business Administrator, Dr. Vincent Occhino, by a total of four (4) days at the approved per diem rate of \$625 as recommended by the Interim Superintendent. **(attachment)**

E. POLICY – Mrs. Denise Kelly Jones, Chairperson

1. Motion to approve the following policies for second reading and adoption:

- 0512 – Board Officers
- 1581 – Domestic Violence
- 2422 – Health and Physical Education
- 3421.13 – Postnatal Accommodations (Teaching Staff Members)
- 4421.13 – Postnatal Accommodations (Support Staff)
- 5330 – Administration of Medication
- 7423 – Supervision of Construction
- 8220 – School Day
- 8462 – Reporting Potentially Missing or Abused Children

Motion: Mrs. Kelly-Jones

Second: Mrs. Post

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly- Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|----------------|--------------------|----------------------|---------------------------------|----------------------------------|---------------------|---------------------|-------------------------|-----------------------|-----------------------|-------------------------|
| YES | X | X | X | X | X | X | X | X | X | |
| NO | | | | | | | | | | |
| Abstain | | | | | | | | | | |
| Absent | | | | | | | | | | |

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F. NEGOTIATIONS – Mr. Michael Rose, Chairperson

1. Updates as applicable. No Report

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

The Board President read the public participation on new business topics into the record. Allowing some time for members of the public to ask questions remotely no one participated.

No public comment

XII. CLOSED MEETING

Closed Meeting Motion was read by Mrs. Bilik

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing exceptions e & i.

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No action will be taken.

Motion: Mrs. Bilik

Second: Mrs. Cooke

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Dale | Mrs. Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|---------|------------|--------------|-------------|---------------|-------------|-------------|-----------------|---------------|---------------|-----------------|
| YES | | | | | | | | | | 9 |
| NO | | | | | | | | | | 0 |
| Abstain | | | | | | | | | | 0 |
| Absent | | | | | | | | | | 0 |

XIII. RECONVENE

Motion to reconvene into public session. 10:44pm

Motion: Mrs. Bilik

Second: Kelly-Jones

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly- Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|---------|------------|--------------|------------------------|-------------------------|-------------|-------------|-----------------|---------------|---------------|-----------------|
| YES | | | | | | | | | | 9 |
| NO | | | | | | | | | | 0 |
| Abstain | | | | | | | | | | 0 |
| Absent | | | | | | | | | | 0 |

XIV. ADJOURNMENT

10:45pm

Motion

Cooke

Second

Jones

Roll Call

| | Mr. Fox | Mr. Guzzo | Mr. Haiduc -Dale | Mrs. Kelly- Jones | Ms. Post | Mr. Rose | Mr. Strasser | Mrs. Cooke | Mrs. Bilik | ALL IN FAVOR |
|---------|------------|--------------|------------------------|-------------------------|-------------|-------------|-----------------|---------------|---------------|-----------------|
| YES | | | | | | | | | | 9 |
| NO | | | | | | | | | | 0 |
| Abstain | | | | | | | | | | 0 |
| Absent | | | | | | | | | | 0 |