

**GREEN TOWNSHIP BOARD OF EDUCATION
REGULAR & REAPPOINTMENT MEETING
May 16, 2018**

I. CALL TO ORDER

A. FLAG SALUTE

Mr. Jonathan Ernst, President, called the meeting to order at 7:33pm in the music room at Green Hills School.

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of reappointment and transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

Mr.	Jonathan Ernst- President	JE	present
Mrs.	Ann Marie Cooke-Vice -President	AMC	absent
Mrs.	Marie Bilik	MB	present
Dr.	Joseph Cercone	Dr.C	present
Mrs.	Jennifer Cinotti	JC	present
Mr.	Matthew Fox	MRF	present
Mr.	Noah Haiduc-Dale	NHD	present
Mrs.	Denise Kelly-Jones	DKJ	present
Mr.	Michael Rose	MPR	present
Mr.	John Nittolo, Superintendent		absent
Mrs.	Sallyann McCarty, SBA		present

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and

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diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards

II. PRESENTATION – Kathy Helewa from New Jersey School Boards Association

Superintendent evaluation process.

III. CORRESPONDENCE

None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

Comments and questions from the public:

-How many CSA receive less than the top rating? Kathy Helewa responded saying that there are not top marks across the board. We trust that BOE members take their time. The BOE self-evaluates also but this is no longer a requirement.

The Superintendent can get 14.99% for his goals. Have these goals been re-evaluated to ensure that they are meaningful goals?

V. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

May 1, 2018

Special Meeting held for the purposes of interviewing School Business Administrator/Board Secretary candidates.

May 8, 2018

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- Presentation:** Ethics Training – Kathy Helewa, NJSBA
- Superintendent’s Report:** Community Schools Committee meeting this week.
Newton Day – June 9, 2018
- Board Business:** Approved early dismissal days on June 18, 19, 20, 21 and 22, 2018 with June 22 as final student day and graduation for NHS.
Approved the resignations for purposes of retirement of Theresa Stark, NHS teacher and Richard Petersen, NHS teacher effective 6/30/18.
- Approved Dr. Alfred Savio as Asst. SBA from July 16, 2018 through July 31, 2018 at a salary of \$135,000. prorated.
- Approved Dr. Alfred Savio as SBA/Board Secretary for the 2018-2019 school year at a salary of \$135,000. prorated as reviewed and approved by the Executive County Superintendent.
- Approved resolution regarding the following facilities projects:
NHS Kiln, NHS Canopy, and Halsted Middle School Kiln.
- Next Meeting:** Regular Meeting: Tuesday, May 22 at 7pm.

B. PTA UPDATE – Mrs. Jones

- Bingo
- 7th grade fundraiser

C. BOARD PRESIDENT’S REPORT – Mr. Ernst

No report

D. SUPERINTENDENT’S REPORT – Mr. Nittolo

No report

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Mrs. McCarty

The bid opening was on 5/15/18. For the Unit Ventilators & ADA bathroom updates, \$426,000 was awarded to Teo Technologies. For the roof replacement \$714,400 was awarded to Laumar Roofing.

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We received two bids on 5/16/18 for the school bonds: Robert W. Baird & Co. net interest rate 3.267719 and Roosevelt & Cross, Inc. net interest rate 3.307881.

VI. DISCUSSION/ACTION ITEMS

Motion to enter into executive session made for the purpose of discussing personnel by Mr. Ernst, second by Mrs. Cinotti.

Board entered into executive session at 8:40 pm until 9:30 pm.

Mrs. Bilik asked if everyone received a RICE notice. Everyone did. Mrs. Bilik pointed out if Mrs. McCarty also received a RICE notice then she needed to leave executive session when it began.

Jennifer Cinotti was designated as Board Secretary for executive session.

Mrs. McCarty rejoined the meeting which was then public at 9:30pm.

VII. UNFINISHED BUSINESS

There was a question from the public; they wanted to know if the \$1,600 miscalculation of costs by class advisors for student activity planning was the only time. The Business Administrator said there was another time in 2008.

Mrs. Martz is out. There was a question about who is taking over for her as the class advisor. Cindy Bresney is taking over 7th grade.

The Board discussed the Superintendents' new evaluation method and decided that they were going to use the new method.

VIII. NEW BUSINESS

Dr. Cercone asked for a head count for July 18th & August 15th meetings. It appears we will have a quorum present for these meetings.

IX. BOARD BUSINESS

A. Motion to accept minutes of the following meetings:

1. Regular meeting of April 25, 2018.

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(There was no executive session)

- B. Motion to affirm the Superintendent’s decisions regarding HIB incidents as reported to the Board of Education on April 25, 2018.
- C. Motion to approve the Multidimensional Principal Performance Rubric (MPPR) as the Principal Practice Tool for the Green Township School District for the 2018-2019 school year.
- D. Motion to approve the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for Green Township School District for the 2018-2019 school year.
- E. Motion to approve the Danielson Framework for Teaching 2011 as the District Evaluation Model for Green Township School District for the 2018-2019 school year.
- F. Motion to correct and replace the first page of the February and March minutes for a transcription error.

Motion to approve Board Business items A thru F made by Mr. Rose, second by Dr. Cercone.

Motion carried as follows:

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	X	X		X	X	X	C,D,E&F	X	X
No									
Abstain							A & B		
Absent			X						

X. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

- 1. Motion to approve the following request to attend a professional conference:

<u>Staff Member</u>	<u>Conference Name</u>	<u>Provider/Location</u>	<u>Date</u>	<u>Costs</u>	
Kathleen Wolfe	Warren County Speech Language Hearing Association	Warren County Speech Language Hearing Association /		Registration	\$90.00
				Mileage/Tolls	\$4.34
				Total	\$94.34

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	Workshop	Hackettstown, NJ			
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**Motion to approve Curriculum item 1 made by Mr. Haiduc-Dale, second by Mrs. Jones.
Motion approved unanimously by roll call vote with Mrs. Cooke being absent.**

B. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Motion to approve the General Fund bills list for May 1, 2018 through May 31, 2018 for a total of \$1,187,935.01. (attachment)

Motion to approve Operation item 1 made Mr. Fox, second by Mr. Rose. Motion approved unanimously by roll call vote with Mrs. Cooke being absent.

2. Motion to approve the attached disbursements for May 2018 from the Student Activities Account in the amount of \$9,500.05 and the Business Office Petty Cash Account in the amount of \$24.80. (attachment)

April 2018 Financial Reports (attachment)

3. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.
4. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of April 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2018.
6. Motion to approve transfers for April 2018.

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7. Motion to approve the following bus contract with First Student, Inc., Andover, for the 2018-2019 school year at a total cost of \$321,159.74 as follows:

First Student Inc.
School Year 2018-2019

ROUTE	PREVIOUS YR. COST	CPI	TOTAL RENEWAL COST
2	150,757.87	2276.46	153,034.33
3	165,624.47	2500.94	168,125.41
TOTAL ANNUAL COST			321,159.74

The renewal incorporates a CPI index increase of 1.51 % over the previous year's contracted rate.

8. Motion to approve the State Contract Vendor List

WHEREAS, the Green Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Green Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Green Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore,

BE IT RESOLVED, the Green Board of Education authorizes the **Business Administrator/Board Secretary** to purchase certain goods or services from those approved New Jersey State Contract Vendors on the **attached** list for the 2018-2019 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Green Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Green Board of Education and the Referenced State Contract Vendors shall be from July 1, 2018 to June 30, 2019.

REFERENCED STATE CONTRACT VENDORS

Vendor	State Contract #

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Ricoh USA, Inc.	40467
Riggins Oil	81390
Suburban Propane	79926
CDW Government	89849
Extel Communications	80807
Ebsco	86068
W.W. Grainger Inc.	79875
Verizon Wireless	82583
Home Depot	43894
SHI	89851
NCS Pearson	85435/88300
Northeast Communications Inc.	83898
WB Mason Co. Inc.	88839
Pitney Bowes	75237/41258
Horizon	82736
Cisco Systems	87720
AT&T	80811
Virco	83753
Schl Specialty (NJ Start vndrs)	T-0114

9. Motion to close the existing lease purchase escrow account with First Hope Bank that has an existing balance of \$2,391.47 as of April 30, 2018. After having completed both the unit ventilator project and the phone system project the balance of \$2,281.17 will be used toward the purchase of a new server that has a total cost of \$10,885.29. The difference of \$110.30 (\$2,391.47 - \$2,281.17) is interest earned and will be deposited as such. (Note: The interest may be slightly more from the period of April 30th until the escrow closing date.)
10. Motion to approve Investigator Jeffrey A. Oster for the purpose of conducting residency checks for a cost of up to \$1,000.00.
11. Be it resolved that the Green Township Board of Education upon recommendation of the Business Administrator, Sallyann McCarty approves the renewal of the Food Service Management Company's yearly contract with Maschio's Food Service for the 2018-2019 school year.

The School Food Authority shall pay Maschio's an annual management fee in the amount of \$7,091.00. The management fee shall be payable in monthly installments of \$709.10 per month commencing on September 1, 2018 and ending on June 30, 2019.

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Maschio's guarantees a return to the School Food Authority in the amount of \$2,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall. See attachment for the addendum detail and guarantee conditions. (attachment)

12. Motion to approve payment from the Camp Ralph Mason Student Activity account in the amount of \$515.67 payable to Yankee Candle Fundraising.
13. Motion to approve payment from the Student Activity account in the amount of \$2,188.00 payable to Tranquility Greenhouses for the grades 6, 7 & 8 spring flower sale.
14. Motion to retroactively approve Silvergate Prep to provide home bound instruction for a district student, per the recommendation of the child study team. The estimated costs are \$40 per hour for a total of 5 hours a week.
15. Motion to approve Out-of-District Placements for the 2018-2019 school year as recommended by the Child Study Team.

Student #051805: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Tuition is \$65,307.06. Cost of a personal aide is \$36,036. Parent contract for transportation is needed.

Student #040715: Belvidere School District, 807 Oxford Street, Belvidere, NJ 07823. Tuition is \$19,000. Cost of a personal aide is \$17,480. Transportation is needed.

Student #041706: Park Lake, 72 Academy Street, Rockaway, NJ 07866. Tuition is \$63,950. Cost of a personal aide is \$27,990. Related Services (4 hours per week) to be billed at \$104 per hour. Transportation is needed.

(Note: One student currently in evaluation process could require preschool disabled program.)

16. Motion to approve Extended School Year Programs for summer 2018 as recommended by the Child Study Team:

Student #051805: New Beginnings, 28 Dwight Place, Fairfield, NJ 07004. Program runs Monday through Friday from 7/9/18 to 8/17/18 from 8:45 a.m. until 2:45 p.m. Tuition is \$10,764.90. Personal aide cost is \$5940. Parent contract for transportation is needed.

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Student #040715: Belvidere School District, 807 Oxford Street, Belvidere, NJ 07823. Program runs Monday through Friday from 7/9/18 to 8/3/18 from 8 a.m. to 11:30 a.m. Tuition is \$2,500. Personal aide cost is \$ 2,000. Transportation is needed.

Student #041706: Park Lake, 72 Academy Street, Rockaway, NJ 07866. Program runs on Monday through Friday from 7/2/18 to 8/9/18 from 8:30 a.m. until 12:30 p.m. No school on July 4, 2018. Tuition is \$3925. Personal aide cost is \$3,445. Related Services (2.5 hours per week) to be billed at \$104 per hour. Transportation is needed.

Student #101308: Green Hills will provide ABA three hours a week for eight weeks from 7/1/18 to 3/12/18.

(One student currently in evaluation process could require preschool disabled summer program. Summer programming for another student is still being determined.)

17. Motion for the following contract award:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR ROOF REPLACEMENT

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) issued a request for bids for the Green Hills School roof replacement project pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., and after due advertisement received five bids on May 15, 2018 in response to the request for bids as set forth in the recommendation letter from the Board of Education’s architect, Henry B. Ossi, DMR Architects, attached hereto; and

WHEREAS, the lowest bid was Lamar Roofing Co., Inc. with a base bid of \$699,650 and an add alternate in the amount of \$14,750 for a total bid of \$714,400, and the bids are within budget; and

WHEREAS, funds are available for the provision of these services and the award of the contract; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

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Section 1 The aforementioned recitals are incorporated herein as though full set forth at length.

Section 2. This Board of Education hereby authorizes the award of the contract to Lamar Roofing Co., Inc. in accordance with a base bid of \$699,650 and an add alternate in the amount of \$14,750 for a total cost of \$714,400.

Section 3. The Business Administrator/Board Secretary or other appropriate Board representative is authorized to execute the necessary contract and/or documents incidental to the award of this bid.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Board of Education.

Section 5. This Resolution shall take effect immediately.

DMR Bid results attached.

18. Motion for the following contract award:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AUTHORIZING THE AWARD OF A CONTRACT FOR UNIT VENTILATORS AND ADA BATHROOM IMPROVEMENTS

WHEREAS, The Board of Education of the Township of Green in the County Sussex, New Jersey (the “Board of Education” or the “School District”) issued a request for bids for the Green Hills School unit ventilator and ADA bathroom improvement project pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., and after due advertisement received three bids on May 15, 2018 in response to the request for bids as set forth in the recommendation letter from the Board of Education’s architect, Henry B. Ossi, DMR Architects, attached hereto; and

WHEREAS, the lowest bid was TEO Technology with a base bid of \$256,000 and three add alternates in the aggregate amount of \$170,000 for a total bid of \$426,000, and the bids are within budget; and

WHEREAS, funds are available for the provision of these services and the award of the contract; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX, NEW JERSEY AS FOLLOWS:

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Section 1. The aforementioned recitals are incorporated herein as though full set forth at length.

Section 2. This Board of Education hereby authorizes the award of the contract to TEO Technology in accordance with a base bid of \$256,000 and three add alternates in the aggregate amount of \$170,000 for a total contract cost of \$426,000.

Section 3. The Business Administrator/Board Secretary or other appropriate Board representative is authorized to execute the necessary contract and/or documents incidental to the award of this bid.

Section 4. A copy of this resolution shall be available for public inspection at the offices of the Board of Education.

Section 5. This Resolution shall take effect immediately.

DMR Bid results attached.

Motion to approve Operation items 2 thru 18 made by Mr. Fox, second by Mr. Rose. Motion approved unanimously by roll call vote with Mrs. Cooke being absent.

C. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the following persons as members of the District Evaluation Advisory Committee (DEAC) for the 2018-2019 school year, as recommended by the Superintendent:

John Nittolo, Jennifer Thompson, John Paul Bollette, Brian Martin, Jennifer Cinotti and Carroll Clark

2. Motion to approve the following persons as members of the School Improvement Panel (ScIP) for the 2018-2019 school year, as recommended by the Superintendent:

John Nittolo, Jennifer Thompson, Brian Martin, Kelli McKeown, Aimee Castellana, and Ann Marie VanSickle.

3. Motion to approve the following persons as members of the Elementary & Secondary Education Act (ESEA) Accountability Action Plan Committee for the Green Township School District for the 2018-2019 school year, as recommended by the Superintendent:

John Nittolo, Jennifer Thompson, John Paul Bollette, Brian Martin, Jennifer Cinotti and Carroll Clark

4. Motion to approve the following persons as members of the Technology Committee

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for the Green Township School District for the 2018-2019 school year, as recommended by the Superintendent:

John Nittolo, Jennifer Thompson, Kyle Mirena, and Patricia-Ann Cozzarelli

Motion to approve Personnel items 1 thru 4 made by Mrs. Bilik, second by Mr. Rose. Motion approved unanimously by roll call vote with Mrs. Cooke being absent.

5. Motion to approve contract renewal for the 2018-2019 school year for staff members listed on the attached Personnel List “A”, Tenured Teachers List, as recommended by the Superintendent. (attachment)

Tabled

6. Motion to approve contract renewal for the 2018-2019 school year for the non-tenured staff members listed on Personnel List “B”, Non-Tenured Teacher Recommendations for Renewal with Tenure, as per the recommendation of the Superintendent. (attachment)

Tabled

7. Motion to approve contract renewal for the 2018-2019 school year for the non-tenured staff members listed on Personnel List “C”, Non-Tenured Teacher Recommendations for Renewal, as per the recommendation of the Superintendent. (attachment)

Tabled

8. Motion to approve Jennifer Thompson as Principal/Coordinator of Instruction for the 2018-2019 school year at a salary of \$97,090.00 as recommended by the Superintendent. (attachment)

Tabled

9. Motion to approve the Superintendent’s Professional Learning Plan for 2017-2018, as recommended by the Superintendent. (attachment)

Tabled

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10. Motion to approve carryover of five (5) unused 2017-2018 vacation days to the 2018-2019 school year for Nancy Usinowicz (in addition to the three [3] carryover days allowed per contract), as recommended by the Superintendent.

Tabled

11. Motion to approve carryover of five (5) unused 2017-2018 vacation days to the 2018-2019 school year for Susan D'Amato (in addition to the three [3] carryover days allowed per contract), as recommended by the Superintendent.

Tabled

12. Motion to approve carryover of five (5) unused 2017-2018 vacation days to the 2018-2019 school year for John Nittolo (in addition to the five [5] carryover days allowed per contract), as recommended by the Superintendent.

Tabled

13. Motion to approve Timothy Fitzpatrick as a Substitute Custodian for the 2017-2018 school year, pending receipt of his Criminal History Background Check results, as recommended by the Superintendent.

Tabled

14. Motion to approve Jessica Hubble as a Substitute Teacher for the 2017-2018 school year, pending receipt of her Substitute Certificate, as recommended by the Superintendent.

Tabled

15. Motion to approve Linda Gray as a Substitute Teacher for the 2017-2018 school year, pending receipt of her Criminal History Background Check results, as recommended by the Superintendent.

Tabled

16. Motion to approve Mia Gnecco as a Substitute Teacher for the 2017-2018 school year, as recommended by the Superintendent.

Tabled

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17. Motion to approve the following as Summer Custodians for summer 2018, as recommended by the Superintendent:

Name	Summer 2018 Hourly Rate	Hours
Jonathan Borgognoni	\$12.00	32 hours/week
Michael Bussow	\$12.77	40 hours/week
Timothy Fitzpatrick*	\$12.00	32 hours/week
Nicole Franchino*	\$12.00	32 hours/week
James Hassel*	\$12.00	32 hours/week
Elyse Mirena	\$12.51	40 hours/week
Taylor Molfetto	\$12.26	32 hours/week
Cortland Rohsler	\$12.77	40 hours/week
Michael Spina	\$12.51	40 hours/week

*pending receipt of Criminal History Background Check results

(Note: Summer custodians will work from June 25, 2018 to August 31, 2018. There will be no paid holidays, sick or vacation time for summer custodians.

Tabled

18. Motion to approve the following for Curriculum Writing at a stipend of \$40.00 per hour, schedule to be determined, as recommended by the Superintendent.

- Aimee Castellana
- Kyle Mirena
- Ann Marie VanSickle

Tabled

19. Motion to approve five (5) days for Technology Integration during summer 2018, staff members to be paid at their 2018-2019 hourly rates, as recommended by the Superintendent.

Tabled

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20. Motion to approve the 2018 summer work schedule for the following professional staff members at their 2018-2019 hourly rates, as recommended by the Superintendent:

Name	Position	Schedule	Summer Salary
Tiffany Lutz	LDTC	3 days	\$1,155.87
Karen Williams	Social Worker	3 days	\$ 528.33
Lori Sanchez	CST Secretary	4 days	\$ 340.60

(Note: If not needed, days will not be used.)

Tabled

21. Motion to correct the following motion made at the June 2017 Board meeting

From:

Motion to approve Sallyann McCarty as Business Administrator/Board Secretary for the 2017-2018 school year at a salary of \$127,184.60, as recommended by the Superintendent.

To:

Motion to approve Sallyann McCarty as Business Administrator/Board Secretary for the 2017-2018 school year at a salary of \$127,309, as recommended by the Superintendent and approved by the Interim Executive County Superintendent.

Tabled

22. Motion to approve David H. Miller, Jr. as Facilities Manager for the 2018-2019 school year at a salary of \$73,988.11, as recommended by the Superintendent. (attachment)

Tabled

23. Motion to approve Sallyann McCarty as School Business Administrator/Board Secretary for the 2018-2019 school year at a salary of \$130,109.80, as recommended by the Superintendent. (attachment)

Tabled

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Motion to table Personnel items 5 thru 23 made by Mrs. Bilik, second by Mr. Rose. Motion approved unanimously by roll call vote with Mrs. Cooke being absent.

D. POLICY COMMITTEE REPORT – Mrs. Jennifer Cinotti, Chairperson

No Report

E. NEGOTIATIONS COMMITTEE REPORT – Mr. Michael Rose, Chairperson

January 1st – start negotiations

XI. REAPPOINTMENT BUSINESS – SUMMARY MOTIONS

1. Motion to appoint Linda Padula as Treasurer of School Funds for the ensuing year, 2018-2019.
2. Motion to appoint Sallyann McCarty as Board Secretary for the 2018-2019 fiscal year.

Bank and Financial Designations – Agenda items 3 - 12

3. Motion to designate TD Bank as the depository for the following accounts
 - Operating
 - Payroll
 - Agency
 - Petty Cash
 - Unemployment
 - EscrowDirect
 - Bond/Construction Account
 - Child Care
 - FSA Account
4. Motion to designate Lakeland Bank as the depository for the following accounts:
 - Student Activity
 - Cafeteria
5. Motion to authorize the signatories as follows:

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<u>BANK</u>	<u>DESCRIPTION</u>	<u>SIGNATORIES</u> - alternate
TD Bank	Operating (Treasurer)	<u>Primary:</u> (3) President, Board Secretary and Board Treasurer <u>*Alternate:</u> (3) Vice-President for President; Superintendent or Finance chair for Board Secretary; Superintendent or Finance chair for Board Treasurer
TD Bank	Payroll	(1) Board Treasurer or Board Secretary
TD Bank	Payroll Agency	(1) Board Secretary or Treasurer
Lakeland Bank	Student Activity	(1) Board Secretary or Superintendent
TD Bank	Petty Cash Checking	(1) Board Secretary
TD Bank	Unemployment Fund	(1) Board Secretary
TD Bank	EscrowDirect	(1) Board Secretary
Lakeland Bank	Cafeteria	(1) Board Secretary
TD Bank	Bond/Construction	(1) Board Secretary
TD Bank	Child Care	(1) Board Secretary
TD Bank	FSA Account	(1) Board Secretary or Superintendent*

* Upon attorney review

6. Motion to approve the use of facsimile signatures on purchase orders only with the verbal permission of the signatories.

7. Motion to approve authorization of the Board Secretary/Business Administrator to invest the funds of the Board at the most advantageous rate and institution in compliance with all state laws and regulations.

8. Motion to permit the Board Secretary/Business Administrator to audit and approve any account and demand for payment prior to presentation to the Board up to \$500

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and interfund payroll reimbursements for the cafeteria and child care enterprise funds. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-4.1. Anticipated payments in excess of the \$500 that might occur in the time frame after the board meeting but before the next Board meeting will be approved by a Board motion for a dollar amount not to exceed.

9. Motion to approve the renewal of the establishment of a Board Secretary's petty cash checking account for 2018-2019 in the amount of \$350.00 to be used for general office expense, workshops/seminars and other items requiring payment in advance and limited to \$150.00 or under per expenditure as per policy #6620.
10. Motion to approve Superintendent's petty cash for 2018-2019 in the amount of \$200.00 to be distributed as cash with a \$150.00 maximum per expenditure as per Green Township Board of Education policy #6620.
11. Motion to approve the bonding of the Board Secretary, Treasurer of School Monies and all other employees as deemed necessary for the 2018-2019 school year as per State Law requirements.
12. Motion to approve Sallyann McCarty as Public Agency Compliance Officer. The P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Board Business Designations – Agenda items 13 - 15

13. Motion to designate the following as legal newspapers for legal notices and advertising:

New Jersey Herald (Primary)
Township Journal – Straus News (Secondary)

14. Motion to approve the following locations for posting all legal notices:

Greendell Post Office
Tranquility Post Office

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Green Hills School
Green Township Board Office
Green Township Municipal Building

15. Motion to operate as a Board under the committee system comprised of the following committees:

Curriculum
Finance
Operations
Personnel
Policy
Technology

Procedure Designations – Agenda Items 16 - 18

16. Motion to approve a fee of the current postage rate and cost per page not to exceed the amount as set by the Open Public Meeting Act 47: A-2 (OPRA).
17. Motion to authorize the Superintendent and Business Administrator to approve such budget transfers that are necessary between board meetings.
18. Motion to authorize the Board Secretary/Business Administrator to advertise for and receive bids for supplies, equipment, and services for the 2018-2019 school year when required by the Public School Contracts Law.

Appointment of Professionals

19. Motion to approve the following individuals or firms in their respective positions for the 2018-2019 school year:

- | | |
|---------------------------------|--|
| a. Energy Cooperation | ACES |
| b. School Physician | Dr. Sanjay Jain |
| c. Insurance Fund | School Alliance Insurance Fund (SAIF) |
| d. District Architect | DMR Architects |
| e. Environmental Consultants | RK Occupational & Environmental Analysis, Inc. |
| f. Board Attorney | Schenck, Price, Smith & King (attachment) |
| g. Bond Attorney | McManimon & Scotland, L.L.C. |
| h. Board Auditor | Nisivoccia & Co., L.L.P. |
| i. Accounting Software Provider | CDK Systems |

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- j. Payroll Computer Service Provider R & L Datacenters, Inc.
- k. Insurance Agent of Record The Morville Agency
- l. Medical Insurance Agent of Record Brown & Brown Benefit Advisors

- 20. Motion to appoint John Nittolo as Affirmative Action Officer for Green Hills School for the 2018-2019 school year, with no additional stipends or salary.
- 21. Motion to appoint Jennifer Thompson as Attendance Officer for Green Hills School for the 2018-2019 school year, with no additional stipends or salary.
- 22. Motion to adopt all existing Board policies, textbooks, administrative regulations, library books and curriculum for the 2018-2019 school year which have been in effect during the present school year, subject to revision and constant review by the Board of Education.
- 23. Motion to allow the following tax shelter investment carriers to market their product to the employees. Investments may be made through payroll deductions at employee's request.

AXA – Equitable 403B
Lincoln Financial

**Motion approve Reappointment items 1 thru 23 made by Mr. Rose, second by Mrs. Jones.
Motion carried as follows:**

	Dr. C	JC	AMC	MRF	MB	MPR	JE	DKJ	NHD
Yes	X	X		X	X	X	X	X	X
No									
Abstain					19				
Absent			X						

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

The following topics were discussed:

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signature stamps.
Social studies teacher out for the rest of the year
Subbing for more than 20 days

Marie Bilik mentioned that Saturday at the delegate assembly meeting, she was going to vote on behalf of the board on two issues, gun laws and equitable school funding. Regarding these laws, the Board wanted her to vote yes on both.

XIII. CLOSED MEETING MOTION

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

**The Board went into executive session at 8:40pm to discuss personnel items.
See Discussion/Action Section VI**

XIV. RECONVENE

**The Board reconvened from executive session at 9:30pm.
See Discussion/Action Section VI**

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XV. ADJOURNMENT

Motion to adjourn meeting made by Mr. Ernst, second by Mr. Fox. Motion verbally approved by all present.

Meeting adjourned at 10:19 pm.

Respectfully submitted by:

Sallyann McCarty
Board secretary