

GREEN TOWNSHIP BOARD OF EDUCATION
AGENDA
Budget Hearing & Regular Meeting
April 27, 2022

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2024	
Mrs.	Marie Bilik	2023	
Mrs.	Ann Marie Cooke	2024	
Mr.	Scott Guzzo	2022	
Dr.	Noah Haiduc-Dale	2022	
Ms.	Kristin Post	2024	
Mr.	Rob Strasser	2022	
Ms.	Holly Roller	2022	
Dr.	Melissa Van Blarcom	2023	
Dr.	Jennifer Cenatiempo, Superintendent		
Mrs.	Karen Constantino, SBA		

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. Presentation Hearing of the 2022-2023 Budget

Dr. Jennifer Cenatiempo, Superintendent
Karen Constantino, School Business Administrator

III. ADOPT THE 2022-2023 SCHOOL BUDGET

- 1. Motion to adopt the 2022-2023 School Budget as follows:

BE IT RESOLVED, that the Green Township School District Board of Education in accordance with N..J.S.A 18A:7F-38, hereby approves the adoption of the 2022-2023 school year district budget as follows:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2022-2023 Total Expenditures	\$13,439,989	\$180,134	\$142,419	\$13,762,542
Less: Anticipated Revenues	\$3,147,584	\$180,134	\$54,810	\$3,382,528
Taxes to be Raised	\$10,292,405	\$0	\$87,609	\$10,380,014

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Capital Reserve in the amount of \$414,000. The purpose of this withdrawal is to fund the roof and stairs projects; and

THEREFORE, BE IT RESOLVED that the district’s maximum taxing authority is composed of:

\$201,807	2% Current Expense Tax Levy Increase
<u>\$10,090,598</u>	<u>Prior Year 2022 - 2023 Current Expense Tax Levy</u>
\$10,292,405	Maximum District Tax Levy 2022-2023

Motion..... Second.....
/Roll Call/

2. Motion to approve the following resolution regarding travel and related expense Reimbursement maximum costs for 2022-2023 school year:

Travel and Related Expense Reimbursement

2022-2023

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$15,000 for all staff and board members.

**Motion..... Second.....
/Roll Call/**

IV. CORRESPONDENCE

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. VARIOUS REPORTS

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

B. PTA UPDATE - Mrs. Post

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

Drills:

3/17/22 Lockdown Drill

3/30/22 Fire Drill

4/13/22 Fire Drill

HIB Report

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

VII. DISCUSSION ACTION ITEMS

A. Motion to approve the following proposed fundraisers for the 6th grade Camp Mason Trip:

Dine to Donate at Tranquility Farms

Dine to Donate at Stonewood Tavern

Motion..... Second.....

/Roll Call/

B. Motion to accept the HIB Report from March 2022.

Motion..... Second.....

/Roll Call/

VIII. BOARD BUSINESS - Mrs. Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

1. Budget Workshop of March 14, 2022. (Attachment)

2. Regular Meeting of March 16, 2022. (Attachment)
3. Executive Session of March 16, 2022
4. Special Meeting of April 18, 2022. (Attachment)

Motion..... Second.....
/Roll Call/

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. COMMITTEE REPORTS

A. CURRICULUM - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to approve the following field trips:

Grade	Trip	Location	Date(s)	Cost
8th Grade	Ecology of an Estuary	Sandy Hook 1285 Hartshorne Drive Highlands, NJ 07732	6/14/22	\$0 to BOE
8th Grade	Student Government Day	Green Township Municipal Bldg 150 Kennedy Road Green Township, NJ 07821	5/2/22	\$0 to BOE
5th Grade	Waterloo Village	Waterloo Village Waterloo Road Stanhope, NJ 07874	5/3/22	\$0 to BOE
8th STEM	Solar Sprints	New Providence Middle School 35 Pioneer Dr. New Providence, NJ 07974	5/23/22	\$0 to BOE
6th Grade	Camp Mason	Camp Mason 23 Birch Ridge Road Hardwick Township, NJ 07825	10/26/22- 10/28/22	\$0 to BOE

Motion..... Second.....
/Roll Call/

2. Motion to approve location change for the following field trip:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
SOAR 7 & 8	STEAM Machine & Rube Goldberg Competition	From: Morris Museum To: Lakeside School 316 Lakeside Avenue Pompton Plains, NJ 07442	May 6, 2022	\$200 to the BOE Transportation: to be paid by the BOE

Motion..... Second.....
/Roll Call/

3. Motion to retroactively approve the following field trips:

<u>Grade</u>	<u>Trip</u>	<u>Location</u>	<u>Date(s)</u>	<u>Cost</u>
Grades 5- 8	Rocket League	Sussex County Community College 1 College Hill Road Newton, NJ 07860	April 9, 2022	\$0 to BOE

Motion..... Second.....
/Roll Call/

4. Motion to approve June 16, 2022 as the 8th grade graduation date.

Motion..... Second.....
/Roll Call/

5. Motion to approve the revised school calendar for the 21/22 school year with the last day of school on Friday, June 17, 2022. The last day of school will be a half day.

Motion..... Second.....
/Roll Call/

B. FINANCE - Mr. Scott Guzzo, Chairperson

March 2022 Financial Reports (attachment)

1. Motion to approve the General Fund bills list for March 17, 2022 through April 27, 2022 for a total of \$1,191,987.59 (attachment)

Motion..... Second.....
/Roll Call/

2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion..... Second.....
/Roll Call/

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion..... Second.....
/Roll Call/

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March, 2022.

Motion..... Second.....
/Roll Call/

5. Motion to approve transfers for March, 2022.

Motion..... Second.....
/Roll Call/

6. Motion to approve the disbursements for April 2022 from the Student Activities Account in the amount of \$ 1,400.51 and the Business Office Petty Cash Account in the amount of \$0.00. **(attachment)**

Motion..... Second.....
/Roll Call/

7. Motion to approve the 8th Grade Yard Signs fundraiser for graduating families.

Motion..... Second.....
/Roll Call/

8. Motion to approve the non-refundable deposit of \$1,350 to Camp Mason from the Camp Funds/Student Activities Account, (if trip needs to be canceled, deposit can be used for a future date).

Motion..... Second.....
/Roll Call/

9. Motion to approve payment of \$96 for the Superintendents’ Roundtable Award recipient and their parents to attend the banquet on April 8, 2022.

Motion..... Second.....
/Roll Call/

10. Motion to approve payment of \$64 for the GEOY Award winners to attend the banquet on May 13, 2022.

Motion..... Second.....
/Roll Call/

11. Motion to approve rentals from Tri-State Rental, in the amount of \$630.00, for the 8th grade BBQ. Rentals include a bounce house obstacle and monster slide with delivery fee.

Motion..... Second.....
/Roll Call/

12. Motion to approve the color copier lease/purchase with Atlantic Tomorrows Office: (Attachment)

Term	Monthly Payment	State Contract	Machine Type
60 Months	\$140	G40467	SAVIN IM C4500

Motion..... Second.....
/Roll Call/

13. Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2022-2023 school year with the Sussex County Regional Cooperative with administrative fees as follows:

Transportation For:	Administrative Fee
Public School Students Transportation to and From	2%
Athletics and Field Trips	4%
Special Education School Students To and From	4%

Motion..... Second.....
/Roll Call/

14. Motion to approve the 3 hour Orton Gillingham refresher course for the 22/23 school year to be held on 9/2/22 at a cost of \$900.

Motion..... Second.....
/Roll Call/

15. Motion to accept and approve the proposal submitted by Always Safe Sidewalks, ESCNJ Contract #20/21-27, to repair and saw-cut the “trip hazards” at a cost of \$21,254.

Motion..... Second.....
/Roll Call/

C. OPERATIONS - Mr. Rob Strasser, Chairperson

D. PERSONNEL - Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve movement on the salary guide for the 2022-2023 school year for Sarah Pittenger from BA+30 to MA, effective September 1, 2022 as per contract, as documented by official transcripts and verified/recommended by the superintendent.

Motion..... Second.....
/Roll Call/

2. Motion to approve the following Substitutes for the 2021-2022 school year, pending required paperwork and criminal background clearance, as recommended by the Superintendent:

Jennifer Cinotti
McKenzie Delahanty
Maryann Andrioli
Tania Gallucci
Emily Michels

Motion..... Second.....
/Roll Call/

3. Motion to approve the following Aftercare Substitutes for the 2021-2022 school year, pending required paperwork and criminal background clearance, as recommended by the Superintendent:

Julie Maher

Motion..... Second.....
/Roll Call/

4. Motion to approve Katy Guth as 5.5 Paraprofessional for the 2021-2022 school year, at a rate of \$14/hour, pending approval of her criminal history background check archiving request, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

5. Motion to approve the reassignment of Gladys Lopez from substitute custodian to Full Time Night Custodian from May 16, 2022 through June 30, 2022 at the salary of \$35,709, prorated, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

6. Motion to approve the following Substitute Custodians for the 2021-2022 school year, at a rate of \$20 an hour, as recommended by the Superintendent:

Michael O'Shea
Tim Fitzpatrick

Motion..... Second.....
/Roll Call/

7. Motion to approve Amy O'Neill and Nadine Robinson for ABA therapy services at a rate of \$27 an hour, as recommended by the Superintendent..

Motion..... Second.....
/Roll Call/

8. Motion to accept, with regrets, the resignation of David Miller, Supervisor of Buildings and Grounds, from the Green Township Board of Education, effective May 31, 2022 as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

9. Motion to approve payment to Dave Miller for his earned sick time of 125 days at \$70/day = \$8,750.00, as recommended by the Superintendent.

Motion..... Second.....
/Roll Call/

E. POLICY - Ms. Kristin Post, Chairperson

1. Motion to approve the following policies and regulations for a first reading:

- R 2431.4 Prevention and Treatment of Sports Related Concussions and Head Injuries (M)
- R 2460.30 Additional / Compensatory Special Education & Related Services (M) (New)
- R 2622 Student Assessment (M) (New)
- R 8465 Bias Crimes & Bias Related Acts (M) (New)

Motion..... Second.....
/Roll Call/

F. NEGOTIATIONS - Mrs. Ann Marie Cooke, Chairperson

1. Update as applicable

XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

XIII. CLOSED MEETING

Closed Meeting Motion was read by _____ at _____ pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____

Motion..... Second.....

Roll Call/

XIV. RECONVENE

Motion to reconvene into public session at _____ pm.

Motion..... Second.....
/Roll Call/

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at _____pm.

Motion..... Second.....
/Roll Call/