**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting**

**January 20, 2021**

**Time: 7:00p.m. Place: Remotely via WebEx**

**I. CALL TO ORDER**

1. **FLAG SALUTE**

**MEETING ANNOUNCEMENT** Read by President Bilik

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business.  In compliance with Chapter 31, Laws of 1975, and N.J.A.C. 5:39-1.1 et seq. having to do with conducting public business in a transparent manner during a declared emergency, the New Jersey Herald was properly notified, the remote meeting notice was properly posted on the District's website and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**D. ROLL CALL**

Term Roll Call

Expires

|  |  |  |  |
| --- | --- | --- | --- |
| Mrs. | Marie Bilik | 2023 | X |
| Mrs. | Ann Marie Cooke | 2021 | X |
| Mr. | Scott Guzzo | 2022 | X |
| Mr. | Noah Haiduc-Dale | 2022 | X |
| Ms. | Deana Lykins | 2023 | 7:06 |
| Ms. | Kristin Post | 2021 | X |
| Mr. | Michael Rose | 2021 | Absent |
| Mr. | Rob Strasser | 2022 | X |
| Dr. | Melissa Van Blarcom | 2023 | X |
|  |  |  |  |
| Dr. | Lydia Furnari, Interim Superintendent |  |  |
| Dr. | Vincent Occhino, Interim SBA/Bd. Secretary |  |  |

Mr. Ernest Turner, Financial Consultant

In Addition:

Jon Paul Bollette, Green School Principal

Man Lee, Auditor Nisivoccia, LLP

Approximately 2 Community Members

**E. MISSION STATEMENT; Read** by Dr. Melissa Van Blarcom

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

### II. AUDIT PRESENTATION – Man Lee, Nisivoccia, LLP

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### Presentation of the 19-20 Comprehensive Annual Financial Report

### 

# III. CORRESPONDENCE - None

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS** Read by President Bilik

This remote public session is designed for members of the public to speak on this evening's agenda topics.  By law, the Board of Education is under no obligation to respond to public comment.  If the Board of Education chooses to respond, it does not waive its right thereafter not to respond.  Length of comments is limited to three minutes to the individual who has been recognized by the Board president.  That recognition will be made in the order names appear in the chat box of the digital platform.  Each individual may be limited to one opportunity to speak per topic.  Members of the public are asked to state their name and address for the record.

Open at 7:22 pm

None

Closed at 7:23p m

# V. VARIOUS REPORTS

1. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

* Reorganization Meeting of January 5, 2021 Board Secretary announced results of the Election: Three (3) Year Terms; Stella Dunn 2,419, Tina Larsen 2,398 and Lisa Qarmout 2,465
* Election of Officers: President: Stella Dunn Vice-President: Ed Caffrey
* Approval of 2021 Meeting Calendar
* Regular Meeting January 5, 2021
* Approved new bylaws
* January 26, 2021 at 7:00 pm via Remote Platform.

1. PTA UPDATE – Mrs. Post

* Possible next meeting in February

1. BOARD PRESIDENT’S REPORT – Mrs. Bilik

* NJSBA proclaimed January as School Board Recognition Month
* President Bilik requested that the 2021 Committees and Representative be as follows:

**Curriculum Committee Operations Committee**

Noah Haiduc-Dale (chair) Robert Strasser (chair)

Deana Lykins Scott Guzzo

Melissa Van Blarcom Kristin Post

Melissa Van Blarcom

**Finance Committee Personnel Committee**

Scott Guzzo (chair) Ann Marie Cooke (chair)

Marie Bilik Noah Haiduc-Dale

Kristin Post Michael Rose

Robert Strasser Melissa Van Blarcom

**Negotiations Committee** **Policy Committee**

Michael Rose (chair) Kristin Post (chair)

Marie Bilik Noah Haiduc-Dale

Ann Marie Cooke Deana Lykins

Robert Strasser

**Climate Committee (Ad-hoc)** **Tri-District Committee**

Michael Rose (chair) Ann Marie Cooke (chair)

Scott Guzzo Marie Bilik

Noah-Haiduc-Dale Deana Lykins

Kristin Post

**Sick Bank (Ad-hoc)**

Scott Guzzo

New Jersey School Boards Legislative Chairperson: Noah Haiduc-Dale

New Jersey School Boards Representative: Marie Bilik

Newton Board of Education Representative: Ann Marie Cooke

Sussex County School Boards Representative: Marie Bilik

Educational Services Commission of Morris County: Marie Bilik

Educational Services Commission of Sussex County: Marie Bilik

PTA Liaison: Kristin Post

Representatives to Township Committee: Scott Guzzo

1. SUPERINTENDENT’S REPORT – Dr. Furnari

Discussion on NJQSAC DPR

1. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino

Dr. Occhino reported on agenda items.

**VI. DISCUSSION/ACTION ITEMS None**

**VII. SUPERINTENDENT SEARCH** Board will be discussing this item at the Tuesday, February 2nd workshop meeting with NJSBA Field Service Representative, Kathy Helewa

**VIII. UNFINISHED BUSINESS** Mr. Guzzo asked if the school parking lot traffic sign was corrected.

**IX. NEW BUSINESS** Mrs. Cooke questioned the decision to use the remote platform Webex rather than Zoom.

**X. BOARD BUSINESS** – Mrs. Ann Marie Cooke

1. Motion to accept motions 1 and 2.
   1. Regular Meeting of December 16, 2020. **(attachment)**
   2. Reorganization and Regular Meeting of January 4, 2021, 2020. **(attachment)**

Motion…Mrs. Cooke Second…Mrs. Post

1. Motion to approve the use of the school name and logo on merchandise to be sold at a concession stand with proceeds to benefit class trips.

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

# XI. COMMITTEE REPORTS

1. **CURRICULUM Mr. Haiduc-Dale**
2. Motion to approve proposed field trips for the 2020-2021 school year as per the attached schedule. **(attachment)**

Motion …Mr. Haiduc-Dale Second …Mr. Guzzo

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. **FINANCE Mr. Guzzo**

Motion to approve items 1-2 and item 3 as amended was moved by Mr. Guzzo and seconded by Mr. Haiduc-Dale.

1. Motion to approve the General Fund bills list for December 17, 2020 through January 20, 2020 for a total of $­­­­989,464.89. **(attachment)**

Motion…Mr. Guzzo Second…Mr. Haiduc-Dale

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

2. Motion to approve the attached disbursements for January 20, 2021 from the Student

Activities Account in the amount of $0.00 and the Business Office Petty Cash Account in the amount of $110.00. **(attachment)**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** Yes on all except No to Check 26923 | **X** | **0** |
| **NO** |  |  |  |  |  |  |  | **X** No to Check 26923 |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

3. Motion to accept the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2020. **(attachment – audit synopsis/summary)**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. **OPERATIONS** Mr. Strasser

1. Motion to approve the lease/purchase of new photocopy machines from Savin as per the attached proposal. **(attachments)**

Motion…Mr. Strasser Second…Mr. Haiduc-Dale

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. **PERSONNEL** Mrs. Cooke

1. Motion to approve the following persons for the stipend positions listed below for the 2020-2021 school year, stipend amounts as per contract, as recommended by the Interim Superintendent:

Motion made by Mrs. Cooke and seconded by Ms. Post for items 1&2 as written

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| --- | --- | --- |
| **Position** |  | **Name** |
| Athletic Director |  | Christopher Hitzel |
| Yearbook Coordinator |  | Mike Scott |

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X Yes to YB Coord.** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  | **X No to Athletic Dir.** |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. Motion to approve the request for an extension of medical leave of absence through June 2021 from Eileen Maffei, as recommended by the Interim Superintendent. Ms. Maffei will be using accumulated sick days.

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. **POLICY** Ms. Post

1. Motion to approve the following policies for second reading and adoption:

* P3144.12 Certification of Tenure Charges
* P3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators
* P3223 Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals
* P3224 Evaluation of Principals, Vice Principals and Assistant Principals
* P5120 Assignment of Students
* P7410 Maintenance and Repair
* P8505 Local Wellness/Nutrient Standards for Meals and Other Food
* P8600 Student Transportation

2. Motion to approve the following Mandatory Regulations for second reading and adoption, as recommended by the Interim Superintendent;

* R1570 Internal Controls
* R1642 Earned Sick Leave
* R2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries
* R3222 evaluation of Teaching Staff Members, Excluding Teachers and Administrators
* R3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
* R3224 Evaluation of Principals, Vice Principals and Assistant Principals
* R5111 Eligibility of Non Resident Students
* R5200 Attendance
* R5330 Administration of Medication
* 5610 Suspension Procedures
* R5613 Removal of Students for Assaults with Weapons Offenses
* R7410 Maintenance and Repair
* R7650 School Vehicle Assignment, Use, Tracking, Maintenance and Accounting
* R8320 Personnel Records

Motion…Ms. Post Second …Mrs. Cooke

**/Roll Call/**

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** | **X** | **X** | **X** | **X** |  | **X** | **X** | **X** | **X** | **0** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  | **X** |  |  |  |  | **0** |

1. **NEGOTIATIONS**

None

# XII. PUBLIC PARTICIPATION ON NEW BUSINES TOPICS Mrs. Bilik read the following:

This remote public session is designed for members of the public to speak on issues for Board consideration.  By law, the Board of Education is under no obligation to respond to public comment.  If the Board of Education chooses to respond, it does not waive its right thereafter not to respond.  Length of comments is limited to three minutes to the individual who has been recognized by the Board president.  That recognition will be made in the order names appear in the chat box of the digital platform.  Each individual may be limited to one opportunity to speak per topic.  Members of the public are asked to state their name and address for the record.

Open at 8:28 pm

None

Closed at 8:30 pm

**XIII. CLOSED MEETING No Closed Session**

# XV. ADJOURNMENT 8:35 pm

Motion… Mrs. Cooke Second …Mr. Haiduc-Dale

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|  | **Guzzo** | **Haiduc-Dale** | **Lykins** | **Post** | **Rose** | **Strasser** | **Van Blarcom** | **Cooke** | **Bilik** | **All in Favor** |
| **YES** |  |  |  |  |  |  |  |  |  | **8** |
| **NO** |  |  |  |  |  |  |  |  |  | **0** |
| **Abstain** |  |  |  |  |  |  |  |  |  | **0** |
| **Absent** |  |  |  |  |  |  |  |  |  | **1** |