**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting**

**October 19, 2022**

**Time: 7:00 p.m. Place: Green Hills School - Small Gym**

**I**. **CALL TO ORDER by President Bilik at 7pm.**

 **A. FLAG SALUTE**

 **B. OPEN PUBLIC MEETINGS ACT STATEMENT**

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

 **C. ROLL CALL**

 Term Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. | CJ Bilik | 2024 | Present |
| Mrs. | Marie Bilik | 2023 | Present |
| Mrs. | Ann Marie Cooke | 2024 | Present |
| Mr. | Scott Guzzo | 2022 | Present |
| Dr. | Noah Haiduc-Dale | 2022 | Present, arrived at 7:02pm |
| Ms. | Kristin Post | 2024 | Present |
| Mr. | Rob Strasser | 2022 | Present |
| Ms.  | Holly Roller | 2022 | Present |
| Dr. | Melissa Van Blarcom | 2023 | Present |
|  |  |  |  |
| Dr. | Jennifer Cenatiempo, Superintendent |  | Present |
| Mrs. | Karen Constantino, SBA |  | Present |

**D. MISSION STATEMENT – Read by Ms. Roller**

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

A motion was made by Mr. Guzzo, second by Ms. Post to approve the agenda as written. Verbal all in favor, members responded unanimously with “aye”, motion passed.

**II**.  **PRESENTATIONS**

 A. Security Presentation by Dr. Jennifer Cenatiempo and Trooper Popek

Dr. Centiempo discussed Current Programming Supports, Hardening of Security Measures, Improvements to Security Systems, Improvements to Early Warning Systems and Future Considerations. Future Considerations include: Man Trap updates, Armed Security and Key System updates.

Trooper Popek discussed the areas that are covered in Sussex County NJ by seven state troopers. Also discussed: ballistic film, locks, automated systems, armed security guards and the importance of having someone here at the school.

Board members asked the following:

Mrs. Bilik-Is there an available market of candidates? Response: Yes, word of mouth seems to be a very good option .

Ms. Post asked about how many times you have to qualify per year to carry? Response: two times per year.

Mr. Bilik:What are the qualifications to carry? You must hit a target 50 out of 60 times from distances between 5 and 25 yards.

Mrs. Cooke: We cannot have an SRO because we do not have a local agency? Response: The option would be an armed security guard who would report to the superintendent or principal.

Mrs. Cooke: How are armed security guards evaluated? Response: Just as any other employee.

Mrs. Bilik? Will we still have Trooper Popek in the building if an armed security guard is hired? Response: Yes

Mr. Guzzo thanked Trooper Popek for his time and asked the following: What are the qualifications for training, shooting and fitness? What are the expectations in the job description, and who does a security officer network with? Trooper Popek described the process and the training most officers have been through during their 25 years or more of service.

Mrs. Bilik asked for a straw poll regarding who would support the hiring of an armed security guard.



 B. ~~Weekend Bag Program Presentation~~ Moved to the November agenda

**III. CORRESPONDENCE-**None

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**-None at 7:56pm

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

# **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

**Newton Board of Education**, Regular Meeting, September 27, 2022-Newton High School Cafeteria

**Presentation**: Discussion on Merriam Avenue vehicle congestion.

**School Business Administrator/Board Secretary’s Report:** Getting quotes on Tennis court repairs.

Turf field coming to end of life. Seams coming apart.

**Board Business**: Approved the District’s Chapter 27 Emergency Virtual or Remote Instruction Plan.

Newton Board of Education, Regular Meeting-October 18, 2022-Board Office

**Presentations**: Security Guards – Mr. VanNieuwland -Newton Police Chief-Trooper Matt Popek – NJSP

The Weekend Bag Program – Dawn Costello

**State Assessment Scores –** Remedial Strategies – Mr. Mooney

**School Business Administrator/Board Secretary’s Report:** Boiler Inspections – every (5) five years.

**Board Business**: Approved a cooperative athletic program with Kittatinny Regional High School for the 2022-2023

school year at no additional cost to the district: Girl’s Wrestling (Newton as LEA)

Accepted the resignation of Colleen Waselik, Executive Administrative Assistant to the Superintendent, effective on or about November 25, 2022.

Approved the submission of the Comprehensive Maintenance Plan and M-1 to the DOE.

**Next Meeting**: November 22, 2022 at 7 pm.

 B. PTA UPDATE - Mrs. Post

 -On 9/28, meetings, events and assignments were discussed that included the following:

 Trunk or Treat, Back-to-School Popsicles, Orders for Apparel and Veterans Day Luncheon

 C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

 -On 9/23 attended the NJSBA Board of Directors Meeting in Trenton and discussed the following:

 92% of districts have paid their dues, and there are over 6,000 registrations for the conference in Atlantic City

 -On 10/3 attended SCESC meeting

 -On 10/17 attended Sussex County Board Meeting on security

 -Attended the Newton Board Meeting

 -Attending the NJ School Boards Conference in Atlantic City Monday through Wednesday

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: One HIB on the basis of race to be discussed in Executive

 Drills: Fire Drill-None

 Lockdown Drill on 10/18

 -Field trips are rolling-Tranquility Farms, Camp Mason and the planning of the Washington DC trip

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

 -The audit will start on Monday, 10/24.

 -All retro pay has been disbursed due to the settling of the contract for teachers and paraprofessionals

 -Reminder to complete BOE training for those members who need to take Gov I, II, III or IV by 12/31/2022

A motion was made by Mrs. Cooke and a second by Mrs. Post to enter into executive session for Individual Privacy at 8:06pm

The BOE Members moved to the library to have the Executive Session.

At 9:20pm, a motion was made by Mrs. Cooke and a second by Dr. VanBlarcom to move out of executive and back into the Small gym for the remainder of the meeting. Verbal all in favor, members responded unanimously with “aye”, motion passed.

At 9:21pm Mrs. Cooke made a motion, second by Mrs. Post to Reconvene at 9:21pm. Verbal all in favor, members responded unanimously with “aye”, motion passed.

**VI. DISCUSSION ACTION ITEMS-**None

**VII. BOARD BUSINESS** - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Regular Meeting of September 21, 2022. (Attachment)

 2. Motion to approve participation in Project Self-Sufficiency’s Season of Hope “Stuff the Stocking”

new toy drive competition from October 1 through December 12, 2022, to be run by the NJHS students, as recommended by the Superintendent.

 3. Motion to approve the following PTA fundraisers:

1. SkyZone fundraiser
2. Valentine’s Day flower or balloon grams
3. Bingo night at the school with 50/50 and baskets
4. Mother/Son night
5. Daddy/Daughter dance
6. Family Night

 4. Motion to approve Green/Andover/Newton Basketball to use our facilities November 1, 2022

through March 31, 2023, with two Saturday games, pending an updated Certificate Of Insurance.

 5. Motion to approve the Pink Out Day Breast Cancer Awareness Fundraiser and Activity Day to be

held on October 26, 2022 led by Ms. Lavalley.

Motion – Mrs. Cooke Second – Dr. VanBlarcom

/Roll Call



**VIII. UNFINISHED BUSINESS-**None

 **IX. NEW BUSINESS**-None

 **X. COMMITTEE REPORTS**

**A. CURRICULUM** - Dr. Noah Haiduc-Dale, Chairperson

 1. Motion to approve the K-2, 3-5 and 6-8 Social Studies Curriculum. (attachments)

 -Mrs. Roller stated that she has some concerns over some of the resources for the Social Studies Curriculum.

2. Motion to rescind Kerry Burneyko’s Taking Diabetes to School Conference at SCSNA Camp

Nejeda in Stillwater, NJ on 10/10/22 at “no cost to BOE”.

3. Motion to approve the following professional development request(s):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Staff Member** | **Conference Name** | **Provider/Location** | **Date(s)** | **Cost** |
| Kerry Burneyko | Taking Diabetes to School | SCSNACamp NejedaStillwater, NJ | 10/10/22 | Reg Fee: $20.00 |
| Alison Weatherwalks | Conquering Mathematics | 476 Newark-Pompton TpkePompton Plains, NJ | 12/6/221/12/232/13/233/10/23 | Reg Fee: $680.00Mileage: $172.96Total: $852.96 |
| Beth Voris | NJCGTP Teacher Planning / Sharing Meeting | Presbyterian Church 400 Speedwell Ave. Morris Plains | 2/10/23 | Mileage: $23.31 |
| Beth Voris | NJCGTP PDH Meeting | Presbyterian Church 400 Speedwell Ave. Morris Plains | 6/2/23 | Mileage: $23.31 |
| Kyle Mirena | Save the Orchards: Lanternfly Eradication Design Challenge | Beneduce Vineyards1 Jeremiah LanePittstown, NJ -8867 | 11/18/2022 | Reg Fee: $95Mileage: $34Total: $129 |

4. Motion to approve the following field trips:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teacher** | **Grade** | **Trip** | **Location** | **Date(s)** | **Cost** |
| Beth Voris | SOAR 3 - 5 | STEAM Math Marathon | Morristown Unitarian Fellowship, Morristown, NJ | 10/27/22 | $385 student participation costTransportation:TBD |
| Beth Voris | SOAR3 - 8 | Engineering Challenge | Virtual | 12/12/22 - 2/15/23 | $150.00 |
| Beth Voris | SOAR3 - 8 | STEAM Challenge | Virtual | 12/15/22 - 2/15/23 | $150.00 |
| Beth Voris | SOAR 3 - 5 | Spelling Bee | Morristown Unitarian Fellowship | 1/12/23Snow Date:1/13/23 | Transportation: TBD |
| Beth Voris & two TBD Teacher’s | SOAR 7 & 8 | Jr. Model UN | Drew University | 1/27/23 or 2/3/23 | $100  |
| Beth Voris | SOAR 6 - 8 | Spelling Bee | Morristown Unitarian Fellowship | 2/16/23Snow Date:2/17/23 | Transportation:TBD |
| Beth Voris | SOAR3 - 5 | STEAM / STEM Learning Carnival | Morristown Unitarian Fellowship | 2/23/23Snow Dare:3/24/23 | $30/student = $330 total plus Transportation:TBD |
| Beth Voris | SOAR3 - 8 | Poster Competition | Virtual | 3/24/23 | $150.00 |
| Beth Voris | SOAR 5 - 8 | STEAM Machines - Rube Goldberg Competition | Virtual | 3/27/23 - 4/28/23 | $150.00 |
| Kerstin Martinka | 3rd Grade | Meadowlands Environmental Center | 2 DeKorte Park Plz,Lyndhurst, NJ 07071 | 5/31/23 | $954Plus transportation |
| Catherine Nowaczyk | 8th Grade | Washington DC Trip | Washington DC | 6/6/23 - 6/8/23 | TBD |

 5. Motion to retroactively approve Tara LaValley to attend Teachers on the Farm, being held at

Sussex County Community College, 1 College Hill, Newton, NJ on October 7, 2022, in the place of Ashley Van Haste, who was not able to attend, at no cost to the BOE.

 6. Motion to approve the Find your Passion & Purpose 8th grade program from Pass It Along, on

January 10, 11, and 12, 2023, at a cost of $5,000 to be paid with Title IV funds, at the recommendation of the Superintendent.

Motion – Dr. Haiduc-Dale Second – Mr. Bilik



**B. FINANCE** - Mr. Scott Guzzo, Chairperson

**September 2022 Financial Reports (attachment)**

 1. Motion to approve the General Fund bills list from September 22, 2022 through October 19,

2022, for a total of $1,424,606.14 (attachment)

 2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to

N.J.A.C. 6:20-2.12(d) that as of September 30, 2022, no line item account has encumbrances

and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

 3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after

 review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 4. Motion to accept the financial reports from the Board Secretary and the Treasurer of

School Monies for the month of September, 2022.

 5. Motion to approve transfers for September, 2022.

 6. Motion to approve the disbursements from September 22, 2022 through October 19, 2022

for the Student Activities Account in the amount of $475.00 and the Business

Office Petty Cash Account in the amount of $0.00. (attachment)

 7. Motion to approve the joint transportation agreement between the Newton Board of Education

and the Green Township Board of Education for the transportation of three Green students that attend Sussex County Technical School for the 22-23 School Year.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Jointure Route # | Host District | Joiner District | Destination | Jointer Cost |
| ST2 - AM | Newton BOE | Green Township School District | Newton High School from Sussex County Technical School | $1,200.00 |
| ST2 - PM | Newton BOE | Green Township School District | Sussex County Technical School from Newton High School | $600.00 |
| VAR - 1 | Newton BOE | Green Township School District | Various school activities between Green Twp. Schools and Newton Schools throughout the year as needed | $100 Round Trip |

 8. Motion to approve the following tuition contract agreements with Kittatinny Regional High

School District Board of Education for two homeless students that reside in Green Township :

| Student ID# | Grade: | Tuition Amount: | Effective Dates: |
| --- | --- | --- | --- |
|  Ending in 557029 | 8 | $23,415 | 9/1/2022 through June |
| Ending in672026 | 9 | $22,630 | 9/1/2022 through June |

9. Motion to approve the following Out-of-District Placement:

Student ID ending in # 22512: Essex Valley School, West Caldwell, NJ. Tuition is $438.35 per diem, transportation cost of $419.00 per diem, effective October 14, 2022 through June 30, 2023.

 10. Motion to approve the purchase and installation of the condensing unit and evaporator coil for the

 freezer in the cafeteria at a cost of $14,500.00, components and labor are warrantied for one year.

An extended warranty of 4 years will be purchased for the compressor at a cost of $375. The equipment and installation will be completed by Willco Air Conditioning Refrigeration & Heating.

Motion- Mr. Guzzo Second – Ms. Post

/Roll Call/



**C. OPERATIONS** - Mr. Rob Strasser, Chairperson

 1. Motion to approve the Comprehensive Maintenance Plan & M-1 form for the 2022- 2023 school year.

 2. Motion to approve Parette Somjen Architects to update the Long Range Facility Plan to be in

 compliance with the requirements of the Department of Education, Office of Facilities Planning at a

 cost of $5,750. A master list of projects to be known as the “2022 Green Township Board of

 Education Long Range Facility Plan (LRFP)” will be developed and used as a basis for the update to

 the LRFP. The LRFP Major Amendment will encompass projects at Green Hills School.

 The LRFP update will include, but is not limited to:

• enrollment projections

• grade alignment

• site, assets, and room inventory

• systems inventory

• site, assets, and room actions

• systems actions

• major amendment submission form

• district map

• existing site plans of all district-owned property

• existing floor plans of all district-owned facilities

• LRFP data check

Motion – Mr. Strasser Second – Mr.Guzzo

/Roll Call/



**D. PERSONNEL** - Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve the following Paraprofessionals for the 2022-2023 school year, as

recommended by the Superintendent:

|  |  |  |
| --- | --- | --- |
| **Name** | **2022-2023 Assignment** | **2022-2023 Hourly Rate** |
| Daly, Jennifer | Part-Time Special Education Aide | $14.94 |
| D’Annibale, Joanna | Part-Time Special Education Aide | $17.18 |
| DeFeo, Tina | Part-Time Library Aide | $16.32 |
| Guth, Kathryn | Part-Time Special Education Aide | $14.42 |
| Moreland, Jolaine | Part-Time Special Education Aide | $15.34 |
| Mull, Kathleen | Part-Time Special Education Aide | $14.94 |
| O’Neill, Amelia | Part-Time Special Education Aide | $19.07 |
| Parker, Diane | Part-Time Special Education Aide | $14.81 |
| Piercey, Diane | Part-Time Kind. & Sp. Ed. Aide | $15.76 |
| Piontkowski, Gail | Part-Time Special Education Aide | $17.53 |
| Robinson. Nadine | Full-Time Special Education Aide | $19.07 |
| Salmon-Manni, Angela | Part-Time Kind. & Sp. Ed. Aide | $19.07 |
| Schumann, Denise | Part-Time Special Education Aide | $18.53 |
| Velez, Ana | Part-Time Special Education Aide | $17.53 |

 Motion……………………………. Second……………………………

/Roll Call/

 2. Motion to approve Applied Behavioral Consulting to complete a functional behavior

analysis at a rate of $130/hour for 12 hours, a total of $1,560.00.

 3. Motion to retroactively approve Sarah Pittenger as an “Activities Monitor” at the rate per

the Collective Bargaining Agreement, per event; starting on October 4, 2022 for a home

Field hockey game, as recommended by the superintendent.

4. Motion to rescind the approval of the Head Boys Basketball stipend position for Michael

Scott.

 5. Motion to rescind the approval of the Assistant Boys Basketball stipend position for

Brian Martin.

6. Motion to approve Brian Martin for the stipend position of Head Boys Basketball Coach.

 7. Motion to approve Amanda DiSanti as an ARP ESSER Instructor at a rate of $1,080 for

the Winter-Spring extended day learning program, as recommended by the Superintendent.

8. Motion to accept, with regret, the resignation of paraprofessional, Mia Gnecco, effective

 October 14, 2022, as recommended by the Superintendent.

9. Motion to approve Tania Gallucci as a Paraprofessional, at a rate of $14.00/ hour, starting on or about October 20, 2022, pending all required paperwork, for the remainder of the 2022-2023 school year, as recommended by the superintendent.

 Motion – Mrs. Cooke Second – Dr. VanBlarcom

 /Roll Call/



 **E. POLICY** - Ms. Kristin Post, Chairperson

 1. Motion to approve the following policies and regulations for a first reading:

P 2425 Emergency Virtual or Remote Instruction Program

R 2425 Emergency Virtual or Remote Instruction Program

P 5512 Harassment, Intimidation, or Bullying

2. Motion to approve the following policies and regulations for a second reading and

approval:

P 0163 Quorum (Revised)

P 2415 Every Student Succeeds Act (M) (Revised)

P 3270 Professional Responsibilities (Revised)

R 3270 Lesson Plans and Plan Books (Revised)

P & R 5513 Care of School Property (M) (Revised)

P 5722 Student Journalism (M) (New)

 Motion – Ms. Post Second – Mr. Strasser

/Roll Call/



**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS –**at 9:31pm-None

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by Marie Bilik at 9:34pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

 a Matters rendered confidential by Federal Law, State Law, or Court Rule

b Individual privacy

c Collective bargaining agreements

d Purchase or lease of real property if public interest could be adversely affected

e Investment of public funds if public interest could be adversely affected

f Tactics or techniques utilized in protecting public safety and property

g Pending or anticipated litigation

h Attorney-client privilege

i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing: a. & i.

Motion - Guzzo Second – Mrs. Cooke

Roll Call/

Verbal all in favor, members responded unanimously with “aye”, motion passed.

**XIII. RECONVENE**

 Motion to reconvene into public session at 10:25 pm.

Motion- Dr. Van Blarcom Second – Dr. Haiduc-Dale

/Roll Call/



**XIV. ADJOURNMENT**

 Motion that the Board of Education shall adjourn at 10:25 pm.

Motion – Dr.Van Blarcom Second – Dr. Haiduc-Dale

/Roll Call/



Respectfully Submitted,

Karen Constantino