

AGENDA
Public Budget Hearing and Regular Meeting
April 29, 2020

Time: 7:00 p.m.

Place: Conducted Remotely: Zoom

I. CALL TO ORDER

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

	<u>Term</u> <u>Expires</u>	<u>Roll</u> <u>Call</u>
Mrs. Marie Bilik- President	2020	_____
Mrs. Ann Marie Cooke – Vice-President	2021	_____
Mr. Matthew Fox	2020	_____
Mr. Scott Guzzo	2022	_____
Mr. Noah Haiduc-Dale	2022	_____
Mrs. Denise Kelly-Jones	2020	_____
Ms. Kristin Post	2021	_____
Mr. Michael Rose	2021	_____
Mr. Robert Strasser	2022	_____
Dr. Lydia E. Furnari, Interim Superintendent		_____
Dr. Vincent Occhino, SBA /Board Secretary		_____

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

II. PRESENTATION HEARING OF THE 2020-2021 BUDGET

Presentation of the 2020-2021 budget – Dr. Lydia Furnari, Interim Superintendent, and Dr. Vincent Occhino, Interim Business Administrator.

III. ADOPT THE 2020-2021 SCHOOL BUDGET

A. Motion to adopt the 2020-2021 School Budget as follows:

RESOLVED, The Green Township School District Board of Education in accordance with N.J.S.A 18A:7F-38, hereby approves the adoption of the 2020-2021 school year district budget as follows:

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	TOTAL
2020-2021 TOTAL BUDGET	\$12,732,718	\$159,441	\$175,468	\$13,067,627
LESS: ANTICIPATED REVENUES	<u>\$2,885,045</u>	<u>\$159,441</u>	<u>\$175,468</u>	<u>\$3,219,954</u>
TAXES TO BE RAISED	<u>\$9,847,673</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$9,847,673</u>

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget a withdrawal from the Tuition Reserve in the amount of \$151,738. The purpose of this withdrawal is to fund tuition expenses and adjustments; and

BE IT FURTHER RESOLVED that the Green Township School District Board of Education includes in the proposed budget the use of Banked Cap in the amount of \$97,031. The purpose of this use will be to support the operations and programs of the school district; and

THEREFORE, BE IT RESOLVED that the district’s maximum taxing authority is composed of:

\$0.00	Health Benefit Adjustment
\$0.00	Enrollment Adjustment inflated by 2%
\$0.00	PERS Deferment
\$ 97,031	Use of Banked Cap
\$ 191,189	2% Current Expense tax levy increase
<u>\$9,559,453</u>	<u>Prior year 2019-2020 Current Expense Tax Levy</u>
\$9,847,673	Maximum district tax levy 2020-2021

Motion..... Second.....

/Roll Call/

- B. Motion to approve the following resolution regarding travel and related expense reimbursement maximum costs for 2020-2021 school year:

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A 7.4 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$1,500 for each and all staff and board members and a district maximum expenditure of \$15,000.

Motion..... Second.....

/Roll Call/

- C. Motion to approve the following resolution regarding public relations and professional services maximum costs for 2020-2021 school year

WHEREAS, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

WHEREAS, Green Township Board of Education has established the following maximum dollar limits as required:

Public Relations	\$750
Architects	\$12,00
Attorneys	\$39,680

Auditors	\$30,050
School Physician	\$7,500

BE IT RESOLVED, if these professional services exceed the maximum amount listed, the Green Township Board of Education will consider another motion to increase amounts listed.

Motion..... Second.....

/Roll Call/

IV. CORRESPONDENCE

V. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

VI. VARIOUS REPORTS

- A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke
- B. PTA UPDATE – Mrs. Kelly-Jones
- C. BOARD PRESIDENT’S REPORT – Mrs. Bilik
- D. SUPERINTENDENT’S REPORT – Dr. Furnari
- E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Occhino / Mr. Turner

VII. DISCUSSION/ACTION ITEMS

VIII. SUPERINTENDENT SEARCH

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

XI. BOARD BUSINESS – Ann Marie Cooke

A. Motion to accept minutes of the following meetings:

- 1. Regular meeting of April 22, 2020.

Motion..... Second.....

/Roll Call/

XII. COMMITTEE REPORTS

A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson

- 1. Updates as applicable.

B. FINANCE – Mr. Scott Guzzo, Chairperson

- 1. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Motion Second

/Roll Call/

- 2. Pursuant to N.J.A.C. 6A:23A-16.10 the Green Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2. and that sufficient funds are

available to meet the district's financial obligations for the remainder of the fiscal year.

Motion Second

/Roll Call/

- 3. Motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the months of January, February and March 2020. **(attachments)**

Motion Second

/Roll Call/

- 4. Motion to approve transfers for March 2020.

Motion Second

/Roll Call/

- 5. Motion to approve the attached NJDA Emergency Procurement/Contract Modification Request with Maschio's Food Services, Inc. **(attachment)**

Motion Second

/Roll Call/

- 6. Motion to approve the following resolution:

RESOLVED, that the Board approve the Food Service Program Renewal with Maschio's for the 2020-2021 school year with the following allowance, fee and guarantee:

Management Fee: District shall pay Maschio's a Management Fee in an amount equal to \$7,091.00, payable in ten equal installments of \$701.00, September through June for the 2020-2021 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Guarantee: Maschio's guarantees that the District shall receive a Loss of \$2,500.00 for the 2020-2021 school year.

Motion Second

/Roll Call/

C. OPERATIONS – Mr. Matthew Fox, Chairperson

1. Updates as applicable

D. PERSONNEL – Mrs. Ann Marie Cooke, Chairperson

1. Motion to approve Jennifer Thompson as the Principal/Coordinator of Instruction for the 2020-2021 school year at the salary of \$101,755.17 as per the attached contract, as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

2. Motion to approve contract renewal for the 2020-2021 school year for staff members listed on the attached Personnel List “A”, Tenured Teachers, as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

3. Motion to approve David H. Miller, Jr. as the Facilities Manager for the 2020-2021 school year at the salary of \$78,343.24 (inclusive of \$500.00 and \$300.00 black seal stipend) as per the attached contract, as recommended by the Interim Superintendent. **(attachment)**

Motion Second

/Roll Call/

E. POLICY – Mrs. Denise Kelly Jones, Chairperson

1. Motion to approve the following policies for first reading: **(attachments)**

- 0512 – Board Officers
- 1581 – Domestic Violence
- 2422 – Health and Physical Education
- 3421.13 – Postnatal Accommodations (Teaching Staff Members)
- 4421.13 – Postnatal Accommodations (Support Staff)
- 5330 – Administration of Medication
- 7423 – Supervision of Construction

- 8220 – School Day
- 8462 – Reporting Potentially Missing or Abused Children

Motion Second

/Roll Call/

F. NEGOTIATIONS – Mr. Michael Rose, Chairperson

1. Updates as applicable

XIII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

XIV. CLOSED MEETING

Closed Meeting Motion was read by _____.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege

and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing _____.

Motion Second

/Roll Call/

XV. RECONVENE

Motion to reconvene into public session.

Motion Second

/Roll Call/

XVI. ADJOURNMENT

Motion Second

/Roll Call/