**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Special Meeting**

**June 4, 2024**

**Time: 7:00 p.m. Place: Green Hills School - Library**

**I**. **CALL TO ORDER** at 7pm by President Bilik

**A. FLAG SALUTE** led by President Bilik

**B. OPEN PUBLIC MEETINGS ACT STATEMENT-**Read by President Bilik

“This is a special meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

Term Roll Call

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| --- | --- | --- | --- |
| Mr. | CJ Bilik | 2024 | Present |
| Mrs. | Marie Bilik | 2026 | Present |
| Mrs. | Ann Marie Cooke | 2024 | Present |
| Mrs. | Crystal Bockbader | 2025 | Present |
| Mrs. | Kristin Post | 2024 | Arrived at 8:28pm |
| Mrs. | Maureen McGuire | 2026 | Present |
| Mrs. | Holly Roller | 2025 | Present |
| Dr. | Melissa Vela | 2026 | Absent |
|  | Vacant BOE Seat | 2025 |  |
|  |  |  |  |
| Dr. | Jennifer Cenatiempo, Superintendent |  | Present |
| Mrs. | Karen Constantino, SBA |  | Present |

**D. Mission**-Read by President Bilik

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

Statement Read by President Bilik-This is an especially serious and challenging board of education meeting. No Green board of ed has ever had such a challenge to balance the academic needs of our students with the ability of our community to financially support it.

I would ask that each of you remember why you ran for the board and what our mission statement says we stand for as we make our decisions this evening.

The legislators have given us the opportunity to regain lost state aid by returning it to a local decision through taxation.

WE are faced with not knowing what the future education state aid formula will be. But knowing that from 20/21 to now we have lost over $640,000 in state aid.

Jennifer and Karen have done a very thorough job in providing us with all the data we will need for our discussion.

I ask that you remember the board is the “what” and the administration is the “how”.

**II**. **BOARD BUSINESS**

Discussion and Impact of P.L.2024, c.13:Stabilized Budget Aid Grants and P.L.2024, c.12: Extended

Budget Deadlines

-Dr. Cenatiempo reviewed the current budget. Mrs. Constantino reviewed the impacts of increasing the tax

levy for board consideration.

-The Board discussed whether or not to take an increase in the tax levy. No final decision was made.

Discussion of Updated Sound System for Main Gym

-We have received various quotes. Would like to put together specs and go out for an RFP at the end of

June. Re-allocate existing capital projects in the 24-25SY budget from $50k for the stairs to $25k for the

stairs and $25k for the sound system.

**III. PUBLIC PARTICIPATION ON AGENDA TOPICS** at 7:55pm

This public session is designed for members of the public to speak on agenda items pertaining to the Green Hills School District. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive it’s right thereafter not to respond. Each statement made by a participant shall be limited to three (3) minutes in duration as timed by the Board of Education Vice President. Comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. No participant may speak more than once during each public comment session. The speaker must address the President and not individual Board Members, the Superintendent or the audience. Please state your first and last name and address for the record.

-Jenny Corbin, 88 Shore Road-Concerned we are not replacing Mrs. Stobie…what is the

alternative? Superintendent, Dr. Cenatiempo mentioned that the position will be covered by

someone who is certificated to teach science and is already a part of our existing staff. There will

be one teacher who will teach sixth grade, and one teacher who will teach seventh and eighth.

Public Participation was closed at 7:58pm.

**IV. VARIOUS REPORTS**

SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There were no HIB Cases to report since the May 15, 2024 BOE meeting.

Drills: Fire Drill - May 20, 2024   
 Lockdown Drill May 1, 2024

-8th grade students are in DC, field day is Friday, Monday-Holocaust Survivor Assembly, BOE

meeting next week, Trainings are happening

Committee Updates-Dr. Cenatiempo reviewed the motions that will be on the June 12th agenda

A. Motion to accept the HIB Report from the May 15, 2024 meeting.

Motion- Mrs. Bockbrader Second- Mr. Bilik

/Roll Call/



**V. UNFINISHED BUSINESS** -Board Self-Evaluation postponed until July meeting.

**VI. NEW BUSINESS-**None

**VII. COMMITTEE REPORTS**

**A. CURRICULUM** - Ms. Maureen McGuire, Chairperson

**B. FINANCE** - Ms. Kristen Post., Chairperson

1. Motion to approve the purchase of a mini van up to $43,999, to provide transportation for various student routes.

2. Motion to approve Belair Services to prepare the minivan to be school ready with all of the

necessary equipment and lettering, servicing, as per the state contract pricing (attachment) not to exceed $8,000.

1. Motion to accept the Stabilized School Budget Aid in the amount of $32,541 for the 2024-2025 school year.

Motion – Mrs. Cooke Second – Mrs. McGuire

/Roll Call/



**C. OPERATIONS** - Mr. CJ Bilik, Chairperson

1. Motion to approve AME to provide the extension of the existing Honeywell BMS system in Room #213, for a total cost of $4,273.00, to be funded from the ARP Esser grant, account 20-487-400-720-000.

SCOPE OF WORK

• Seamlessly Tie into the Existing Base Building BMS (as installed and maintained by A.M.E. Inc)

o Owner Training

o 3D Graphics to Match Existing

o Room 213 : Qty (1) Fujitsu 36RGLXD, provided and powered by Enviricon

o Install device accessories provided by Envirocon (Thermostat, BACnet interface board, etc.)

o Furnish and Install BMS BACnet Integration Card

o Furnish low Voltage interlock wiring

B. Clarifications and Inclusions considered:

1. All labor will be performed during normal business working hours (M to F, 7AM to 4PM).

2. All Motor starters require Hand-Off-Auto switches, control transformers and coils.

3. All Motor starters and/or variable frequency drive are to be located within the vicinity of the associated controlled equipment.

4. The Division 23 BMS electrical work shall be performed in accordance with the following installation practices:

a. All new wiring in exposed or wiring in machine equipment rooms shall be in EMT conduit.

b. All new wiring in exterior areas, or where exposed to the elements shall be installed with galvanized EMT or RGS conduit with appropriate fittings.

c. All unexposed low voltage wiring outside of the mechanical equipment rooms, where applicable, can be in plenum rated cable.

d. The fire stopping of the new BMS control wiring is included.

e. The Division 26 EC shall deliver a designated power source to within 5 feet of BMS control panels.

2. Motion to approve Wires Electric to supply and install the breaker for the New Unit Vent in the

Psychologist Office, for a total cost of $3,195.00 to be funded from the ARP Esser grant, account

20-487-400-720-000.

3. Motion to approve Envirocon, LLC to install a new mini split system in the Psychologist’s

Office, under the EDS Bid# 12189, for a total cost of $12,480, to be funded from the ARP Esser

grant, account 20-487-400-720-000.

4. Motion to approve and award T Slack Environmental Services to remove One (1) 10,000 Gallon

Heating Oil Underground Storage Tank & Pipe. Pricing is based upon NJ State Contract A42266.

The cost of the removal is $63,116.00, which does not include the Vactor truck rate of $125/hour

and local permits plus an administrative fee of $50. This project is to be funded out of the capital

reserve, and the ROD grant as a 24-25 budgeted project. The total cost includes the following:

-Removal of the concrete sidewalk

-Cleaning of the Underground Storage Tank, removal, sampling and testing tank excavation

-Tank will be inspected by local officials

-Tank excavation will be backfilled with certified clean fill and compacted in lifts

-All damaged sidewalk will be replaced (Attachment)

Motion – Mr. Bilik Second – Mrs. Roller

/Roll Call/



**D. PERSONNEL** - Ms. Crystal Bockbrader, Chairperson –No Update

**E. POLICY** - Ms. Holly Roller, Chairperson – No Update

**VIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS –** None at 8:06pm

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-Mrs. Roller stated that she reviewed the video of the candidate for the BOE vacancy.

**IX. CLOSED MEETING**

Closed Meeting Motion was read by Mrs Bilik at 8:06pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

a Matters rendered confidential by Federal Law, State Law, or Court Rule

**b Individual privacy**

**c Collective bargaining agreements**

d Purchase or lease of real property if public interest could be adversely affected

e Investment of public funds if public interest could be adversely affected

f Tactics or techniques utilized in protecting public safety and property

g Pending or anticipated litigation

**h Attorney-client privilege**

**i Personnel–employment matters affecting a specific prospective or current employee**

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing “b,c,h,i”

Motion – Mrs. Cooke Second- Mrs. McGuire

Roll Call/



-President Bilik state the board may or may not take action after the executive session.

Mrs. Post arrived at 8:28pm.Mrs. Post confirmed that she watched the BOE candidate interview video.

The board motioned to come out of executive session at 9:13pm

The board came out of executive to discuss the potential budget options/changes with Mrs. Post.

**X. BOARD BUSINESS**

1. Motion to fill Board Vacancy.

There were no nominations made to fill the vacancy. President Bilik asked for the vacancy to be advertised again.

**XI. BOARD COMMENTS**-None

The board motioned to return to executive session with an all in favor vote.

Motion-Mr. Bilik Second-Mrs. Cooke

-The Superintendent and BA left the executive session.

**XII. ADJOURNMENT**

Motion that the Board of Education shall adjourn at 10:47pm.

Motion-Mr. Bilik Second- Mrs. McGuire

/Roll Call/



**Next Meeting Date:**

June 12, 2024

**Vision**

Empower students and staff to embrace their individual strengths in a safe,

supportive environment that fosters a love of learning while pursuing their full potential.