

**GREEN TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**Regular Meeting**  
**March 18, 2020**

**Time: 6:30 p.m.**

**Place: Green Hills School – Small Gym**

**I. CALL TO ORDER**

A. FLAG SALUTE

B. MEETING ANNOUNCEMENT

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

C. ROLL CALL

	<u>Term</u> <u>expires</u>	<u>Roll</u> <u>Call</u>
Mrs. Marie Bilik- President	2020	_____
Mrs. Ann Marie Cooke – Vice-President	2021	_____
Mr. Matthew Fox	2020	_____
Mr. Scott Guzzo	2022	_____
Mr. Noah Haiduc-Dale	2022	_____
Mrs. Denise Kelly-Jones	2020	_____
Ms. Kristin Post	2021	_____
Mr. Michael Rose	2021	_____
Mr. Robert Strasser	2022	_____
Dr. Lydia Furnari, Interim Superintendent		_____
Mr. Ernest Turner, Board Secretary		_____

D. MISSION STATEMENT

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standard

**II. INTRODUCE THE PRELIMINARY 2020-2021 BUDGET**

- A. Motion to introduce the preliminary 2020-2021 School Budget and authorize the School Business Administrator to submit the preliminary budget to the Sussex County Office of Education for compliance and approval for advertisement as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

BE IT RESOLVED that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Anticipated Enrollment K-8 - 415  
Newton HS - 177

<u>Expenditures</u>		<u>Revenue</u>	
<u>General Fund</u>		<u>General Fund</u>	
General Current		Budgeted Fund	
Expense	\$12,641,410	Balance	66,227
Capital Outlay	51,859	Local Tax Levy	9,847,673
Charter Schools	\$39,449	Misc Revenue	7,983
		Tuition Revenue	151,738
		State Aid	2,659,037
		Int Capital Reserves	60
	<u>12,732,718</u>		<u>12,732,718</u>
<u>Special Revenue Fund</u>		<u>Special Revenue Fund</u>	
Special Revenue Exp	159,441	State Aid	8,687
	<u>159,441</u>	Federal Aid	150,754
			<u>159,441</u>
<u>Debt Service Fund</u>		<u>Debt Service Fund</u>	
Repayment of Debt	175,468	Tax Levy	-0-
		Budgeted Fund	
		Balance	128,403
		State Aid	47,065
	<u>175,468</u>		<u>175,468</u>
Total Expenditures	<u>13,067,627</u>	Total Revenue	<u>13,067,627</u>

The total tax levy to be raised is \$9,847,673; the General Fund amount is \$9,847,673 and the Debt Service Fund amount is \$0.00 for the ensuing School Year (2020-2021).

Note: The General Fund tax levy increased by \$288,220, which is a 3.02% increase. The Debt Service tax levy is \$0.00 with the use of Budgeted Fund Balance.

BE IT RESOLVED, that the Green Township Board of Education approves the use of Banked Cap in the amount of \$97,031 for the 2020-2021 school year for the purpose of maintaining current staffing and programs.

BE IT FURTHER RESOLVED that a withdrawal from Maintenance Reserve in the amount of \$151,738 be made to provide funds for the upkeep of facilities in accordance with required maintenance standards.

BE IT FURTHER RESOLVED that a public hearing be held at the Green Township Board of Education, Greendell, New Jersey on April 29, 2020 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2020- 2021 School Year.

Motion..... Second.....

**/Roll Call/**

- B. Motion to approve the following resolution regarding travel and related expense reimbursement maximum costs for 2020-2021 school year:

WHEREAS, the Green Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A 7.4 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$1,500 for each and all staff and board members and a district maximum expenditure of \$15,000.

Motion..... Second.....

**/Roll Call/**

- C. Motion to approve the following resolution regarding public relations and professional services maximum costs for 2020-2021 school year:

WHEREAS, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

WHEREAS, Green Township Board of Education has established the following maximum dollar limits as required:

Public Relations	\$750
Architects	\$12,000
Attorneys	\$39,680
Auditors	\$30,050
School Physician	\$7,500

BE IT RESOLVED, if these professional services exceed the maximum amount listed, the Green Township Board of Education will consider another motion to increase amounts listed.

Motion..... Second.....

**/Roll Call/**

**III. CORRESPONDENCE**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS**

This public session is designed for members of the public to speak on this evening’s agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments may be limited to three minutes to the individual who has been recognized by the board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**V. VARIOUS REPORTS**

- A. NEWTON BOARD OF EDUCATION UPDATE – Mrs. Cooke

B. PTA UPDATE – Mrs. Jones

C. BOARD PRESIDENT’S REPORT – Mrs. Bilik

D. SUPERINTENDENT’S REPORT – Dr. Lydia Furnari

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT – Dr. Vincent Occhino / Mr. Ernest Turner

**VI. DISCUSSION/ACTION ITEMS**

A. Motion to approve the request from Debbie Ronsini and Michael Scott for the following fundraisers:

- Volleyball Tournament to be held at 5:00 p.m. on March 27, 2020 or an alternate date to be determined. Proceeds will go to the Green Hills Physical Education program and a local breast cancer charity TBD.
- Jump Rope for Heart to be held at 3:30 p.m. on May 7, 2020. Proceeds will go to the American Heart Association.

Motion..... Second.....

**/Roll Call/**

B. Motion to approve the request from Kim Scudieri to hold a Daddy Daughter Dance for Kindergarten through 4<sup>th</sup> Graders on May 15, 2020, as a fundraiser for the 5<sup>th</sup> Grade class to be utilized during their 6<sup>th</sup> Grade camping trip. (**attachment**)

Motion..... Second.....

**/Roll Call/**

**VII. SUPERINTENDENT SEARCH**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. BOARD BUSINESS – Ann Marie Cooke**

A. Motion to accept minutes of the following meetings:

- 1. Regular meeting of February 19, 2020. **(attachment)**

Motion..... Second.....

**/Roll Call/**

- 2. Executive session meeting of February 19, 2020.

Motion..... Second.....

**/Roll Call/**

B. Motion to affirm the Interim Superintendent’s decision regarding HIB incident #20192007 as founded, as reported to the Board of Education on February 19, 2020.

Motion..... Second.....

**/Roll Call/**

C. Motion to approve the Green Township School District calendar for the 2020-2021 as attached. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

**XI. COMMITTEE REPORTS**

**A. CURRICULUM – Mr. Noah Haiduc-Dale, Chairperson**

- 1. Motion to approve proposed field trips for the 2019-2020 school year as per the attached schedule. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

**B. FINANCE COMMITTEE – Mr. Scott Guzzo, Chairperson**

1. Motion to approve the General Fund bills list for February 20, 2020 through March 18, 2020 for a total of \$1,225,449.32. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve the attached disbursements for March 2020 from the Student Activities Account in the amount of \$8,609.46 and the Business Office Petty Cash Account in the amount of \$33.25. **(attachment)**

Motion ..... Second .....

**/Roll Call/**

3. Motion to approve disbursement from the Student Activities account in the amount of \$8,077.46 payable to Green Township BOE Operating Account to reimburse for the 8th grade trip to Philadelphia.

Motion ..... Second .....

**/Roll Call/**

**C. OPERATIONS** – Mr. Matthew Fox, Chairperson

1. Motion to approve the 2020 Track schedule. **(attachment)**

**Note:** Each home event (3) requires three officials at \$70.00 each for a total cost of \$630.00. Each away event (6) requires one bus at \$315.00 per bus per event for a total transportation cost of \$1,890.00.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2020-2021 school year with the Sussex County Regional Transportation Cooperative.

Motion ..... Second .....

**/Roll Call/**

3. Motion to retroactively approve 2019-2020 tuition contract for \$30,657.00 with the Stanhope Board of Education, student #7592. Prorated tuition from February 18, 2020 through June 30, 2020 in the amount of \$13,644.45. Aide total

costs \$14,651.00, prorated to February 18, 2020 in the amount of \$6,520.50, and additional services for Speech=\$1892.80, prorated to February 18, 2020 in the amount of \$1,425.60, and Social Skills=\$330.00, prorated to February 18, 2020 in the amount of \$148.50. Additional services prorated fees total \$8094.60.

Motion ..... Second .....

**/Roll Call/**

4. Motion to retroactively approve 2019-2020 tuition contract for \$37,122.00 with the Stanhope Board of Education, student #2212, prorated tuition from January 29, 2020 through June 30, 2020 in the amount of \$19,173.18. Aide total costs are \$14,651.00, prorated to January 29, 2020 in the amount of \$7,567.00.

Motion ..... Second .....

**/Roll Call/**

5. Motion to retroactively approve 2019-2020 tuition contract for \$15,769.00 with the Newton Board of Education, for student #6907736618. Prorated tuition from February 13, 2020 through June 30, 2020. Sending District to pay one tenth of the tentative tuition charge each month.

Motion ..... Second .....

**/Roll Call/**

6. Motion to approve the joint transportation agreement between Newton Board of Education and Green Township Board of Education to allow the transportation of two Green students for the school year 2019-2020 as follows:

Jointure Route#	Host District	Joiner District	Destination	Joiner Cost
ST2AM	Newton	Green	Sussex Tech	\$600.00/ student
ST2PM	Newton	Green	Newton	\$600.00/ student

Motion ..... Second .....

**/Roll Call/**

7. RESOLUTION REJECTING PROPOSALS FOR PLUMBING MAINTENANCE AND REPAIR SERVICES

WHEREAS, the Board of Education previously advertised for bids from interested vendors for plumbing maintenance and repair services (the “Project”); and



WHEREAS, bids from interested vendors were received and publicly opened on January 3, 2020; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22(d), a Board of Education may reject all bids for a given project when, after further review, it seeks to substantially revise the bid specifications for the Project; and

WHEREAS, after a full and comprehensive review of the Project and the bids received in response to the advertisement, and upon consideration by the Board of Education and District Administration, the Board of Education has determined to revise the bid specifications for the Project to better address the District’s needs at this time;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects all bids received for the Project; and be it further

RESOLVED, that the Board of Education hereby authorizes the re-advertisement of the Project after the bid specifications have been revised in order to more accurately reflect the Project’s scope, which shall include revised specifications to be determined by the Administration.

Motion ..... Second .....

**/Roll Call/**

8. RESOLUTION REJECTING PROPOSALS FOR ELECTRICAL MAINTENANCE SERVICES

WHEREAS, the Board of Education previously advertised for bids from interested vendors for electrical maintenance services (the “Project”); and

WHEREAS, proposals from interested vendors were received and publicly opened on January 3, 2020; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22(d), a Board of Education may reject all bids for a given project when, after further review, it seeks to substantially revise the bid specifications for the Project; and

WHEREAS, after a full and comprehensive review of the Project and the bids received in response to the advertisement, and upon consideration by the Board of Education and District Administration, the Board of Education has determined to revise the bid specifications for the Project to better address the District’s needs at this time;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rejects all bids received for the Project; and be it further

RESOLVED, that the Board of Education hereby authorizes the re-advertisement of the Project after the bid specifications have been revised in order to more accurately

reflect the Project's scope, which shall include revised specifications to be determined by the Administration.

Motion ..... Second .....

**/Roll Call/**

**D. PERSONNEL**

1. Motion to approve a request from Centenary University for a two-semester placement of a Clinical Experience/Clinical Internship student, Sean Graham, during the 2020-2021 school year. The cooperating teacher will be Brian Martin.

Motion ..... Second .....

**/Roll Call/**

2. Motion to approve a request from Centenary University for a two-semester placement of a Clinical Experience/Clinical Internship student, Kim Ervey, during the fall and spring of the 2020-2021 school year. The cooperating teacher will be Sandy Franciosi.

Motion ..... Second .....

**/Roll Call/**

3. Motion to approve Janis Martz, Chris Hitzel, Brian Martin, and Diana Minervini as staff chaperones for the 8<sup>th</sup> Grade trip to Philadelphia, PA on June 1, 2 and 3, 2020, at the overnight stipend rate of \$150.00 per night for two nights each, as recommended by the Interim Superintendent.

Motion ..... Second .....

**/Roll Call/**

4. Motion to approve JP Bollette as a staff chaperone and teacher in charge for the 8<sup>th</sup> Grade trip to Philadelphia, PA on June 1, 2 and 3, 2020, at the overnight stipend rate of \$150.00 per night for two nights and the teacher-in-charge stipend rate of \$100.00 per day for three days, as recommended by the Interim Superintendent.

Motion ..... Second .....

**/Roll Call/**

5. Motion to approve Loren Stroh as Substitute School Nurse for the 8<sup>th</sup> Grade trip to Philadelphia, PA on June 1, 2, and 3, 2020 at the Substitute School Nurse rate of

\$150.00 per day for three days and the overnight stipend rate of \$150.00 per night for two nights, as recommended by the Interim Superintendent.

Motion ..... Second .....

**/Roll Call/**

- 6. Motion to approve the request from staff member #59613901 for an intermittent medical leave of absence, dates to be determined, during the balance of the 2019-2020 school year, as recommended by the Interim Superintendent.

Motion ..... Second .....

**/Roll Call/**

**E. POLICY COMMITTEE REPORT – Mrs. Denise Kelly-Jones, Chairperson**

- 1. Motion for second reading and approval of the following policies:

Policy 7461	Environmentally Preferable Purchasing
Policy 7461.01	Green Initiatives
Policy 7461.02	District Sustainability
Policy 3439	Jury Duty (Teaching Staff Members)
Policy 4438	Jury Duty (Support Staff)

Motion ..... Second .....

**/Roll Call/**

**F. NEGOTIATIONS COMMITTEE REPORT – Mr. Michael Rose, Chairperson**

**XII. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS**

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record.

**XIII. CLOSED MEETING**

Closed Meeting Motion was read by \_\_\_\_\_.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing \_\_\_\_\_.

Motion ..... Second .....

**/Roll Call/**

**XIV. RECONVENE**

Motion to reconvene into public session.

Motion ..... Second .....

**/Roll Call/**

**XV. ADJOURNMENT**

Motion ..... Second .....

**/Roll Call/**